



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready.

Board Meeting

Minutes

12/14/2023

Lynden School District
Board Room
516 Main Street, Lynden, WA 98264

1. Call to Order, Welcome & Pledge of Allegiance, Roll Call

Meeting called to order by CJ Costanti at 7:00pm. Board of Directors in attendance were Directors CJ Costanti, Ken Owsley, and Tonya Hickman. Directors David Vis and Cindy Petersen were absent and excused. Superintendent David VanderYacht and Student Board Representatives Kyle Tucker and Cooper Graddon were also in attendance.

Director Costanti designated Tonya Hickman as President Pro Tempore for the purpose of the election of officers. Director Costanti exited the meeting.

2. Oaths of Office

Superintendent VanderYacht administered Oaths of Office to newly elected board members Khush Brar, Jim Verburg, and Ken Owsley. They then took their seats at the table. It was noted that Superintendent VanderYacht administered the Oath of Office to Danny Martinez on December 6th because he was going to be traveling out of the country and unable to be present tonight in person. Director Martinez is present tonight via phone call.

3. Meeting Minutes

Director Owsley motioned to approve the meeting minutes from November 9, 2023 as submitted. Seconded by Director Verburg.

Motion carried by voice vote.

Board Vote: 5-0; Advisory Vote: 2-0

4. Annual Organizational Meeting

President Pro Tempore Tonya Hickman welcomed the newly elected board members and called for nominations for president to serve a one-year term. Director Owsley nominated Director



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Hickman to serve as president. Director Hickman accepted the nomination. Director Owsley motioned to approve Director Hickman as school board president. Seconded by Director Brar. Roll Call Vote: unanimously approved. Motioned carried.

Director Hickman called for nominations for vice president to serve a one-year term. Director Brar nominated Director Verburg to serve as vice president. Director Verburg nominated Director Owsley to serve as vice president. Director Owsley accepted the nomination. Director Verburg made a motion to approve Director Owsley as school board vice president. Seconded by Director Martinez. Roll Call Vote: unanimously approved. Motion carried.

5. Consent Agenda

*23/24 General Fund- \$363,632.61; warrants 167611-167710 dated November 15, 2023.
23/24 Capital Projects Fund- \$43,144.63; warrants 167711-167713 dated November 15, 2023.
23/24 ASB Fund- \$21,011.84; warrants 167714-167734 dated November 15, 2023.
23/24 ACH- General Fund- \$2,687.13; warrants 232400085-232400104 dated November 15, 2023.
23/24 ACH- ASB Fund- \$57.96; warrants 232400105-232400106 dated November 15, 2023.
23/24 General Fund- \$180,445.67; warrants 167754-167831 dated November 30, 2023.
23/24 ASB Fund- \$11,474.80; warrants 167832-167846 dated November 30, 2023.
23/24 ACH- General Fund- \$3,706.48; warrants 232400107-232400123 dated November 30, 2023.
23/24 ACH-ASB Fund- \$686.08; warrants 232400124-232400129 dated November 30, 2023.
Payroll Direct Deposits in the amount of \$2,140,736.16 dated November 30, 2023.
Payroll Taxes Transfers in the amount of \$720,041.44 dated November 30, 2023.
Payroll Vendor DRS Transfer in the amount of \$545,428.17 dated November 30, 2023.
Payroll Vendor Warrants 167735-166753 in the amount of \$679,455.85 dated November 30, 2023.
Personnel Recommendations dated December 14, 2023.*

*Director Owsley motioned to approve the consent agenda as submitted. Seconded by Director Martinez. Motion carried by voice vote.
Board Vote: 5-0. Advisory Vote: 2-0.*

6. Information from the Audience



7. Reports

a. Superintendent

b. Teaching and Learning

Assistant Superintendent of Teaching & Learning, Julie van Wijk, gave an introduction to the board about the purpose of School Improvement Plans.

Ellie Meenk, Lea Kope, and Vanessa Gunderson presented Lynden Academy's School Improvement Plan (SIP). Their goals were aligned with the district-wide focus on exceptional learning experiences for students through work with the UDL. At the building level, they have chosen to focus this year on math. They presented specific data goals related to improvement in student math scores. They shared information on their WIN (What I Need) intervention program and the strategies being used to provide extra support for students who need it. They also shared student math test scores from the district-wide Renaissance testing.

Mandy Jessee, Holly Priestman, and Amy Miller presented Fisher Elementary School's School Improvement Plan (SIP). They also are working on goals aligned with the district regarding the UDL framework in correlation with professional development, language acquisition of multilingual learners, and they shared data used to inform this goal. Their building level focus area is aligned with the district's strategic priority of exceptional learning experiences for all students. Through multi-tiered systems of support (MTSS), they have set goals in both English language arts and math. They shared how they are working to achieve those goals through interventions.

Rex Fraser, Tawnee Parcher, and Melissa VanDalen presented Bernice Vossbeck Elementary's School Improvement Plan (SIP). Their building focus area is related to professional collaboration to provide exceptional learning experiences for all students. They also shared goals related to MTSS, high growth quadrants, and their use of SGP (student growth percentile) data to track progress towards math and reading goals. They also spoke about CBM (curriculum-based measurements) through STAR testing. They shared information about their work with ML students in WIN interventions. There has been an improvement felt by instructors this year with access to student data and using it to provide students with exactly what they need. Paras have been much more involved this year with training and PLC time to develop their intervention skills. The Vossbeck team is meeting the academic needs of students through WIN groups, data days, PLC- collaborative teams, and new learning for staff. They also presented information on how they meet the behavior and social emotional needs of their students through Safe & Civil Schools.



Assistant Superintendent of Teaching & Learning, Dr. Julie van Wijk then presented information on the district's curriculum adoption process and maintenance plan. She gave information on the recently adopted elementary CKLA curriculum for literacy. Lynden High School science curriculum will be the next curriculum addressed. They are currently piloting new curriculum with implementation planned for next year. Math curriculum is also being discussed and will need to be addressed in the next few years. Every curriculum that we consider is in alignment with the Washington State learning standards.

Dr. van Wijk then shared the LHS science adoption timeline which includes a 30-day community review, consensus by the science team, approval of the curriculum by the Instructional Materials Committee (IMC), and approval by the school board.

Director Owsley expressed an interest in reviewing the science curriculum in more depth than what would be provided to the board during a regular board meeting.

Director Hickman asked about how much feedback from the community is taken into consideration following the 30-day community review. It was explained that the feedback would be communicated to the IMC and taken into consideration during discussion to reach team consensus.

Student Board Representatives exited the meeting after the Teaching & Learning presentations.

c. Finance and Operations

Director of Finance and Operations, Ben Thomas, presented the board with an overview of the development of the 24/25 budget which included executive summaries of the budget development calendar, revenue/expenditure & fund balance, and financial goals. Discussion was held regarding fund balance and the district's intent to have 5% of the operating budget in the fund balance.

8. Policies

Superintendent VanderYacht shared with the new board members how policy updates and/or new adoptions are added to the agenda. Director Hickman also reinforced how important it is to review the RCW's referenced in each policy, especially when there are questions or concerns with an update to a policy.

a. First Readings

*Policy 2004- Performance Improvement Goals
No action taken. Moved to second reading.*



*Policy 2090- Program Evaluation
No action taken. Moved to second reading.*

*Policy 2190- Highly Capable Programs
Director Owsley motioned to approve updated Policy 2190. Seconded by Director Brar.
Motion carried by voice vote.
Board Vote: 5-0*

9. Action Items

10. Board Workshop

11. Information from Board Members

Discussion was held regarding potential dates for a board retreat. The group decided on January 27th at 8:00am.

12. Board Workshop

13. Executive Session

Director Hickman announced that the board would be going into executive session and that the public meeting would reconvene at 10:40pm.

At 10:40pm, it was announced that executive session was extended until 10:45pm.

14. Reopen of Open Meeting

Director Hickman called the open meeting back to order at 10:45pm.

15. Adjourn

Director Hickman adjourned the meeting at 10:46pm.

Tonya Hickman, President

David VanderYacht, Superintendent