

## **Procedure Waiver of High School Graduation Credits**

A student or his/her parents/guardians may request a waiver of up to two elective credits during his/her year of expected graduation from high school due to unusual circumstances. The superintendent or designee will review each request on a case-by-case basis and use his or her judgment, experience and knowledge of the student to determine whether unusual circumstances exist to justify the waiver.

### **Determination**

In determining whether to grant the request for waiver based on unusual circumstances such as those listed in Policy 2418, the superintendent or designee will consider factors such as:

- Unique limitations directly affecting the student as a result of the unusual circumstances;
- Whether the unusual circumstances were beyond the student's control;
- Whether the unusual circumstances compromised the student's ability to learn;
- The student's efforts to cope with the unusual circumstances;
- Documentation provided by the student's parents or guardians;
- Possible discriminatory effects on the student and/or possible disparate impact on a group of students if the waiver is not granted;
- Significant decline in the student's academic performance following the occurrence of the unusual circumstances.

In considering whether to grant the waiver, the Superintendent or designee may, in his or her discretion, consult with school staff who have knowledge of the student and with any person identified in the application as having knowledge of the student's unique circumstances.

The Superintendent or designee's decision is final and will only apply to the student's current graduation year.