

LYNDEN HIGH SCHOOL

2026-27 STUDENT HANDBOOK

1201 Bradley Road

Lynden, WA 98264

(360) 354-4401

<http://hs.lynden.wednet.edu>

Mission: All students graduate College, Career, and Citizenship ready through high quality instruction and learning for every child, every day, and in every classroom.

The following handbook has been developed to help students and families of Lynden High School find and understand important information that supports the success of all students. Many of the explanations provided in this handbook derive from [Lynden School Board Policy and Procedure](#), which are hyperlinked whenever possible.

COMMUNICATION

Effective communication is critical to success. Whether you're seeking clarification, have a concern, or need help resolving an issue, it's important to communicate in a respectful and proactive way.

Contacting Staff

The best way to reach a teacher or staff member is through email. Staff will typically respond within two school days. If you do not receive a response within that timeframe, please call the main office and ask a secretary to notify the staff member that you're awaiting a reply.

Steps for Addressing Questions or Concerns

Concerns are most effectively addressed when they are handled at the appropriate level and as early as possible. The following process is recommended:

1. **Student to Teacher**

Students should reach out directly to the teacher with any questions or concerns. This could happen before or after class, during passing periods, or by requesting a time to meet before or after school. Many issues can be resolved quickly through a private and respectful conversation.

2. **Parent/Guardian to Teacher**

If additional clarification is needed or if the concern hasn't been resolved, a parent or guardian should contact the teacher via email or phone to discuss the issue.

3. **Counselor Support**

If the issue persists, the student and/or parent may reach out to the student's assigned school counselor for support, perspective, or assistance in working toward a resolution.

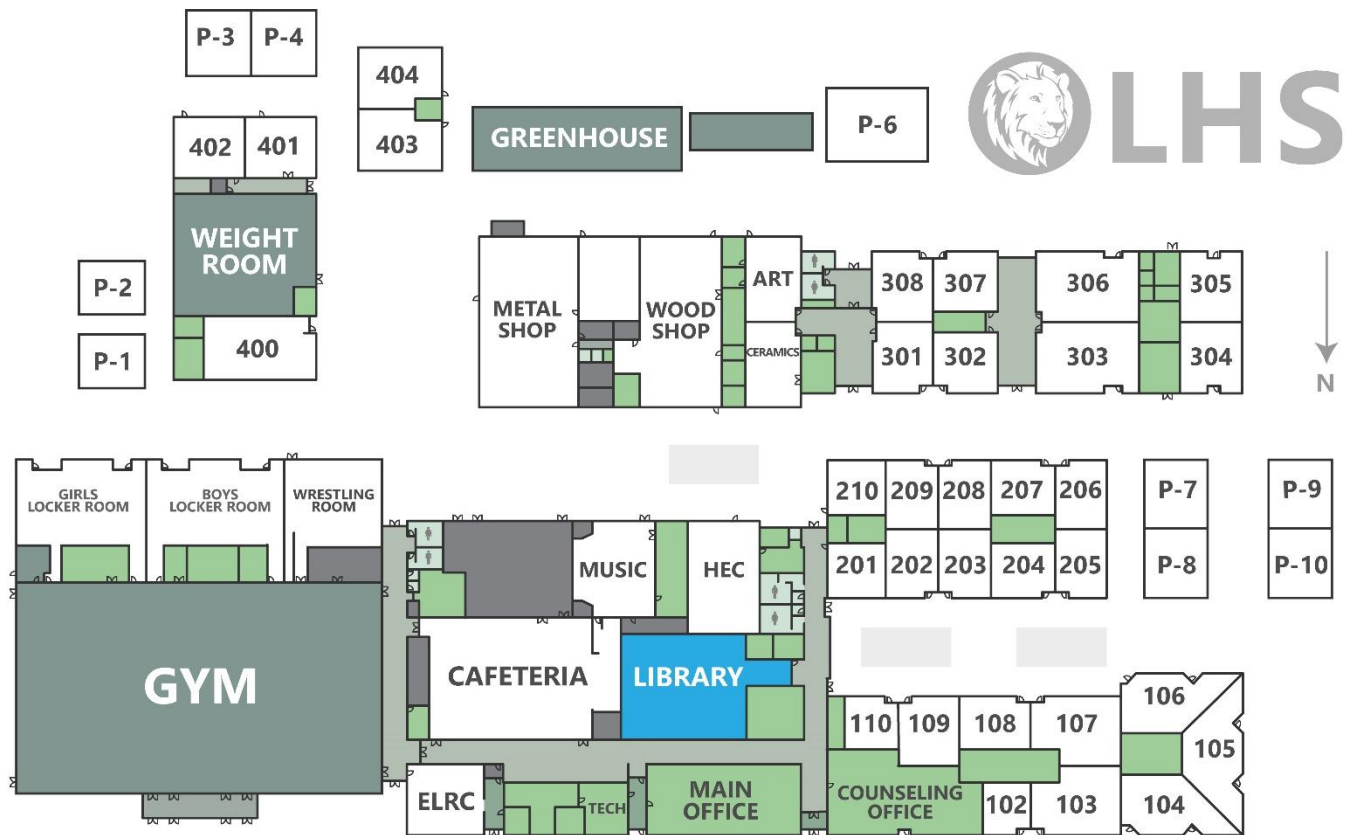
4. **Administrator Involvement**

If the above steps have been attempted and the concern remains unresolved, a student or parent/guardian may contact the Assistant Principal or Principal. Depending on the situation, administration may proceed with addressing the concern or may redirect the issue back to the teacher if the initial communication step was skipped.

Escalation should only occur after giving the appropriate staff member an opportunity to address the issue. This process helps ensure that communication remains respectful, effective, and solution-oriented.

ADMINISTRATION	
Principal	Ian Freeman FreemanI@lynden.wednet.edu
Assistant Principal (A-L)	Dave Kish KishD@lynden.wednet.edu
Assistant Principal (M-Z)	Nicolette Rinker RinkerN@lynden.wednet.edu
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Paraeducator	Debbie Washkow WashkowD@lynden.wednet.edu



Rooms by Numerical Order

Trinka	103	Galligan, M	205	Bogues	306	Galligan	MUSIC
Walters	104	Phair	206	Carey	307	Korthuis	Portable 1
Lewis	105	Henderson	207	Scott	308	Mclendon	Portable 2
Keating	106	Vanderveen	208	Richins	401	Elsner	Portable 3
Brush	107	Sahagian, T	209	Bomber	402	Roper	Portable 4
Varner	108	Anderson	210	Brandvold	403	Dotson	Portable 6
Petersen	109	Ball	301	Sahagian, S	ART	Medcalf	Portable 7
Hoffer, M	201	Butenschoen	302	Shenton	ELRC / 102	Dickson	Portable 8
Winje	202	Miller	303	Devine	GYM	Hoffer, R	Portable 9
Lambert	203	Clausen	304	Pehl	HEC	Tetu, K	Portable 10
Regis	204	Soltman	305	Henthorn	METAL	VanDalen	Weightroom

Rooms by Teacher Name

Anderson	210	Dotson	Portable 6	Lewis	105	Sahagian, T	209
Ball	301	Elsner	Portable 3	Mclendon	Portable 2	Scott	308
Bogues	306	Galligan, T	MUSIC	Medcalf	Portable 7	Shenton	ELRC
Bomber	402	Galligan, M	205	Miller	303	Soltman	305
Brandvold	403	Henderson	207	Pehl	HEC	Tetu, K	Portable 10
Brush	107	Henthorn	METAL	Petersen	109	Trinka	103
Butenschoen	302	Hoffer, M	201	Phair	206	VanDalen	Weightroom
Carey	307	Hoffer, R	Portable 9	Regis	204	Vanderveen	208
Clausen	304	Keating	106	Richins	401	Varner	108
Devine	GYM	Korthuis	Portable 1	Roper	Portable 4	Walters	104
Dickson	Portable 8	Lambert	203	Sahagian, S	ART	Winje	202

ACADEMICS

Grading, Progress Reports & Report Cards

Some classes use weighted categories (i.e., Assessments are 80% and HW is 20%), while other classes use a “total points” system. Teachers will explain their grading system at the start of each term. If a student is ever confused about how the grade for a class is calculated, they should contact their teacher. Progress can be monitored on Skyward ([Skyward Access](#)) throughout the term. Other programs may be used to track grades, but Skyward is the official grade. Final grades are permanently recorded on the student transcript at the end of the term and used for awarding credits and GPA points.

To get your login information, please contact the attendance office. Skyward is a helpful tool, but sometimes teachers have additional grades to input or additional information that tell a more accurate story. Parents should contact teachers early and directly as soon as there are any concerns about grades or academic progress.

Most classes at LHS use the grading scale noted below. This scale should be familiar since it is used at most schools across the state and country. There are some courses at LHS that may use different scales based on standards-based grading practices or performance/participation-based classes like Physical Education (PE).

	High	Low	Grade Points
A	100	93	4.0
A-	92.99	90	3.7
B+	89.99	87	3.3
B	86.99	83	3.0
B-	82.99	80	2.7
C+	79.99	77	2.3
C	76.99	73	2.0
C-	72.99	70	1.7
D+	69.99	67	1.3
D	66.99	60	1.0
F	59.99	0	0
P	100	TBD	• “P” stands for “Pass”. This grade results in credit, but no GPA points. • All TA (teacher’s assistant), OA (office assistant). and library assistant classes are graded P/F. • A student may request to be graded using P by completing a request form from the counseling center. Teachers may approve or deny a request based on the individual circumstances. • A teacher may award any student a P if they have seen evidence of sufficient learning, but the gradebook calculation does not reach 60%. • A grade of P will earn credit but cannot be used to satisfy a prerequisite to move on to the next course. • In the event there is more than one Valedictorian, selection of a Valedictorian Graduation Speaker will consider, among multiple criteria, any grade of P that was done to avoid GPA impact. • Students should be aware that a grade of “P” may be regarded as an F by some colleges and universities. When in doubt, students should consult their college of interest.
NC	59.99	0	• “NC” represents “No Credit”. This grade, like an F, results in no credit. Unlike an F, this grade has no GPA impact.
I	N/A	N/A	• “I” represents an “Incomplete” grade. This is often used when a critical assignment has not been completed or there is not enough information to assign a traditional grade mark. • This grade may be used throughout the semester. • “I” will count as an “F” for athletic grade check purposes. • “I” must be converted to a final letter grade within the first three weeks of the following semester unless extenuating circumstances are documented.

W			- Students may withdraw from a class with no penalty and no record on their transcript on or before the 25th day in a class. “W” may be used when a student withdraws after the 25th day in the class, but before the 50th. - If a student drops a class after the 50th class meeting, they will receive an F on their transcript regardless of their grade in the class. - Students should be aware that a grade of “W” may be regarded as a failing grade by some colleges and universities. When in doubt, students should consult their college of interest. - In the event there is more than one Valedictorian, selection of a Valedictorian Graduation Speaker will consider, among multiple criteria, any grades of “W.” Any such grades will negatively impact their consideration for selection.
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Grade Point Average (GPA)

Grade Point Average is a summary calculation that is used for many purposes such as college and scholarship applications, class rank, and more. There are two GPA calculations that are often used:

Semester GPA: Add the points associated with your grades from just one semester and divide by the number of grades you had – typically the number of grades in one semester at LHS is six.

Example: B, B+, B, A-, C+, A- = $3 + 3.3 + 3 + 3.7 + 2.3 + 3.7 = 19$ which averages to $19 / 6 = 3.17$

Cumulative GPA: Cumulative GPA is done the same way as Semester GPA, but using all grades that appear on your high school transcript except for any grades of P, W, or NC.

Graduation Requirements ([Board Policy 2410](#))

Students must (1) meet all credit requirements, (2) complete a High School and Beyond Plan, and (3) meet their Personal Pathway requirements to graduate from Lynden High School.

Credit Requirements: Student must earn 24 credits to graduate. To have a College and Career Ready Transcript, students must pay attention to the additional College Academic Distribution Requirements (CADRs).

Subject	Required Credits	College Academic Distribution Requirements (CADR): The specific minimum requirements for direct admissions to a 4-Year College or University directly from high school. Some schools may vary.
English	4.0	
Math	3.0	Algebra 2 or higher. Students are encouraged to take a 4 th credit of math in their senior year.
Science	3.0	Two years of lab science. A “quantitative course” in Senior year such as: Precalculus, Calculus, Chemistry, Physics, etc.
Social Studies	3.0	
Health	0.5	
PE	1.5	
Arts	1.0	
CTE	2.0	
World Language (or Personal Pathway*)	2.0	Must include 2 or more consecutive years of the same language.
Electives	4.0	
Credits Required	24/24	

*Students with a Personal Pathway other than “direct enrollment in a 4-year college” may substitute the World Language requirement with something more aligned with their post HS goal.

Staying on Track for Graduation

At Lynden High School, students must earn 24 credits to graduate. Missing even a single credit can put students off track. Fortunately, there are several ways to recover credit or meet graduation requirements when challenges arise.

Students and families should meet with a school counselor to explore the best options based on the student's specific situation.

Credit Recovery & Alternative Credit Options

- **State Test Recovery Credit:** Available for students who did not pass a course but demonstrate proficiency by meeting state test standards in Math, English, or Science. This option only applies to courses previously failed.
- **Competency Credit:** Students may earn credit by showing they have mastered the content of a required course without having taken it.
 - Only available for specific graduation-required courses and courses for which a district-approved assessment tool has been developed.
- **Online Credit Recovery:** Students may recover credit through online coursework if they previously failed a class. To qualify:
 - The original final grade must be at least 45%.
 - The student must have no more than 26 absences during the semester.
- **Online Original Credit:** This option is used sparingly, primarily for seniors who need to complete a required class that no longer fits in their schedule and do not qualify for credit recovery.
 - LHS will enroll students in one course at a time.
 - Students wishing to take additional online classes or enroll earlier than senior year may do so through an OSPI-approved provider at their own expense. Official transcripts or documentation are required for those credits to transfer.
 - Unlike other options, online original credit courses will result in a letter grade on the transcript.
- **Work-Based Elective Credit:** Students with a paid, legal job may earn elective credit by meeting specific work and documentation requirements.
- **Credit Waiver:** In special cases, students may request a waiver for up to 2 elective credits due to hardship or exceptional circumstances.

Transcript Grades & College Considerations:

In most cases, credit earned through non-traditional options (e.g., credit recovery, competency credit, test recovery, work-based learning) will appear on the transcript as a "P" for Pass, not a letter grade. The original course grade (if failed) will remain on the transcript and may still factor into GPA. Colleges may view non-traditional credit differently when evaluating transcripts. Students should consult with their counselor to understand how these options may impact college admissions.

For any of these options, contact your school counselor to discuss eligibility, timelines, and steps to get started. Staying on track for graduation is a team effort!

High School and Beyond Plan:

The High School and Beyond Plan (HSBP) is intended to help students develop a plan for their four years at LHS and the critical resources necessary to move to the next stage of life. This includes a resume, interest and skill inventories, the ability to clearly articulate future goals, and education related to colleges and careers. [Click here for more information about the HSBP.](#)

Personal Pathway:

A Personal Pathway identifies the student's post high school goal and lays out the critical milestones to get there. Those differ depending on whether the student's goal after high school is attending college, a career, military enlistment, etc.

Students must meet the requirements of their chosen Personal Pathway. [Click here to see the different pathway options at LHS.](#)

Valedictorian and Valedictorian Speaker Selection

Valedictorian is the student (or students in the case of a tie) with the highest cumulative GPA in their graduating class. Valedictorian(s) will be determined based on their final grades through Semester 1 of their senior year (or Winter Quarter for students taking classes at Running Start). All Valedictorians will be listed as such in the Commencement Program. Additionally, the Valedictorian(s) who have earned at least 3 credits through classes on LHS campus may speak at the Commencement Ceremony. If there are multiple Valedictorians, those interested in speaking must submit their interest and a committee of staff, including at least the principal and one other staff member, will select the Valedictorian(s) to speak. Although Valedictorian selection for the purpose of Commencement will not consider final grades from Semester 2 (or Spring Quarter) of Senior year, final class rank and transcript will include accurately reflect these final grades.

BELL SCHEDULES

MONDAY-TUESDAY-THURSDAY-FRIDAY

Regular Schedule

Period 1	7:50 AM	8:45 AM
Period 2	8:50 AM	9:45 AM
Period 3	9:50 AM	10:45 AM
1 st Lunch	10:45 AM	11:15 AM
Period 4	11:20 AM	12:15 PM
Period 4	10:50 AM	11:45 AM
2 nd Lunch	11:45 AM	12:15 PM
Period 5	12:20 PM	1:15 PM
Period 6	1:20 PM	2:15 PM

WEDNESDAY

1 Hour Late Start* + Activity Period**

Period 1	8:50 AM	9:30 AM
Activity	9:35 AM	10:00 AM
Period 2	10:05 AM	10:45 AM
Period 3	10:50 AM	11:30 AM
1 st Lunch	11:30 AM	12:00 PM
Period 4	12:05 PM	12:45 PM
Period 4	11:35 AM	12:15 PM
2 nd Lunch	12:15 PM	12:45 PM
Period 5	12:50 PM	1:30 PM
Period 6	1:35 PM	2:15 PM

SPECIAL SCHEDULES

Additional "Special Schedules" will be developed as needed for activities like assemblies.

2 HOUR LATE START

Typically, due to inclement weather

Period 1	9:50 AM	10:25 AM
Period 2	10:30 AM	11:05 AM
Period 3	11:10 AM	11:45 AM
1 st Lunch	11:45 AM	12:15 PM
Period 4	12:20 PM	12:55 PM
Period 4	11:50 AM	12:25 PM
2 nd Lunch	12:25 PM	12:55 PM
Period 5	1:00 PM	1:35 PM
Period 6	1:40 PM	2:15 PM

EARLY RELEASE

Wednesday Before Thanksgiving
Last Day of School in June

Period 1	7:50 AM	8:15 AM
Period 2	8:20 AM	8:45 AM
Period 3	8:50 AM	9:15 AM
Period 4	9:20 AM	9:45 AM
Period 5	9:50 AM	10:15 AM
Period 6	10:20 AM	10:45 AM
Lunch	10:45 AM	11:15 AM

Students may leave at 10:45 AM

Busses leave at 11:15 AM

*All Lynden Public Schools have a 1-Hour Late Start every Wednesday beginning mid-September through the end of May, except the Wednesday before Thanksgiving, which is an Early Release for Thanksgiving Break.

**Activity Period will be used for a variety of purposes including clubs, class meetings, and more. A schedule of LHS Activities will be included on a monthly calendar.

2026 – 2027 IMPORTANT DATES

The following are some of the important dates throughout the school year:

First Day of Semester 1: August 31st

First Day of Semester 2: January 26th

Last Day of Semester 1: January 22nd

Last Day of Semester 2*: June 11th

*This date may change based on Weather Make-Up Days

Late Start Wednesdays: All Lynden Public Schools have a 1-Hour Late Start every Wednesday beginning mid-September through the end of May, except the Wednesday before Thanksgiving which is an Early Release.

Click here to view the full 2026-27 calendar: <https://lynden.wednet.edu/parents-students/2026-2027-academic-calendar/>

ATTENDANCE

Attendance Policy (Board Policy 3122)

Regular attendance is essential for student success - Please make attending school every day a priority. When students miss school, they miss valuable instruction and learning experiences that cannot be fully recreated through make-up work. While we support students both in school and during absences, consistent attendance is critical.

Excused Absences

Students are expected to attend school daily unless they are absent for an excused reason. Common excuses are listed below, but a complete list is available in Board Policy 3122.

- Illness
- Medical appointments
- Religious observances
- Family emergencies
- School-related activities
- Court or legal requirements
- Disciplinary actions

Making Up Work

If a student is absent for an excused reason (see above), they will be allowed to make up their missing assignments. The time allowed to complete this work will be equal to the number of excused days they missed. It is the **student's responsibility** to communicate with their teachers to make these arrangements.

Reporting an Absence

Parents/guardians must notify the attendance office **before** the absence or **within two (2) school days** after the student returns. Absences can be excused through:

- Phone call
- Email
- ParentSquare
- Skyward message
- A handwritten note signed by a guardian

Students may not excuse their own absence unless they are 18 years old and have completed the appropriate approval form through the LHS Attendance office. If an absence is not cleared within 48 hours, it will be recorded as unexcused and considered a truancy.

Unexcused Absences

An absence is considered **unexcused** if:

1. It does not meet the criteria for an excused absence (see above and refer to Board Policy 3122);
2. It is not excused within two (2) school days;
3. A student arrives more than 10 minutes late to class;
4. A student leaves class for more than 10 minutes without approval.

Note: Teachers are **not required** to provide make-up work for unexcused absences. Missed assignments due to unexcused absences may receive a zero and/or no credit.

Unexcused absences (truancy) may result in interventions such as:

- Parent meetings
- School discipline
- Attendance contracts or classes
- Restorative interventions
- Community Truancy Board referral
- Truancy petition under the BECCA Bill

Extended Absences

If a student will be absent for 3 or more days, and for an excused reason as outlined above, they must complete a **Pre-Arranged Absence Form** ([Extended Absence Form](#)). This form requires students to check in with each teacher and then submit the form to the attendance office for approval by an administrator prior to the absence. If approved, students may make up missed work. If not approved, the absence will be unexcused, and students may lose the opportunity to make up missed work.

Vacations

Family vacations are valuable, but we ask families to avoid missing school whenever possible. **Vacations are not excused automatically** and if the student will be gone for 3 or more days, they must complete a Pre-Arranged Absence Form.

Chronic Absenteeism is defined as missing **10% or more** of school days, whether they are excused or unexcused. This equals **18 or more days per year**, or roughly **2 days per month**. All absences negatively affect student learning, and research shows that this level of absence significantly affects academic progress.

Tardies

Being on time for the start of the school day and each class is an LHS expectation. Tardiness not only affects individual learning but also disrupts the class and affects the learning of other students. Students

Progressive consequences for repeated tardiness may include, and are not limited to:

- Teacher conference, lunch and/or afterschool detention, non-traditional interventions like loss of passing time or activity period, parent-student conferences, and suspension from school.

CAMPUS

Closed Campus

Lynden High School is a closed campus. Once students arrive in the morning, they are expected to remain on campus for the entire school day. Failure to follow the closed campus policy will result in progressive disciplinary action.

If a student needs to leave during the school day, they must:

- Have parent/guardian permission, and
- Check out through the Attendance Office before leaving.

Students needing access to their vehicles during school hours must receive permission from the Attendance Office or an administrator.

Lockers

- **Hallway lockers** are available to any student who would like one. Students may request a locker through the attendance office any time after the first week of school.
- **PE lockers and locker rooms** are for use only by students currently enrolled in a PE class or participating in a school-sponsored sport. PE lockers are assigned by PE teachers or coaches.
- **Sharing lockers** or giving your combination to others is strongly discouraged.

Lockers remain school property and may be searched based on reasonable suspicion. Students are responsible for all contents in their assigned locker and may be subject to discipline for any rule violations involving items stored there. Items left in lockers after the last day of school will be donated.

Lunch

All students must remain on campus during lunch. Students may only use restrooms in the main building during this time. During lunch, students may eat in the following designated areas:

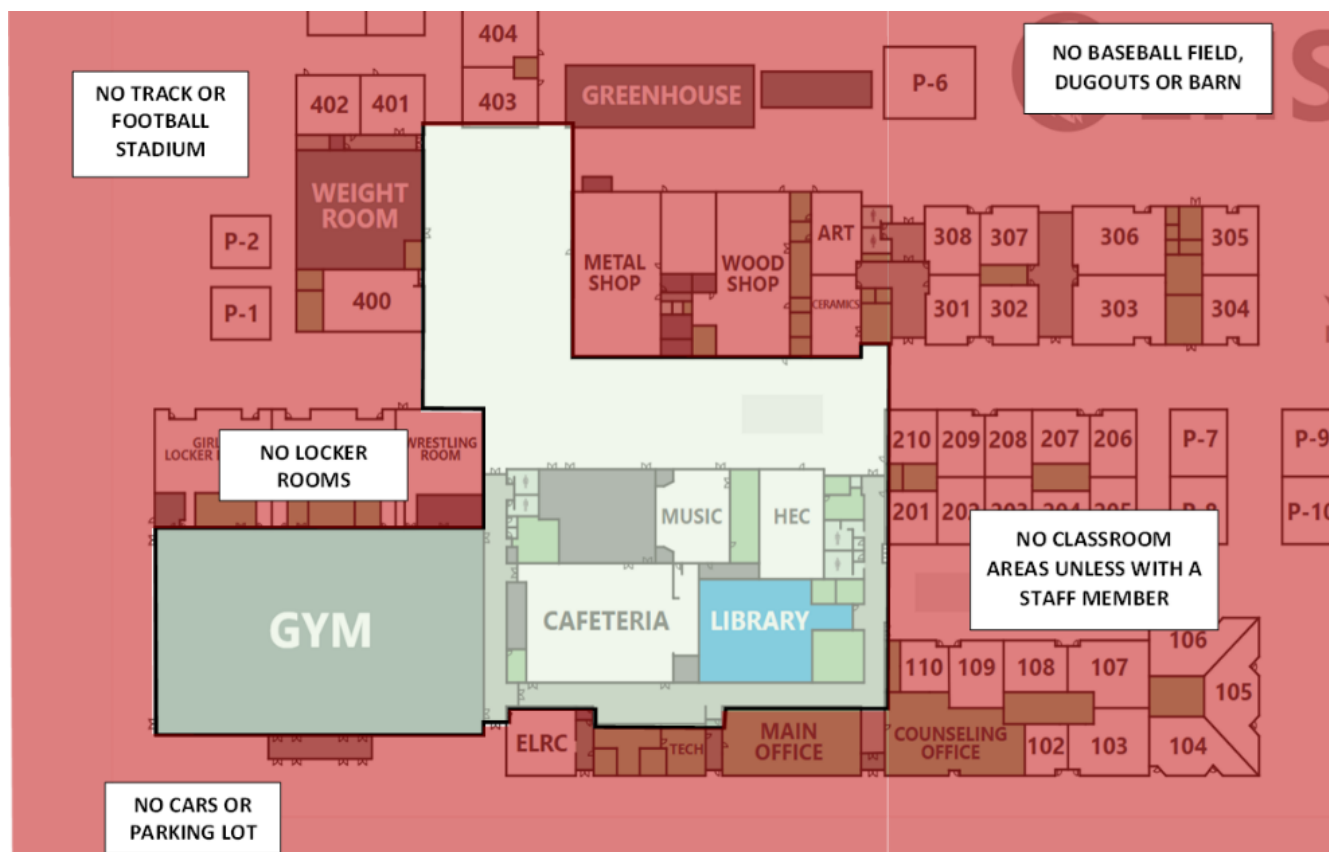
- Cafeteria
- Main building hallways
- Main courtyard between the metal shop and main building (see map below)

When available, the gym may be open for supervised student activity, but:

- No food or drinks are allowed in the gym
- Locker rooms are off-limits during lunch

The following are NOT approved during lunch:

- | | | |
|--------------------------------|-----------------------------|-----------------------|
| • Cars/parking lot | • Courtyard between 100/200 | • Barn |
| • Locker room | • Courtyard between 200/300 | • Behind 300 building |
| • Sports fields and facilities | • Unsupervised classrooms | |



STUDENT CONDUCT EXPECTATIONS ([Board Policy 3240](#))

Academic Honesty

Students are expected to complete and submit their own work and to maintain the highest standards of integrity in all academic activities. Academic dishonesty includes, but is not limited to:

- Copying or submitting another student's work as your own
- Sharing your work with others for the purpose of copying
- Improperly cutting and pasting from websites or digital sources
- Using or accessing teacher materials without permission
- Violating teacher- or proctor-defined test-taking procedures

Use of AI Tools

AI tools (such as ChatGPT or similar applications) may be used only when explicitly permitted by the teacher. Students must use AI responsibly and may not submit AI-generated work as their own if the assignment does not allow it. Students should assume that all work must reflect their own thinking and effort unless otherwise instructed.

If you're unsure whether the use of AI is appropriate for an assignment, ask your teacher before using it.

Consequences

Both the student who submits dishonest work and any student who allows their work to be used inappropriately will be subject to disciplinary action. Consequences may include:

- Academic Integrity Contract
- Loss of some or all credit for the assignment

- Required redo of the assignment
- School discipline
- Loss of credit for the course
- Removal from the course

All incidents will be documented in the student's discipline record and handled with progressive discipline.

For help with proper citation, visit the "MLA Citation" link under the "Library" tab on the school website.

Bus Conduct

Students are expected to behave responsibly and respectfully while riding school buses. **All school rules apply** during bus transportation. To ensure a safe and comfortable environment for everyone:

- Follow directions from the bus driver at all times
- Stay seated while the bus is moving
- Use appropriate language and volume
- Keep hands, feet, and belongings to yourself and inside the bus

Failure to follow bus expectations may result in:

- School discipline
- Temporary or permanent loss of bus-riding privileges
- Suspension from school, in cases of serious or repeated misconduct

Cell Phones, Headphones and Other Personal Electronic Devices ([Board Policy 3245](#))

Cell phones and other electronic devices can be useful, but also distracting and harmful when used at the wrong time or in the wrong way. The following are expectations regarding electronic devices at school:

1. **Students are not allowed to use cell phones during class time including when traveling during class for things like the restroom*.** Exceptions can be made in accordance with a school health plan, 504, or IEP. Devices need to be silenced and stowed away at the start of class and remain out of sight during class time. Devices will not be used in class unless the teacher has explicitly approved the use for academic purposes.
2. Students are responsible for the use and security of their devices. Lost or stolen devices are not the responsibility of the school. The district will not be responsible for loss, theft, or destruction of devices brought onto school property or to school sponsored events;
3. Devices may be used during passing periods or lunch;
4. Students shall not use personal devices to record videos/audio or take pictures of any student or staff member without consent;
5. When a school staff member has reasonable suspicion that an electronic device was used in a manner that violates the law or school board policy, the official may confiscate the device, and only return the device to a parent/guardian;
6. School officials may search a device if they have reasonable suspicion that a violation of law or school policy has occurred using the device or documented on the device. Content or images that violate state or federal laws will be referred to law enforcement;
7. School staff will confiscate a device being used during class without permission. Cell phones and other devices that are confiscated will be sent to the office where students may retrieve them at the end of the day. Phones and devices that are confiscated after 3rd period will remain in the office until the end of the day and turned into the attendance office the following school day to be returned at the end of the student's lunch period.

8. Repeat incidents of electronics violations will require parents to retrieve the device from the office, or other disciplinary action.
9. Students must comply with any additional rules developed by specific teachers and outlined in the course syllabus concerning the appropriate use of cell phones or other electronic devices in their classroom.
10. Students who do not comply with reasonable requests from teachers and staff will be subject to disciplinary action.

Note to Parents – Please avoid calling or messaging your student during class time. Refer to the bell schedule to determine when they are in class. If you need to contact your student during class, please call the Attendance Office 360-354-4401. Students who need to make a phone call during class may use the attendance office phone.

****Class time encompasses*** anytime from the first bell to the release bell (ie. Period 1: 7:50am-8:45am). Students who leave class during class time may not be on their cell phones in the hallways. Repeated use of cell phones in hallways will result in parent contact and a temporary cell phone plan.

Compliance with Reasonable Requests ([Board Policy 3241](#))

Students must comply with reasonable requests, instructions, and directives of ALL school district personnel, including substitute educators, contractors, and volunteers. Failure to do so will result in disciplinary action.

Inappropriate Use of Technology ([Board Policy 2022](#))

Unauthorized access to information, computer piracy, hacking, tampering with hardware and/or software, and any attempt to bypass the Internet filter program, including but not limited to using a VPN, is prohibited. In addition, using technology to harass, intimidate, bully, post derogatory comments, or to view or distribute inappropriate internet content is prohibited. Inappropriate use of technology may result in restricted use or revoking access to technology and/or additional school discipline.

Destruction of Property

If a student damages or destroys school property, either intentionally or through neglect or willful negligence, the student will be responsible for the cost of repair or replacement, including the possibility of school discipline. The cost will be determined by the department that maintains that property; i.e., maintenance, technology, athletics, etc. It should be assumed that every backpack contains a laptop, and therefore should be treated as fragile.

Dress Code ([Board Policy 3224](#))

Students must dress in a manner that is safe and appropriate for school. Student dress will be regulated when, in the judgment of school officials, the student's dress presents:

- A. A health or safety hazard including association or reference to a gang or hate group;
- B. A material and substantial disruption of the educational process;
- C. Lewd, profane, sexual, violent, drug-, tobacco-, or alcohol-related, or hate symbols; or
- D. Visible undergarments or private parts.

Any student with clothing that violates these prohibitions, or which would reasonably intimidate another student, will be asked to correct their attire before being allowed to return to class. If unable or unwilling, the student may be sent home or kept in the office until the end of the school day. Repeat offenses may result in progressive discipline.

Expression of Opinion ([Board Policy 3220](#))

The free expression of student opinion is an important part of education in a democratic society. Students' verbal and written expressions of opinion on school premises is to be encouraged so long as it does not substantially disrupt the operation of the school. The following guidelines shall be observed to assure both free expression of opinion and the orderly conduct of the school:

1. Neither verbal, symbolic, nor written opinion shall be expressed or disseminated in such a way as to interfere with or interrupt the normal conduct of classes or the movement to and from classes.
2. Verbal, symbolic, or written expression that would reasonably intimidate others or infer hatred, is prohibited at school and school-sponsored events. This includes items that appear on clothing, accessories, or vehicles.
3. Students wishing to disseminate their opinion by distributing pamphlets, leaflets, or other written material on school property to ten (10) or more people shall first submit the material to the principal or designee. A complete criteria and process will be provided upon request.

Freedom of Assembly ([Board Policy 3223](#))

Peaceful demonstrations are permissible; however, they must be held in designated places where they will present no hazards to persons or property and at designated times that will not disrupt classes or other school activities or take place at a time when school facilities are closed.

Public Display of Affection (PDA)

Public displays of affection are prohibited at school. This includes prolonged kissing and embraces. Students in violation of this policy will be directed to stop. Failure to do so or repeat offenses will result in school discipline including possible detention or in-school suspension.

Theft and Possession of Stolen Property

Theft is defined as possession of another person's property, regardless of value, without the person's permission. This can include personal property as well as school or district property. Theft or possession of stolen items will result in school discipline as well as possible financial restitution and referral to law enforcement.

Lost and Found

We try to support reuniting students with lost items. However, students must be aware that the school is not responsible for lost or stolen items. If you have lost or found an item, please visit the Main Office. Clothing is kept in a lost and found box and items of higher value (phones, jewelry, wallets, etc.) are kept secure in the office. Items in the Lost and Found are donated at the end of each semester.

EXCEPTIONAL MISCONDUCT ([Board Policy 3240](#))

The following behaviors are considered exceptional misconduct and may result in immediate exclusion from school ranging from In School Suspension (ISS) to Expulsion.

- **Possession or use of a fire actuating device (lighter, matches, etc.) or the creation of a fire**
- **Inappropriate use of fire alarms or extinguishers**
- **Fighting:** Engaging, Instigating, Promoting, or Filming of a fight
- **Vandalism:** Defacing, or destroying school or personal property
- **Use or Possession of a Weapon or Facsimile** including but not limited to anything that has a blade, anything that fires, launches, or throws a projectile, any item that explodes, or any item that is used with the intention of inflicting physical harm, as well as clear and substantiated discussion to purchase, sell, or use such items.

- **Firearms:** Lynden School District is a gun-free zone. A student shall not possess, handle, or transmit any object which can be considered a firearm on school district property or school provided transportation. Students may not keep firearms or other dangerous weapons in their vehicle while parked on campus or the surrounding school zone. Any student who is determined to possess a firearm on any school district property, transportation, or school-sponsored activities at any facility, or in a personal vehicle while on any school district property, shall be expelled from school for not less than one year (12 months) under [RCW.28A.600.420](#), with notification to parents and law enforcement. Appeal for reinstatement may be made to the Superintendent.
- **Gang Conduct:** Any gang-associated conduct including but not limited to:
 - “Tagging” on school property or personal property such as notebooks, binders, or backpacks;
 - Dressing with gang significance including monochromatic outfits, bandanas, or hanging belts;
 - Hand sign, signals, or shakes with special meaning to a gang;
 - Gang-related personal styling including haircuts, shaved eyebrows, tattoos, or other body markings.

Use or Possession of Alcohol, Nicotine, Drugs, and Other Controlled Substances

The use, possession, distribution, or attempted distribution of alcohol, nicotine, drugs, or any other controlled substances is strictly prohibited on campus, during school hours, or at any school-sponsored event, regardless of location.

This policy includes:

- Any controlled substance, prescription medication, stimulant, depressant, or mood-altering compound
- Simulated substances intended to mimic intoxication or euphoria (whether legal or not)
- Drug- or vaping-related paraphernalia (e.g., vapes, cartridges, rolling papers, etc.)
- Any clear and substantiated communication (verbal, written, or digital) regarding the intention to buy, sell, distribute, or use these items

Search and Enforcement: If there is reasonable suspicion that a student is in possession of or under the influence of prohibited substances, school administration will conduct a search of the student and their belongings, including bags, lockers, or vehicles on school property.

Failure to comply with a reasonable search after school staff have clearly communicated the cause for the suspicion will result in:

- Disciplinary consequences for the suspected substance-related violation, and
- Additional disciplinary action for refusing to comply with a school investigation

Consequences

Violations of this policy will result in progressive discipline, which may include:

- Short- or long-term suspension
- Emergency expulsion
- Notification of law enforcement
- Required intervention or counseling programs
- Loss of eligibility for school activities or athletics

School officials will make every effort to ensure that interventions and disciplinary actions prioritize student safety, well-being, and legal responsibility.

HARASSMENT, INTIMIDATION, AND BULLYING (HIB)

Our School Protects Students from Harassment, Intimidation, and Bullying (HIB)

We strive to make our school a safe and inclusive environment where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, on the school bus, in school sports, and during other school activities. This section explains what HIB is, what to do when you see or experience it, and how our school responds to it.

What is HIB?

State law (RCW 28A.600.477(5)(b)(i)) defines HIB as “any intentional electronic, written, verbal, or physical act including, but not limited to, one shown to be motivated by any characteristic in RCW 28A.640.010 and 28A.642.010 (discrimination based on a protected status) or other distinguishing characteristics, when the intentional electronic, written, verbal, or physical act:

- (A) Physically harms a student or damages the student’s property;
- (B) Has the effect of substantially interfering with a student’s education;
- (C) Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment;
- or
- (D) Has the effect of substantially disrupting the orderly operation of the school.”

HIB often involves one student having, or appearing to have, more power than another student. While HIB often appears as repeated behaviors, it is important to take single serious incidents seriously. It usually happens more than once or is very likely to happen again. HIB is against the law in our schools.

HIB policy only applies to actions between students. It does not cover harassment, intimidation, or bullying of an employee, volunteer, parent/legal guardian, or community member.

How can I make a report about HIB?

Talk to any school staff member, start with whoever you feel most comfortable with, such as a teacher, counselor, coach, or other school staff. You can report HIB by telling school staff in person or in writing (written reports can be made in your home language; please ask your school or district for support with translation). You can make your report anonymously/without giving your name or confidentially (asking that your name not be shared with other students or parents/caregivers involved). No student will be disciplined based only on an anonymous or confidential report.

If a staff member learns about, sees, or hears HIB happening, they must act quickly to stop the behavior(s) and keep it or them from happening again. Our district also has a HIB Compliance Officer (Tim Metz, Director of Student Services, 516 Main Street, Lynden, WA 98264, metzt@lynden.wednet.edu, 360-354-4443) who helps prevent and respond to HIB.

What happens after I make a report about HIB?

When you report HIB, school staff must act quickly to stop the behavior and prevent it from happening again. If you and the school agree the problem is resolved, then no further action may be needed. But, if you feel that you or someone you know is facing HIB that is unresolved, severe, or keeps happening, you should ask for an official HIB investigation by completing an HIB Incident Reporting Form (<https://lynden.wednet.edu/wp-content/uploads/2023/03/HIB-Incident-Reporting-Form.pdf>).

The school must also make sure that students who report HIB are not treated badly for speaking up. This is called retaliation, and it is not allowed.

What is the investigation process?

The HIB investigation begins if you submit the HIB Incident Reporting Form (<https://lynden.wednet.edu/wp-content/uploads/2023/03/HIB-Incident-Reporting-Form.pdf>), and the incident meets the definition of HIB toward a student. When you submit the Incident Reporting Form, the HIB Compliance Officer or the staff member leading the investigation must notify the families of the students involved that a complaint was received. They must make sure a prompt and thorough investigation takes place. The investigation is usually finished within five school days. If it takes longer, the school will keep you updated, generally once a week, until it is done.

When the investigation is complete, the HIB Compliance Officer or the staff member leading the investigation must share the results with you within two school days.

This response should include:

- A summary of what the investigation found
- A decision about whether the HIB was substantiated (found to have happened)
- Any steps the school will take to address the problem
- Clear information about how you can appeal the decision

If HIB is confirmed, the school will address it.

What are the next steps if I disagree with the outcome?

For the student named as the “targeted student” in a complaint:

If you disagree with the school district’s decision, you may appeal. To appeal, send a written request asking the superintendent (or the person they've assigned) to review the investigation. They will send you a written decision.

For the student named as the “aggressor” in a complaint:

A student found to be an “aggressor” in a HIB complaint may not appeal the decision of the investigation itself. They can, however, appeal any corrective actions (consequences) that come from the HIB investigation findings.

What information may I have about other students?

Student privacy laws limit what the school can tell you about any intervention or discipline given to another student. You will be told whether HIB was found to have happened and that steps were taken, even if the details of those steps impacting all students involved cannot be shared.

For more information about the HIB complaint process, including important timelines, please see the district’s HIB information and reporting resources at <https://lynden.wednet.edu/parents-students/forms/> or the district’s HIB Policy [3207] and Procedure [3207P].

How do I make a HIB complaint about a staff member?

This process is for concerns about one student harassing, intimidating, or bullying another student. If your concern is about a staff member's behavior, ask your school for information on how to report it.

Our School Stands Against Discrimination

Discrimination can happen when someone is treated differently or unfairly because of a **protected status**, including their race, ethnicity, color, national origin, immigration or citizenship status, sex, gender identity, gender expression, sexual

orientation, homelessness, religion, creed, disability, neurodivergence, use of a service animal, or veteran or military status.

What is discriminatory harassment?

Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other behavior that is threatening, harmful, or humiliating. It happens when the behavior is based on a student's protected status and is serious enough to create a hostile environment. A **hostile environment** is created when behavior is so severe, pervasive, or persistent that it limits a student's ability to participate in or benefit from the school's services, activities, or opportunities.

To review the district's Nondiscrimination Policy 3210 and Procedure 3210P, visit <https://lynden.wednet.edu/school-board/board-policies-and-procedures/3000-students/>.

What is sexual harassment?

Sexual harassment is unwelcome behavior or communication that is sexual in nature and seriously interferes with a student's educational performance or creates an intimidating or hostile environment. Sexual harassment can also occur when a student is led to believe they must accept unwelcome sexual behavior or communication to receive something in return, such as a better grade or a place on a sports team.

Examples of sexual harassment include:

- Pressuring a person for sexual actions or favors.
- Unwelcome sexual touching.
- Written, graphic, or electronic messages that are sexual in nature.
- Sharing sexually explicit texts, emails, or pictures.
- Making sexual jokes, spreading sexual rumors, or making suggestive comments.
- Physical violence, including rape and sexual assault.

Our school does not discriminate based on sex. We prohibit sex discrimination in all education programs, activities, and employment, as required by Title IX and state law.

To review the district's Sexual Harassment Policy 3205 and Procedure 3205P, visit <https://lynden.wednet.edu/school-board/board-policies-and-procedures/3000-students/>.

What should my school do about discriminatory and sexual harassment?

When a school learns about possible discriminatory harassment or sexual harassment, it must investigate and take steps to stop the unwanted behavior. The school must address any effects of the harassment on the student at school, including eliminating the hostile environment, and prevent the harassment from happening again.

What can I do if I'm concerned about discrimination or harassment?

Talk to a Coordinator or submit a written complaint. You may contact the following school district staff to report your concerns, ask questions, or learn more about how to resolve your concerns. If English isn't your first language, you can request an interpreter or prepare the complaint in your language. If you have a disability and need accommodations to make a complaint, let the school know your disability needs.

Concerns about discrimination:

Civil Rights Coordinator: Tim Metz, Director of Student Services, 516 Main Street, Lynden, WA 98264,
metzt@lynden.wednet.edu, 360-354-4443

Concerns about sex discrimination, including sexual harassment:

Title IX Coordinator: Tim Metz, Director of Student Services, 516 Main Street, Lynden, WA 98264,
metzt@lynden.wednet.edu, 360-354-4443

Concerns about disability discrimination:

Section 504 Coordinator: Tim Metz, Director of Student Services, 516 Main Street, Lynden, WA 98264,
metzt@lynden.wednet.edu, 360-354-4443

Concerns about discrimination based on gender identity:

Gender-Inclusive Schools Coordinator: David VanderYacht, Superintendent, 516 Main Street, Lynden, WA 98264,
vanderyachtd@lynden.wednet.edu, 360-354-4443

To **submit a written complaint**, describe the behavior or incident that you believe may be discriminatory. Send it by mail, fax, email, or hand delivery to the school principal, district superintendent, or civil rights coordinator. Submit the complaint as soon as possible so the school district can investigate it promptly. You must submit your complaint within one year of the behavior or incident.

What happens after I file a discrimination complaint?

The Civil Rights Coordinator will give you a copy of the school district's discrimination complaint procedure. The Civil Rights Coordinator will make sure your complaint is investigated promptly and thoroughly. The investigation will be completed within 30 calendar days unless you agree to a different timeline. If exceptional circumstances require more time, the Civil Rights Coordinator will notify you in writing and tell you the expected date for the response.

When the investigation is complete, the school district superintendent or the staff member leading the investigation will send you a written response. The response will include:

- A summary of the investigation results.
- A determination of whether the school district failed to comply with civil rights laws.
- Any corrective actions or remedies that are needed.
- Information about how to appeal the decision.

What are the next steps if I disagree with the outcome?

If you disagree with the decision about your complaint, you may appeal the decision to the Lynden School Board. You may then file a complaint with the Office of Superintendent of Public Instruction (OSPI). For more information about this process, including important deadlines, see the school district's Nondiscrimination Procedure (3210P) and Sexual Harassment Procedure (3205P).

I already submitted an HIB complaint – what will my school do?

Harassment, intimidation, or bullying (HIB) can be discrimination if it is based on a protected status. If you give your school a written report of HIB that involves discrimination or sexual harassment, your school will notify the Civil Rights Coordinator. The school district will investigate the complaint using both the Nondiscrimination Procedure (3210P) and the HIB Procedure (3207P) to fully address your concerns.

Our School is Gender-Inclusive

In Washington, all students have the right to be treated consistent with their gender identity at school. Our school will:

- Address students by their requested name and pronouns, whether or not they have legally changed their name.
- Update students' gender designation so it is accurately reflected in school records.
- Provide students with access to restrooms and locker rooms that align with their gender identity.
- Ensure students can participate in sports, physical education classes, field trips, and overnight trips consistent with their gender identity.
- Keep students' health and education information private and confidential.
- Allow students to wear clothing that reflects their gender identity and enforce dress codes without regard to a student's gender or perceived gender.
- Create an inclusive, respectful environment and protect students from teasing, bullying, or harassment based on their gender or gender identity.

To review the district's Gender-Inclusive Schools Policy 3211 and Procedure 3211P, visit

<https://lynden.wednet.edu/school-board/board-policies-and-procedures/3000-students/>. If you have questions or concerns, please contact the Gender-Inclusive Schools Coordinator:

David VanderYacht, Superintendent, 516 Main Street, Lynden, WA 98264, vanderyachtd@lynden.wednet.edu, 360-354-4443

For concerns about discrimination or discriminatory harassment based on gender identity or gender expression, please see the information above in the section on discrimination and harassment.

Our School is Committed to Students and State Law

Students have the right to learn in schools that follow state law and protect their rights. Willful noncompliance happens when a school district leader or school board member does something—or fails to do something—that they knew, or reasonably should have known, would violate state law. Under ESHB 1296, OSPI is responsible for investigating complaints about willful noncompliance and working to find fair solutions.

These laws include requirements related to:

- Civil rights and nondiscrimination (RCWs 28A.640 and 28A.642)
- Harassment, intimidation, or bullying (RCW 28A.600.477)
- Curriculum requirements and instructional materials policies (RCWs 28A.150.230, 28A.300.475, 28A.320.170, 28A.320.230, and 28A.320.235)
- Use of restraint or isolation (RCW 28A.600.485)
- Student discipline (chapter 28A.600 RCW)

How do I make a complaint about willful noncompliance with state law?

You must first use available complaint processes to try to resolve your concern. This means the available complaint processes start with your school district, even if the school district superintendent or a school board member is the subject of your complaints. School personnel are not allowed to retaliate for making a formal complaint.

If no available complaint processes are available, you must check OSPI's website for other OSPI complaint procedures at [How to File a Complaint](#), and follow any applicable processes. If none exist, or you have completed all other processes, you must send written notice to the district superintendent at least 30 calendar days before filing a complaint with OSPI.

Complaints to OSPI must be submitted within 30 calendar days after a final decision in the local complaint process, when one applies. The complaint must be in writing and include enough information to describe the concern and the actions

or failures to act that may be willful noncompliance. You may send the complaint by mail, email, or hand delivery to OSPI.

When OSPI receives a complaint that meets the requirements for investigation, it will open an investigation. OSPI will send you written notice of the allegations under investigation. After the investigation is complete, OSPI will issue written findings to you and your school. These findings will state whether noncompliance occurred and may require the school to take actions to fix the issue.

Who else can help with HIB, Discrimination, or Willful Noncompliance Concerns?

Office of Superintendent of Public Instruction (OSPI)

All reports must start locally at the school or district level, even if the complaint involves the school or school district. School personnel should not retaliate against students or families for making a formal complaint.

OSPI can assist students, families, communities, and school staff with questions about state law, the HIB complaint process, and the discrimination and sexual harassment complaint processes, as well as complaints alleging willful noncompliance with state law under ESHB 1296.

OSPI School Safety Center (For questions about harassment, intimidation, and bullying)

- Website: ospi.k12.wa.us/student-success/health-safety/school-safety-center
- Email: schoolsafety@k12.wa.us
- Phone: 360-725-6068

OSPI Equity and Civil Rights Office (For questions about discrimination and sexual harassment)

- Website: ospi.k12.wa.us/policy-funding/equity-and-civil-rights
- Email: equity@k12.wa.us
- Phone: 360-725-6162

OSPI Office of Legal Affairs (For more details on the willful noncompliance complaint process)

- Website: ospi.k12.wa.us/educator-support/educator-conduct/state-law-noncompliance-complaints
- Email: OLA@k12.wa.us

Washington State Governor's Office of the Education Ombuds (OEO)

The Washington State Office of the Education Ombuds works with families, communities, and schools to help solve problems so every student can fully participate and thrive in Washington's K-12 public schools. OEO provides informal conflict resolution, coaching, facilitation, and training on family and community engagement and systems advocacy.

- Website: www.oeo.wa.gov
- Email: oeoinfo@gov.wa.gov
- Phone: 1-866-297-2597

U.S. Department of Education, Office for Civil Rights (OCR)

The U.S. Department of Education, Office for Civil Rights (OCR) enforces federal nondiscrimination laws in public schools, including those that prohibit discrimination based on sex, race, color, national origin, disability, and age. OCR also has a discrimination complaint process.

- Website: www.ed.gov/
- Email: ocr@ed.gov
- Phone: 800-421-3481

STUDENT DISCIPLINE (Board Policy 3241)

“Discipline” means any action taken by the school district in response to behavioral violations and is intended to educate and deter similar behavior in the future. Discipline will be implemented in a way that is consistent, specific to the situation, severity, and frequency, preserves the dignity of the student, and limits the disruption to the learning of the student and their peers as much as possible. When a behavior creates a substantial disruption to the learning environment or poses a safety or health risk, exclusionary measures may be necessary.

Classroom Discipline

Teachers are responsible for ensuring the safe and orderly operation of the classroom. They have the authority to develop and implement a classroom discipline policy as well as assign consequences including but not limited to confiscation of materials or electronic devices, after-class individual conferencing, lunch detention, after-school detention, and temporary exclusion from the classroom.

Discipline Actions

Disciplinary actions will always be determined based on the unique circumstances of each situation. Actions that may be considered include but are not limited to:

- Conference with administrator, counselor, teacher, peer, or other school staff
- Education Classes
- Community Service
- Financial Restitution
- Assigned location/seating
- Temporary or permanent removal of privileges such as parking, technology, etc.
- Removal from course/program/activity
- Alternative Placement
- Recurring scheduled or unscheduled check-in
- Contract, written agreement, or safety plan
- Detention – Lunch or After school
- Suspension - in school or out of school
- Referral to police or outside services
- Expulsion

HEALTH AND SAFETY

Nurse & Medications (Board Policy 3416)

Lynden High School has a nurse on campus to support student health needs. The nurse’s office is across from the attendance office. Students are not allowed to possess any prescription or non-prescription medication while at school or during school-sponsored events. The nurse can keep and administer oral medication (prescription or non-prescription) during school hours if a [Medication Authorization Form](#) is filled out and signed by both the physician and parent/guardian. Additional information can be found here: <https://lynden.wednet.edu/parents-students/school-nurses/>

Immunizations (Board Policy 3413) [Washington Department of Health Immunization website](#)

Emergency Response (Board Policy 3432)

There are a variety of emergency situations that may happen at school. Students should always follow the directions of the staff. Staff and students will be given instruction on, and practice, the expectations and procedures for different scenarios multiple times a year. Students should take all drills seriously so they understand them and can follow them quickly and correctly.

TECHNOLOGY

One-to-One Laptops

All Lynden High School students are issued a school laptop to support their learning. With this opportunity comes the expectation that students use and care for their device responsibly and respectfully.

Daily Expectations

- Bring your laptop to school every day, fully charged.
- Students are responsible for the care, safety, and functionality of their assigned device.
- Any accidental damage or issues must be reported to the main office or tech staff immediately.
- Devices should never be thrown, slammed, or treated roughly; even while inside a backpack. The most common cause of screen damage is dropping or tossing a backpack containing the laptop.

Appropriate Use

Students are expected to use their laptops for school-related tasks only. Inappropriate use (including misuse of software, altering system settings, or bypassing school filters) may result in disciplinary action or restrictions on device access.

Damage, Loss & Fines

Students who mistreat or negligently damage school-issued technology will be responsible for repair or replacement costs. Current fines include:

- Broken or lost laptop: \$300
- Broken screen: \$75
- Lost or broken charging cable: \$10

Fines may be adjusted based on the level of damage and repair needs.

School Email & Username

Every student has a Lynden School District email address, and it is used to log into most programs as well as any school computer. The email is made up of four parts:

1. The last two digits of your graduation year followed by
2. Your last name followed by
3. Your first initial followed by
4. @lynden.wednet.edu

See the example below:

Graduation Year
26smithj@lynden.wednet.edu
Last Name First Initial

Some apps only use your “username,” which is simply parts 1, 2, and 3 of your email without @lynden.wednet.edu.

Password

Your Lynden School District password is formatted as follows: **L*****!**

In your password, the *’s will be replaced by your unique student ID (your lunch number) which is available on your printed schedule or in Skyward.

All students have access to Office 365 on their student laptops. Office 365 is a web-based version of the Microsoft suite including Word, Excel, Teams, PowerPoint, and more. To access these programs, go to www.office.com and use your school email and password.

Canvas

Canvas is a web-based platform that provides students and families with access to important resources for each course like syllabus, assignments, readings and more. All classes at LHS have a corresponding virtual course within Canvas. To log in, click the Canvas shortcut on the desktop of a school-issued laptop or go to lynden.instructure.com. Log in using your school email and password.

Tech Support

The LHS tech office is located across from the Main Office and is available during school hours. Tech support is available only for school issued technology - personal laptops or devices will not be supported.

STUDENT ACTIVITIES

Associated Student Body (ASB)

ASB is the student government system that is used at Lynden High School. The ASB consists of six Executive Officers as well as five or more Class Officers for each grade level, making a Senate of approximately 26-30 students in ASB positions. Students submit their intent to run for office each spring, and elections are for the following year's officers. Elections for Executive Officers for the following year occurs in February, and elections for Class Officers for the following year occurs in March.

The ASB Senate is responsible for administering all ASB funds to support cultural, athletic, recreational, or social aspects of LHS. The ASB Senate and all officially recognized student groups are eligible to submit proposals for funded activities to the ASB.

ASB Card

There are many benefits to an ASB card including free admission to regular season home sporting events, as well as reduced prices to other sporting events and some LHS dances and drama productions. Students participating in a club, drama, band, or sport during any season must purchase an ASB card.

An ASB card is \$35 and costs the same no matter when in the year it is purchased, so it makes the most sense to get your ASB card as early as possible and have access to all the benefits. Students who qualify for Free or Reduced Lunch may also qualify for a FREE ASB card. Mention you qualify prior to purchasing your ASB or contact your counselor or the main office for more information.

Assemblies

Assemblies are a part of the school day intended to promote pride and school spirit as well as provide variation in educational and enrichment experiences. Attendance is expected of all students. However, if a student does not wish to attend or should not attend for medical reasons, they must tell a staff member and an alternative plan will be developed.

Dances

All school expectations and consequences apply at dances. Students who exhibit inappropriate dancing may be asked to leave without a refund. Students will not be readmitted to a dance after leaving. Dances are open to all LHS, LC, and LA students in grades 9, 10, 11, and 12, as well as their guests who must be at least grade 9 and no older than 20 years old. Picture ID and a Guest Application are required for all guests.

Fees and Fines ([Board Policy 3520](#))

Student fees and fines are recorded in their online Skyward profile. Students are expected to pay all fees and fines in the year they are issued. Transcripts and diplomas will not be released for any student with a fee or fine; this may impact transferring schools, scholarship applications, or college admissions.

ASB Card	\$35.00
ASB Card replacement	\$5.00
Yearbook on or before September 8	\$70.00
Yearbook after September 8	\$75.00
Parking – Stadium Lot	\$10.00
Parking—Main lot	\$30.00
Senior Spot Painting Add-On	\$10.00

Checks should be made payable to “Lynden High School.” The fee for returned or NSF checks is \$10.

Messages

To minimize classroom disruptions, messages should be communicated through Main Office or Attendance Office. Parents are discouraged from texting or calling their students during class time, as this interferes with learning.

If a student needs to leave early or meet a parent at the office, parents should communicate directly through the Attendance Office. Advance notice for prearranged appointments is appreciated.

Deliveries

All deliveries, including food or personal items, must be brought to the main office. Students may only pick up deliveries during passing periods or lunch.

- Students will not be called out of class to pick up food or other items.
- Deliveries will not be brought to students in class.

Parking

Students may drive to school after completing the LHS Parking Agreement form (found in the ASB office) and purchasing a parking pass. Students parking is designated by white-lined parking spots. Students must drive in a safe and responsible manner on and around campus (surrounding streets). Failure to do so may result in revocation of parking privileges, school discipline and/or referral to law enforcement. The school does not accept any liability or responsibility for vehicles or their contents.

Visitors

Visitors with legitimate purpose are permitted at LHS. The following rules are set to ensure visitations are safe and productive for all parties:

1. All visitors must register in the Main Office upon arriving at school.
2. All visitors must wear a visitor identification sticker in a visible place.
3. For classroom visits, visitors must provide 72 hours prior notice and receive approval by the teacher.

4. All visitors are expected to follow all school and classroom rules during their visit and may not interrupt classrooms or the teacher in any way during their visit.
5. All visitors must return their visitor badge to the Main Office as they leave campus.

Youth visitors (relatives, students from other schools, friends) are permitted to visit for legitimate instructional purposes and must follow the procedures above. However, “just for fun,” or “they don’t have anywhere else to go,” are not considered legitimate instructional reasons. Contact an administrator for more information.

EXTRACURRICULAR ACTIVITIES

Activities

LHS offers a variety of student-led clubs and activities. These are great opportunities to get involved in school and enjoy time with students who have similar interests. Some activities require enrollment in a class during the school day. Contact the advisor for more information. All students who participate in a sport, club, drama, or band must purchase an ASB card.

Athletics

Lynden High School offers a wide variety of sports. We compete in the NW Conference in the 2A classification. Registration, schedules and results can be found online at the LHS Athletics Website: <https://lyndenathletics.com/>. There are lots of sports students can participate in or simply attend and cheer on their friends. Students must have a sports physical on file and complete all necessary forms on <https://lynden-wa.finalforms.com/>. We hold the students who represent Lynden High School to high expectations for academics, behavior, and community interaction, which are explained in the Athletic Code.

Clubs/Activities

Lynden High School offers a wide variety of student run and organized clubs and activities. Most of the clubs and activities meet each month during Activity Period but some may meet outside of school hours. Since clubs and activities change each year, LHS students will learn about the possible clubs and activities before Activity Period begins. In addition, students may create their own club or activity based on school and ASB guidelines. Please see the Athletics and Activities Coordinator for more information about starting your own club or activity.