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**Staff Complaint Form**

**I. Contact Information**

Name : \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

**II. Complainant**

You are filing this complaint on behalf of:

    Yourself                      your child                      another student                      a group

**III. School Information**

Name of School: \_\_\_\_\_

Name of Staff Member whom you are filing a complaint against:

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**IV. Details of Complaint**

Please describe the nature of your complaint. Include as much detail as possible including dates and whom you have been in contact with regarding this complaint. Attach additional pages if needed.