



LYNDEN

SCHOOL DISTRICT

Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready.

Board Meeting Minutes

08/07/2025

Lynden School District Boardroom
516 Main Street, Lynden, WA 98264

1. Call to Order, Welcome & Pledge of Allegiance, Roll Call

Meeting called to order by Director Verburg at 6:30pm. Board members in attendance were Directors Verburg, Martinez, and Hickman. Superintendent David VanderYacht was also in attendance.

Director Owsley was absent with prior notice.

Director Brar joined the meeting late and provided prior notice.

2. Approval of Agenda

Director Martinez made a motion to approve the agenda. Seconded by Director Hickman. Motion carried by voice vote.

Board Vote: 3-0

3. Meeting Minutes

Director Hickman motioned to approve the July 17, 2025 board meeting minutes. Seconded by Director Martinez. Motion carried by voice vote.

Board Vote: 3-0

4. Consent Agenda

25/26 General Fund: \$231,446.38; warrants 172455-172480 dated July 15, 2025.

25/26 ASB Fund: \$6,736.03; warrants 172481-172486 dated July 15, 2025.

24/25 General Fund: \$827,641.14; warrants 172487-172570 dated July 15, 2025.

24/25 Capital Projects Fund: \$9,600.80; warrants 172571-172571 dated July 15, 2025.

24/25 ASB Fund: \$6,869.18; warrants 172572-172580 dated July 15, 2025.

24/25 ACH- General Fund: \$6,001.76; warrants 242500388-242500410 dated July 15, 2025.

24/25 ACH-ASB Fund: \$766.47; warrants 242500411-242500413 dated July 15, 2025.

25/26 General Fund: \$39,756.589; warrants 172600-172618 dated July 31, 2025.

25/26 ASB Fund: \$279.58; warrants 172619-172619 dated July 31, 2025.

24/25 General Fund: \$277,044.83; warrants 172620-172664 dated July 31, 2025.



LYNDEN

SCHOOL DISTRICT

24/25 ASB Fund: \$12,643.35; warrants 172665-172669 dated July 31, 2025.
24/25 ACH- General Fund: \$1,362.16; warrants 242500414-242500420 dated July 31, 2025.
Payroll Direct Deposits in the amount of \$2,291,924.04 dated July 31, 2025.
Payroll Taxes Transfers in the amount of \$780,144.37 dated July 31, 2025.
Payroll Vendor DRS Transfer in the amount of \$600,883.12 dated July 31, 2025.
Payroll Vendor Warrants 172581-172599 in the amount of \$767,419.40 dated July 31, 2025.
Personnel Recommendations dated August 7, 2025.
Requisition #0000125880- Washington School Risk Management Pool
PO # 1902500001- Lynden Academy lease payments 25/26
PO #19025000016- Vossbeck Elementary Electricity 25/26
PO #1902500018- Lynden Middle School Electricity 25/26
PO #1902500019- Lynden High School Electricity 25/26
PO #1902500022- Lynden High School Gas 25/26
PO #1902500028- Water/Sewer/Storm Water 25/26
PO #1902500030- Running Start, Whatcom Community College 25/26

Director Hickman motioned to approve the consent agenda. Seconded by Director Martinez.
Motion carried by voice vote.
Board Vote: 3-0

5. Open Budget Hearings

The budget hearings opened at 6:36pm.
Director of Finance, Ben Thomas, presented a 2024/2025 proposed general fund and capital projects fund budget extension.

He also presented a final drafted budget for the 2025/2026 school year. The budget summary presentation included expenditures by programs, activities, & objects as well as revenues by source, enrollment projection. He also presented the 25/26 fines, fees, and meal prices as well as information on Capital Projects Fund, Debt Service Fund, ASB Funds, Transportation Vehicle Funds, Fees & ASB, MSOC disclosures, and an OSPI budget overview. Mr. Thomas also provided the four-year budget summary and spoke of the importance of maximizing the use of resources to provide the best possible education for the students of Lynden School District.

His presentations were followed by an opportunity for questions and/or comments from the public.

Director Brar joined the meeting at 6:40pm.



6. Close Budget Hearings

The budget hearings were adjourned at 7:10pm.

7. Action Items

Resolution #11-25: Adoption of 2024/2025 Budget Extension

Director Hickman motioned to approve Resolution #11-25: Adoption of 2024/2025 Budget Extension. Seconded by Director Martinez. Motion carried by voice vote.

Board Vote: 4-0.

Resolution #12-25: Adoption of the 2025/2026 Budget

Director Martinez motioned to approve Resolution #12-25: Adoption of the 2025/2026 Budget. Seconded by Director Brar. Motion carried by voice vote.

Board Vote: 4-0.

8. Information from the Audience

A citizen addressed the board regarding the possibility of the board hosting a town hall meeting to discuss concerns about the federal funding of education.

9. Reports

- a. Superintendent

None

- b. Teaching & Learning

Presentation- Transitional Bilingual Instruction Program (TBIP)

Director of Human Resources and Staff Development, Michelle Nilsen, presented information on the TBIP program for the 25/26 school year as required by Policy 2110.

- c. Finance & Operations

None

10. Action Item

Approval of Transitional Bilingual Instruction Program 25/26

Director Martinez motioned to approve the Transitional Bilingual Instruction Program for the 25/26 school year. Seconded by Director Brar. Motion carried by voice vote.

Board Vote: 4-0

Approval of Dairy Bids 25/26

Director Brar motioned to approve the dairy bid submitted by Dairy Valley Distributing for the 25/26 school year. Seconded by Director Martinez. Motion carried by voice vote.

Board Vote: 4-0



Approval of Fuel Bids 25/26

Director Brar motioned to approve the fuel bid submitted by Reisner Distributors for the 25/26 school year. Seconded by Director Hickman. Motion carried by voice vote.

Board Vote: 4-0

LCEA Contract Ratification

Director Hickman motioned to approve the Collective Bargaining Agreement (CBA) with the Lynden Classified Employees Association (LCEA) for the period of September 1, 2025-August 31, 2027. Seconded by Director Brar. Motion carried by voice vote.

Board Vote: 4-0

11. Board Workshop

Superintendent VanderYacht provided an update on the status of updating the district's strategic plan as discussed during the June 21st board retreat. The board then discussed possible language updates to the draft presented. A final draft is scheduled to be presented to the board during the September 4, 2025 meeting for their consideration of approval.

12. Information from Board Directors

Director Hickman shared that General Assembly is coming up on September 20th. Both bylaw proposals that our board submitted will be on the agenda for voting. She explained rationale for not rescinding original bylaw proposal.

Director Brar shared that she has an interest in discussing how to improve our partnership with ConnectEd- Whatcom County Library System.

13. Policy

a. Second Readings

Policy 3122- Excused and Unexcused Absences

Director Brar motioned to approve updated Policy 3122- Excused and Unexcused Absences. Seconded by Director Martinez. Motion carried by voice vote.

Board Vote: 4-0

14. Board Committee Reports

There were no board committee reports.



LYNDEN
SCHOOL DISTRICT

15. Adjourn

There being no further business, Director Verburg motioned to adjourn at 8:56pm.

Jim Verburg, President

David VanderYacht, Superintendent