



# LYNDEN SCHOOL DISTRICT

Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready.

## Board Meeting

### Minutes

03/07/2024

Lynden School District  
Board Room  
516 Main Street, Lynden, WA 98264

#### 1. Call to Order, Welcome & Pledge of Allegiance, Roll Call

*Meeting called to order by Director Owsley at 6:30pm. Board of Directors in attendance were Directors Owsley, Brar, Martinez, and Verburg. Director Hickman was absent and excused. Assistant Superintendent, Dr. Julie van Wijk, and Student Board Representative Kyle Tucker were also in attendance. Student Representative Cooper Graddon was absent and excused.*

#### 2. Meeting Minutes

*Director Martinez noted a correction that was needed to strike through the word "and" in the first paragraph under "Call to Order, Welcome, & Pledge of Allegiance."  
Director Brar motioned to approve the February 20, 2024, board meeting minutes to include that correction. Seconded by Director Verburg. Motion carried by voice vote.  
Advisory Vote: 1-0; Board Vote: 4-0.*

#### 3. Consent Agenda

*23/24 General Fund- \$405,075.78; warrants 168272-168372 dated February 15, 2024  
23/24 ASB Fund- \$12,201.36; warrants 168373-168392 dated February 15, 2024  
23/24 ACH- General Fund- \$2,795.27; warrants 232400195-232400220 dated February 15, 2024  
23/24 ACH- ASB Fund- \$281.76; warrants 232400221-232400224 dated February 15, 2024  
23/24 General Fund- \$288,255.67; warrants 168412-168494 dated February 29, 2024  
23/24 ASB Fund- \$40,629.29; warrants 168495-168521 dated February 29, 2024  
23/24 ACH- General Fund- \$2,330.72; warrants 232400225-232400244 dated February 29, 2024  
23/24 ACH- ASB Fund- \$810.55; warrants 232400245-232400247 dated February 29, 2024  
Payroll Direct Deposits in the amount of \$2,070,223.16 dated February 29, 2024  
Payroll Taxes Transfers in the amount of \$681,940.28 dated February 29, 2024  
Payroll Vendor DRS Transfer in the amount of \$523,091.52 dated February 29, 2024*



*Payroll Vendor Warrants 168393-168411 in the amount of \$715,640.65 dated February 29, 2024  
Personnel Recommendations dated March 7, 2024.*

*Director Martinez motioned to approve the consent agenda. Seconded by Director Brar. Motion carried by voice vote.*

*Advisory Vote: 1-0; Board Vote: 4-0.*

#### **4. Information from the Audience**

*A community member and representative of Citizens for Lynden Schools addressed the board regarding their decision not to re-run the bond on the April ballot. He expressed his understanding for the board's decision, but also that a new high school is needed now. He expressed his desire for the board to consider putting the bond on the ballot in August.*

#### **5. Reports**

##### **a. Superintendent**

*Director of Special Education, Rebecca Morgan, provided the board with information regarding the district's special education program and services. Information included what special education is, how students qualify for special education, and the types of services provided by the special education program. She also shared the current space and hiring challenges for our special education program and spoke of the use of assistive technology which has had a positive impact for our students.*

##### **b. Teaching & Learning**

*Assistant Superintendent of Teaching & Learning, Dr. Julie van Wijk, presented the board with a brief update on the high school science curriculum adoption process and associated timeline. The teachers are currently piloting curriculum and will be providing feedback. The district will make the top two curriculum choices available for public review before a recommendation is brought to the board on June 6<sup>th</sup>.*

##### **c. Finance and Operations**

*Director of Finance & Operations, Ben Thomas, and Food Services Director, Narlene VanBeek, presented the board with information on the district's food services program.*

#### **6. Policies**

##### **a. First Readings**

*Policy 5005- Employment & Volunteers*

*No action taken during first reading.*



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*Policy 3411- Accommodating Students with Seizure Disorders or Epilepsy*  
*Director Martinez motioned to adopt Policy 3411- Accommodating Students with Seizure Disorders or Epilepsy. Seconded by Director Verburg. Motion carried by voice vote.*  
*Advisory Vote: 1-0; Board Vote: 4-0.*

### **7. Action Items**

#### Resolution #03-24- Food Services, Meal Balances as of June 30, 2023

*Director Martinez motioned to approve Resolution #03-24. Seconded by Director Brar. Motion carried by voice vote.*

*Advisory Vote: 1-0; Board Vote: 4-0.*

#### Overnight Trip Request

*Director Martinez motioned to approve the overnight trip request submitted by Jordan VanderVeen to transport students to the Knowledge Bowl in Wenatchee on March 22-23, 2024. Seconded by Director Verburg. Motion carried by voice vote.*

*Advisory Vote: 1-0; Board Vote: 3-0.*

*Director Brar did not place a vote.*

#### 24/25 School Calendar

*Director Verburg motioned to approve the 24/25 school calendar with a start date before Labor Day. Seconded by Director Brar. Motion carried by voice vote.*

*Advisory Vote: 1-0; Board Vote: 4-0*

### **8. Information from Board Members**

*Board Legislative Committee - Director Verburg shared that SB5462 and HB2331 both passed. He also shared about Initiative 2081 regarding parent rights.*

*Board Facilities Committee - Directors Owsley & Brar shared information regarding their recent meeting which focused on the bond. They feel it would be wise to put the bond on the August ballot. A board workshop will be placed on a future board meeting agenda for full board discussion and a decision. There was also discussion regarding cost estimates and whether we need to have those updated- that discussion will also be included in an upcoming board workshop for decision by the full board.*

*Board Finance Committee - Directors Verburg & Martinez shared information about the audit exit conference they attended with Ben Thomas and the state auditor on February 23<sup>rd</sup>. There were no findings for non-compliance.*

*Kyle Tucker shared about the kindness service project that NHS coordinated and implemented at the high school.*



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**9. Adjourn Meeting**

*Director Owsley motioned to adjourn the meeting at 9:10pm.*

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Ken Owsley, Vice President

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David VanderYacht, Superintendent