

## **Video Cameras on Buses**

### **Placement of Cameras:**

- A. Cameras will be authorized for use in buses by the supervisor of transportation. The bus driver will be notified of the placement in his/her bus;
- B. Drivers may request that a camera be placed in their buses. The supervisor of transportation will discuss the reason for the request with the driver and will decide if and when a camera will be placed in the bus by special request;
- C. Building principals may request the supervisor of transportation to authorize placement of a video camera in a bus when they have reason to believe that a problem exists; and

### **Use of the Recorded Tapes:**

- A. Video recordings are stored electronically.
- B. The transportation supervisor may view video recordings with or without the driver.
- C. If a serious or flagrant violation of student bus rules is observed or if there is a continued violation, despite intervention, standard disciplinary action may be taken. Lesser violations will be brought to the attention of the student and proper conduct be explained;
- D. When a video recording is used to support disciplinary action, the student or the student's parent/guardian/custodian may request to view the video. A viewing will be arranged at the student's school or the transportation department office;
- E. Any time a video recording is to be used to support a disciplinary action, the recording will be dated and saved electronically for as long as deemed necessary;
- F. Video recordings not used to support disciplinary action will be discarded and/or recorded over;
- G. A building principal or designee may request viewing of films through the transportation supervisor; and
- H. The supervisor of transportation may use videos to assist drivers with student behavior management skills.