



# LYNDEN SCHOOL DISTRICT

Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready.

## Board Meeting

### Minutes

01/25/2024

Lynden School District  
Board Room  
516 Main Street, Lynden, WA 98264

#### 1. Call to Order, Welcome & Pledge of Allegiance, Roll Call

*Meeting called to order by Tonya Hickman at 7:00pm. Board of Directors in attendance were Directors Hickman, Owsley, Brar, Martinez, and Verburg. Superintendent David VanderYacht and Student Board Representatives Kyle Tucker and Cooper Graddon were also in attendance.*

#### 2. Meeting Minutes

*Director Owsley motioned to approve the January 11, 2024 board meeting minutes. Seconded by Director Verburg. Motion carried by voice vote.  
Advisory Vote: 2-0; Board Vote: 5-0.*

#### 3. Consent Agenda

*23/24 General Fund- \$660,389.12; warrants 168020-168124 dated January 15, 2024.  
23/24 ASB Fund- \$16,710.44; warrants 168125-168146 dated January 15, 2024.  
23/24 ACH General Fund- \$3,058.75; warrants 232400152-232400170 dated January 15, 2024.  
23/24 ACH ASB Fund- \$546.73; warrants 232400171-232400178 dated January 15, 2024.  
Personnel Recommendations dated January 25, 2024.*

*Director Owsley motioned to approve the consent agenda. Seconded by Director Brar. Motion carried by voice vote.  
Advisory Vote: 2-0; Board Vote: 5-0.*

#### 4. Organization the Board

WIAA Representative  
*No action taken at this meeting.*



## 5. Committee Assignments

*Discussion was held regarding board committee assignments as allowed by Policy 1240. School Board President Hickman appointed the following directors to serve on the board committees listed below:*

*Finance- Directors Verburg & Martinez*

*Superintendent Evaluation- Directors Owsley & Hickman*

*Teaching & Learning- Directors Martinez & Brar*

*Facilities & Planning- Directors Owsley & Brar*

*Legislative- Directors Hickman & Verburg*

## 6. Information from the Audience

*A community member addressed the board about the bond.*

## 7. Reports

### a. Superintendent

*Superintendent VanderYacht presented information to the board related to the district's Capital Facilities Planning. This included information on the upcoming levy and bond funding initiatives and what those would provide to the community. He also provided historical background information and a timeline on how those two funding initiatives came to be placed on the ballot. Information on the impact to local property taxes was also provided.*

### b. Teaching & Learning

### c. Finance and Operations

*Director of Finance & Operations, Ben Thomas, and Director of Student Services, Tim Metz, presented information to the board related to the district's emergency management and safety procedures. Mr. Thomas shared information on different preventative measures & incident responses depending on the type of event. He shared how the district uses the I Love You Guys program for reunification protocols, and provided a breakdown of administrative responsibilities. Mr. Metz discussed the Standard Response Protocol and provided an overview of that program. He explained that the SRP is used county wide. Steps for implementation were shared with the goal for implementation in the spring.*

*Director of Finance & Operations, Ben Thomas, presented the December 2023 financial report. His report included an executive summary, enrollment analysis, budget status report, revenue analysis, and expenditures & revenues. Director Owsley expressed an interest in receiving a monthly report that includes a forecast for expenditures and revenues.*



## 8. Policies

### a. Second Readings

#### *Policy 5010- Nondiscrimination*

*Director Owsley motioned to approve updated Policy 5010- Nondiscrimination.*

*Seconded by Director Martinez. Motion carried by voice vote.*

*Advisory Vote: 2-0; Board Vote: 5-0.*

#### *Policy 5161- Civility in the Workplace*

*Director Brar motioned to adopt Policy 5161- Civility in the Workplace. Seconded by*

*Director Verburg. Motion carried by voice vote.*

*Advisory Vote: 2-0; Board Vote: 5-0.*

### b. First Readings

#### *Policy 1400- Meeting Conduct, Order of Business & Quorum*

*Director Brar made a motion to approve updated Policy 1400 as presented. Seconded by Director Owsley.*

*Discussion was held regarding meeting start times. Director Martinez made a motion to amend the language to say "6:30pm" instead of "6:00pm" as the meeting start time.*

*Seconded by Director Owsley. Motion carried by voice vote.*

*Director Martinez made a motion to approve updated Policy 1400 with an amended meeting start time of 6:30pm. Seconded by Director Brar. Motion carried by voice vote.*

*Advisory Vote: 2-0; Board Vote: 5-0.*

## 9. Action Items

### *Nondiscrimination in Hiring Plan*

*Director Owsley motioned to approve the updated Nondiscrimination in Hiring Plan as presented.*

*Seconded by Director Verburg. Motion carried by voice vote.*

*Advisory Vote: 2-0; Board Vote: 5-0.*

### *Class Action Lawsuit- Social Media*

*Director Martinez motioned to not join the class action lawsuit regarding social media's effect on youth mental health. Seconded by Director Owsley. Motion carried by voice vote.*

*Advisory Vote: 2-0; Board Vote: 5-0.*

## 10. Information from Board Members

*Director Hickman provided the board with documents about advocacy and explained a bit about how the board can get involved in legislative bills. She discussed House Bill 2458 and it's potential impact on Lynden. She further discussed other bills on Special Education and*



*transportation. She expressed a desire to have the board directors work together to keep up to date with bills that are in legislation.*

*Student Representatives Graddon & Tucker updated the board on their works towards reimplementing a Student Advisory Group at LHS. They met with Principal Freeman and Superintendent VanderYacht to discuss strategies for student engagement in the creation of a student advisory group. They created a survey and sent it out to all students. It has also been posted to Canvas where students will see it as a pop-up when they log in. The survey was also announced during morning announcements. They are collecting responses with the hopes of creating a student advisory group very soon.*

*Director Owsley shared about his visit to LHS this week. He toured the CTE classrooms with Superintendent VanderYacht and learned more about those programs. He shared that his visit made it very obvious that we are in need of a new high school.*

*Director Owsley also shared about his interest in creating a Teams One Drive for the Board to be able to access important documents all in one place.*

*Director Brar expressed interest in clarifying the process for reviewing and approving policies. A lengthy discussion about this followed. Discussion on this topic will continue at the board retreat.*

*Discussion was held around Director Brar's request to change the date of the upcoming board retreat that had been scheduled for January 27<sup>th</sup> at 8:00am. The group agreed to reschedule to February 3<sup>rd</sup> from 8am-12pm.*

## **11. Adjourn Meeting**

*Director Hickman motioned to adjourn the meeting at 10:34pm.*

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Tonya Hickman, President

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David VanderYacht, Superintendent