

# STANDARD RESPONSE PROTOCOL (SRP)

Our school has adopted the “I Love U Guys” Foundation’s Standard Response Protocol (SRP). Students and staff will be training, practicing, and drilling the protocol.

## COMMON LANGUAGE

The Standard Response Protocol (SRP) is based on an all-hazards approach as opposed to individual scenarios. Like the Incident Command System (ICS), SRP utilizes clear common language while allowing for flexibility in protocol.

The premise is simple. There are **five specific actions** that can be performed during an incident. When communicating these, the action is labeled with a “Term of Art” and is then followed by a “Directive.” Execution of the action is performed by active participants, including students, staff, teachers and first responders. The SRP is based on the following actions:

**HOLD, SECURE, LOCKDOWN, EVACUATE, AND SHELTER.**



**HOLD**  
“In Your Classroom  
or Area”



**EVACUATE**  
“To a location”



**SECURE**  
“Get Inside; Lock  
Outside Doors”



**SHELTER**  
“State Hazard and  
Safety Strategy”



**LOCKDOWN**  
“Locks, Lights,  
Out of Sight”



**STANDARD  
RESPONSE PROTOCOL**

# PROTOCOL STEPS

## STUDENTS & STAFF LEARN:

### HOLD

“In Your Classroom or Area”

**Students** are trained to:

- Clear the hallways and remain in their area or room until the “All Clear” is announced
- Do business as usual

**Adults and staff** are trained to:

- Close and lock the door
- Account for students and adults
- Do business as usual



### EVACUATE

“To a location”

**Students** are trained to:

- Leave stuff behind if required to
- If possible, bring their phone
- Follow instructions

**Adults and staff** are trained to:

- Bring roll sheet and Go Bag (unless instructed not to bring anything with them, dependent on reason for evacuation.)
- Lead students to Evacuation location
- Account for students and adults
- Report injuries or problems using Red Card/Green Card method.



### SECURE

“Get Inside; Lock Outside Doors”

**Students** are trained to:

- Return to inside of building
- Do business as usual

**Adults and staff** are trained to:

- Bring everyone indoors
- Lock the outside doors
- Increase situational awareness
- Account for students and adults
- Do business as usual



### SHELTER

“State Hazard and Safety Strategy”

**Hazards** might include:

- Tornado
- Hazmat
- Earthquake
- Tsunami

**Safety Strategies** might include:

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

**Students** are trained in:

- Appropriate Hazards and Safety Strategies

**Adults and staff** are trained in:

- Appropriate Hazards and Safety Strategies
- Accounting for students and adults
- Report injuries or problems using Red Card/Green Card method



### LOCKDOWN

“Locks, Lights, Out of Sight”

**Students** are trained to:

- Move away from sight
- Maintain silence
- Do not open the door

**Adults and staff** are trained to:

- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend



#### PARENT GUIDANCE

In the event of a live incident, parents may have questions about their role. [For more information, visit http://iloveguys.org](http://iloveguys.org)