



# LYNDEN SCHOOL DISTRICT

Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready.

## Board Meeting

### Minutes

01/02/2025

Lynden School District  
Board Room  
516 Main Street, Lynden, WA 98264

#### 1. Call to Order, Welcome & Pledge of Allegiance, Roll Call

Meeting called to order by Director Hickman at 6:30pm. Board of Directors in attendance were Directors Hickman, Brar, Verburg, and Martinez. Director Owsley was in attendance by phone. Student Board Representative Ashley Acton and Superintendent VanderYacht were also in attendance. Student Board Representative Kyle Tucker was absent with prior notice.

#### 2. Approval of Agenda

Director Verburg made a motion to approve the agenda. Seconded by Director Martinez. Motion carried by voice vote.  
Board Vote: 5-0

#### 3. Meeting Minutes

Director Martinez motioned to approve the December 5, 2024 board meeting minutes. Seconded by Director Brar. Motion carried by voice vote.  
Advisory Vote: 1-0; Board Vote: 5-0.

#### 4. Annual Organizational Meeting

##### President:

Director Hickman called for nominations for president to serve a one-year term. Director Martinez nominated Director Verburg to serve as president. Director Verburg accepted the nomination Director Hickman nominated Director Owsley to serve as president. Director Owsley accepted the nomination.



Director Brar motioned to approve nominations of Directors Owsley and Verburg as school board president. Seconded by Director Martinez.

Roll call vote:

Verburg- Verburg

Martinez- Verburg

Brar- Verburg

Owsley- Owsley

Hickman- Owsley

Motion carried by roll call vote. Director Verburg will serve a one-year term as board president.

Vice President:

Director Verburg called for nominations for vice-president to serve a one-year term. Director Hickman nominated Director Owsley to serve as vice president. Director Owsley accepted the nomination. Director Martinez motioned to approve the nomination of Director Owsley as vice president. Seconded by Director Brar.

Roll Call Vote:

Motion carried unanimously by roll call vote. Director Owsley will serve a one-year term as vice president.

Board Meeting Schedule

The board discussed the regular board meeting schedule which is currently the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month. No changes were made to the schedule.

Board Committees

Discussion was held regarding the establishment of board committees 2025. Current board committees are Finance, Facilities, Legislative, Teaching & Learning, and Superintendent Evaluation. Each board member expressed which committee(s) they were interested in serving on for 2025. Director Verburg stated he would work to make appointments and announce them at the next meeting.

## **5. Consent Agenda**

24/25 General Fund: \$519,771.83; warrants 170841-170973 dated December 20, 2024

24/25 ASB Fund: \$15,401.27; warrants 170974-171000 dated December 20, 2024

24/25 Transportation Fund: \$4,137.99; warrants 171001-171001 dated December 20, 2024

24/25 ACH General Fund: \$5,464.81; warrants 242500099-242500123 dated December 20, 2024

24/25 ACH ASB Fund: \$2,455.02; warrants 242500124-242500133 dated December 20, 2024

Payroll Direct Deposits in the amount of \$2,233,160.88 dated December 31, 2024



Payroll Taxes Transfers in the amount of \$758,928.80 dated December 31, 2024  
Payroll Vendor DRS Transfer in the amount of \$580,077.64 dated December 31, 2024  
Payroll Vendor Warrants 171002-171021 in the amount of \$752,680.79 dated December 31, 2024  
Personnel Recommendations dated January 2, 2025.  
Interdistrict Agreement- Ferndale School District, Audiologist

Director Martinez motioned to approve the consent agenda. Seconded by Director Hickman.  
Motion carried by voice vote.  
Advisory Vote: 1-0; Board Vote: 5-0

**6. Information from the Audience**

None

**7. Reports**

a. Superintendent

Superintendent VanderYacht and Director Brar provided an update on recent activities related to Board Resolution #09-24: Washington Interscholastic Activities Association (WIAA) for a Fair, Safe, and Nondiscriminatory Practice in Athletic and Extracurricular Activities. He also shared next steps and upcoming activities/meetings.

*\*\*Student Board Representative Ashley Acton exited the meeting.*

b. Teaching & Learning

None

c. Finance and Operations

Director of Finance & Operations, Ben Thomas, presented the November 2024 finance report to the board which included an executive summary, enrollment, budget status, revenue & expenditure report and year-end projection report.

**8. Policies**

a. First Readings

Policy 1733- Board Member Compensation

Moved to second reading.

Policy 2022- Electronic Resources and Internet Safety

Moved to second reading.

Policy 3414- Infectious Diseases

Moved to second reading.



Policy 3424- Opioid Related Overdose Reversal

Moved to second reading.

b. Second Readings

Policy 3420- Anaphylaxis Prevention & Response

Director Martinez made a motion to approve updated policy 3420- Anaphylaxis Prevention & Response. Seconded by Director Hickman. Motion carried by voice vote.  
Board Vote: 5-0

Policy 5005- Employment and Volunteers

Director Hickman made a motion to approve updated policy 5005- Employment and Volunteers. Seconded by Director Martinez. Motion carried by voice vote.  
Board Vote: 5-0

Policy 6600- Transportation

Director Martinez made a motion to approve updated policy 6600- Transportation. Seconded by Director Hickman.

Director Brar motioned to amend language in the first sentence under "School Bus Trespass" to change the word "to" in the first sentence to "*who knowingly and maliciously*". Director Hickman seconded. Motion carried by voice vote.

Board Vote: 5-0

Director Hickman motioned to approve policy 6600 as amended. Seconded by Director Brar. Motion carried by voice vote.

Board Vote: 5-0

**9. Board Committee Reports**

Facilities Committee:

Directors Owsley & Brar shared key takeaways of the board's facilities committee meeting held on December 12, 2024. Topics included updating the district's long range master facilities plan and the development of an action plan related to that. The board had an opportunity to provide feedback on a drafted action plan. A board workshop on capital facilities is scheduled for the January 16th board meeting to provide for a more in-depth discussion.

Legislative Committee:

Directors Verburg and Hickman shared key takeaways from their meeting with Representative Joe Timmons on December 20, 2024. Key topics included school funding, pro-family legislation, and local control.



#### **10. Information from Board Directors**

Director Owsley- shared that the recent food drives held within the Lynden SD were very successful. The most recent food drive my LMS resulted in 2,100 pounds of food being donated to the Project Hope food bank. He also shared that he spoke at the LMS assembly about the food drive.

Director Brar inquired about whether discussion on the district's current cell phone policy will be added to a future board agenda. Director Owsley added that he met with principals at LMS and LHS about their cell phone policies. Director Hickman added that having student representatives involved in this discussion, if the board chooses to add that to a future agenda, would be very beneficial.

Director Brar inquired about whether canceled meetings are usually rescheduled.

Director Brar stated she is still researching topic of library books that was brought up at last meeting.

Director Brar asked about key performance indicators and the status of developing priorities on what student data should be measured.

Director Martinez expressed that he would like to revisit and work on the strategic plan, which would include key performance indicators.

#### **11. Adjourn Meeting**

There being no further business, Director Verburg motioned to adjourn the meeting at 9:10pm.

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Jim Verburg, President

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David VanderYacht, Superintendent