



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready.

## Board Meeting

### Minutes

11/09/2023

Lynden School District  
Board Room  
516 Main Street, Lynden, WA 98264

#### 1. Call to Order, Welcome & Pledge of Allegiance, Roll Call

*Meeting called to order by CJ Costanti at 7:00pm. Board of Directors in attendance were CJ Costanti, David Vis, Cindy Petersen, and Tonya Hickman. Director Ken Owsley was absent and excused. Superintendent David VanderYacht and Student Board Representative Cooper Graddon were also in attendance. Student Director Kyle Tucker was absent and excused.*

#### 2. Meeting Minutes

*Tonya Hickman motioned to approve the October 26, 2023 board meeting minutes. Seconded by Cindy Petersen. Motion carried by voice vote.  
Board Vote: 4-0. Advisory Vote: 1-0.*

#### 3. Consent Agenda

*23/24 General Fund- \$406,468.70; warrants 167480-167590 dated October 31, 2023.  
23/24 Capital Projects Fund- \$6,850.05; warrants 167591-167591 dated October 31, 2023.  
23/24 ASB Fund- \$35,777.82; warrants 167592-167610 dated October 31, 2023.  
23/24 ACH General Fund- \$346.61; warrants 232400080-232400083 dated October 31, 2023.  
23/24 ACH ASB Fund- \$1,446.38; warrants 232400066-232400079 dated October 31, 2023.  
Payroll Direct Deposits in the amount of \$2,142,159.42 dated October 31, 2023.  
Payroll Taxes Transfers in the amount of \$731,731.63 dated October 31, 2023.  
Payroll Vendor DRS Transfer in the amount of \$558,085.25 dated October 31, 2023.  
Payroll Vendor Warrants 167461-167479 in the amount of \$605,936.42 dated October 31, 2023.  
Personnel Recommendations dated November 9, 2023.  
Interdistrict Agreement with Bellingham SD- Teacher of Deaf & Hard of Hearing*



*David Vis motioned to approve the consent agenda. Seconded by Tonya Hickman. Motion carried by voice vote.*

*Board Vote: 4-0. Advisory Vote: 1-0.*

#### **4. Reports**

- a. Superintendent
- b. Teaching and Learning
- c. Finance and Operations

*Director of Finance, Ben Thomas, shared a finance report for the 22/23 year end. It included an executive summary, enrollment data, budget status report, revenue report by source, expenditure reports by program, activity and object, and information on staffing levels and ratios.*

*He also presented the finance report for September 2023. It included an executive summary, enrollment data, budget status report, revenue report by source, and expenditure report by program.*

#### **5. Information from the Audience**

*A staff member expressed his thanks and appreciation to board directors for their service.*

*A community member expressed her thanks to the board for their service to our students and for listening to her concerns.*

#### **6. Policies**

- a. *Second Readings*

*Policy 5310- Compensation*

*Cindy Petersen motioned to approve updated Policy 5310. Seconded by Tonya Hickman. Motion carried by voice vote.*

*Board Vote: 4-0; Advisory Vote: 1-0.*

*Policy 6215- Expense Claim Certification and Approval*

*Tonya Hickman motioned to approve updated Policy 5310. Seconded by Cindy Petersen. Motion carried by voice vote.*

*Board Vote: 4-0; Advisory Vote: 1-0.*

- b. *Third Readings*

*Policy 6959- Acceptance of Completed Projects*

*David Vis motioned to approve updated Policy 5310. Seconded by Cindy Petersen. Motion carried by voice vote.*

*Board Vote: 4-0; Advisory Vote: 1-0.*



## **7. Action Items**

### Approval of Pro/Con Committee Members

*The board is legally required to approve the appointment of “For” and “Against” committee members after the district performs “diligent effort” in soliciting community members to serve on both of those committees. These committees will be responsible for preparing “For” and “Against” statements for the Voters Pamphlet in February for the funding initiatives.*

*After fulfilling those legal obligations, Superintendent VanderYacht is recommending that Caleb Hazel, Karen Timmer, and Kent Oostra be approved as “For” committee members for the bond and levy funding initiatives and that Trevor Holman be approved as the “Against” committee for both the bond and levy ballot measures initiatives.*

*Cindy Petersen motioned to approve Caleb Hazel, Karen Timmer, and Kent Oostra as “For” committee members. Seconded by David Vis. Motion carried by voice vote.*

*Board Vote: 3-1. Advisory Vote: 1-0. Director Hickman opposed.*

*Cindy Petersen motioned to approve Trevor Holman as the “Against” committee member for the bond and levy. Seconded by Tonya Hickman. Motion carried by voice vote.*

*Board Vote: 4-0. Advisory Vote: 1-0.*

*After discussion, Cindy Petersen moved to amend the motion made to approve Trevor Holman as “Against” committee for both the bond and levy and approve his appointment to only the “Against” committee for the bond. David Vis seconded. Motion carried by voice vote.*

*Board Vote: 3-1; Advisory Vote- 1-0. Director Costanti opposed.*

## **8. Board Workshop**

## **9. Information from Board Members**

*Discussion was held regarding elevating student voice in governance through our student board representatives, which included vision and actionable next steps. Director Costanti has reached out to both student representatives expressing his desire to provide opportunities for a more meaningful experience. We would like to identify areas of interest in which we can connect student representatives with the student body and then then have them come back to the board during a public meeting with recommendations.*

*Discussion was held regarding the addition of a board meeting agenda item for “Information from the Student Board Representatives”. Another thought is to have a yearly calendar noting when student representatives would address the board about certain issues- possibly a ‘State of the School’.*



*Student Director Cooper Graddon expressed his interest in beginning the student advisory group again this year. Director Petersen expressed her interest in student reps being able to connect with and advocate for not just high school students, but students across the district. She asked if there was a possibility of adding student advisory groups at each school.*

*The focus moving forward will be on establishing the structure and schedule. Superintendent VanderYacht will work with student directors Kyle Tucker and Cooper Graddon to establish a structure for the superintendent student advisory to get started and work on topics.*

*Superintendent VanderYacht ended the meeting by presenting CJ Costanti, David Vis, and Cindy Petersen with a plaque of appreciation for their service to Lynden Schools and said a few words to each of them in appreciation for their service.*

**10. Adjourn Meeting to go into Closed Session**

*CJ Costanti motioned to adjourn the meeting at 8:30 pm.*

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Newly Elected Board President

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David VanderYacht, Superintendent