



### Your Migration Team:

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Business Lead

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Student Lead

**Teresa Silves**  
PDC Coordinator

## The Road to Qmlativ

1 WEEK UNTIL "GO DARK"



*"Change the way you look at things and the things you look at change." - Wayne W. Dyer*

Lynden School District is just a few weeks away from migrating to Qmlativ, the newest version of Skyward Software. The end of March will mark more than 10 months of preparation, collaboration, hard work, training, and long hours by the Student Data Team, Business Team and the Human Resources Team to make the migration a reality. Work on the migration will continue after the new system is online, with the migration teams focusing on configuration, security and on-going training opportunities.

The project requires the district to migrate clean, high-quality, and accurate data. To complete this migration process, the Lynden School District will be unable to access either version of Skyward between **2:00 PM March 31<sup>st</sup> through Sunday, April 12<sup>th</sup>**. We will come back from Spring Break live in the new Skyward software on **Monday, April 13<sup>th</sup>**.

With such a major technological upgrade, there will be setbacks and struggles, but we have taken many measures to mitigate as much of that as possible. Please visit the district website for FAQ's, videos, and Q-tips for step-by-step guidance. Also, watch for some upcoming drop-in dates & times for in-person support. Your patience and flexibility are greatly appreciated!

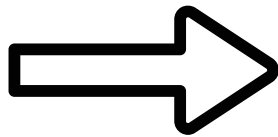
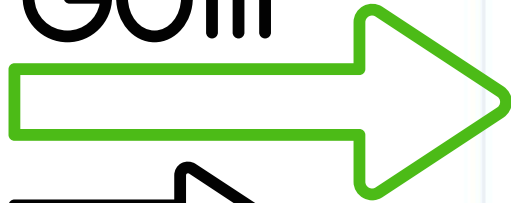
**You Rock!**

Lynden was well represented!

Special thanks to following staff who attended WASWUG in Bellevue, WA March 8-10<sup>th</sup> to increase their knowledge of Qmlativ!

Kristen Brown, Shannon Ruggenburg, Wendy Kuplent, Lisa Wilde, Kelli Baar, Wendy Neff, Linda Wiles, Heather Lenssen, Julie Brossow, Megan Mather, Suzie Graddon, Ben Thomas, Teresa Silves & Kim Olson

LET'S GO!!!



## IMPORTANT DATES:



March 31<sup>st</sup>

2:00 PM - GO DARK (No Skyward)



April 1-3<sup>rd</sup>

DARK DAYS (No Skyward Access)



April 6-10<sup>th</sup>

Spring Break (No School)



April 13<sup>th</sup>

Welcome Back! Live in Qmlativ!

**"GO DARK" means NO Skyward Access. Please plan accordingly.**



### Skyward Qmlativ Multi-Factor Authentication (MFA)

\*If you previously used an authenticator app to log into Skyward SMS, you'll need to set up a new account in your app for Qmlativ

1. **Download an authenticator app** from your cell phone's app store - we recommend Microsoft Authenticator, Cisco Duo, or Google Authenticator



2. **Log in to Skyward Qmlativ** - you'll then see the following screen:

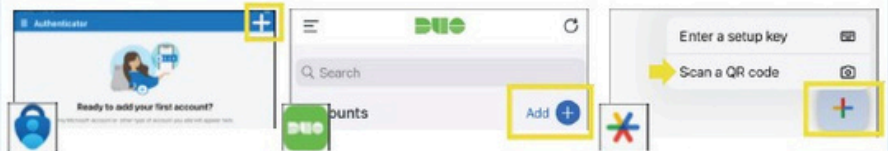
**\*TWO SCREEN PROCESS**

Have your authenticator app open on your cell phone while you're logging into Skyward Qmlativ on a separate screen



Remember to select "trust this device"

3. **Open the authenticator app and find the button to add an account** - you should see a "+" sign



4. **Use your camera (within the authenticator app) to scan the QR code** displayed on the Skyward Qmlativ log in page. Your phone will generate a code which you will need to enter in the "Security Code" field on the Skyward Qmlativ log in screen

5. If the authenticator app asks you for what kind of account you're adding select "work or school account"

6. For future logins to Skyward Qmlativ, when prompted, open your authenticator app and retrieve a new code. New codes generate every 30 seconds



Visit the [Qmlativ webpage](#) for progress updates and training materials specific to your district role.

Email questions to: [S2Q@lynden.wednet.edu](mailto:S2Q@lynden.wednet.edu)

Watch for our monthly "S2Q Update" newsletter at the end of each month - posted online and sent by email to staff.