



LYNDEN SCHOOL DISTRICT

Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready.

Board Meeting

Minutes

03/23/2023

Lynden School District
Board Room
516 Main Street, Lynden, WA 98264

1. Call to Order, Welcome & Pledge of Allegiance, Roll Call

Meeting called to order by CJ Costanti at 7:00pm. Board of Directors in attendance were David Vis, Tonya Hickman, Ken Owsley and CJ Costanti. Cindy Petersen was absent and excused. Also in attendance were Superintendent David VanderYacht and Student Directors Cooper Graddon and Aislinn Nilsen.

2. Committee Assignments

Current Committee Assignments are:

Finance: David Vis & CJ Costanti

Teaching & Learning: Cindy Petersen & Tonya Hickman

Superintendent Evaluation: Ken Owsley & CJ Costanti

Facilities & Planning: David Vis & CJ Costanti

Communications: Cindy Petersen

Tonya Hickman volunteered to serve as an additional member of the communications committee.

3. Meeting Minutes

David Vis motioned to approve the February 23, 2023 board meeting minutes. Seconded by Tonya Hickman.

Advisory Vote: 2-0; Board Vote 4-0

4. Consent Agenda

Payroll Direct Deposits in the amount of \$2,013,544.49 dated February 28, 2023

Payroll Taxes Transfers in the amount of \$657,062.75 dated February 28, 2023



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Payroll Vendor DRS Transfer in the amount of \$609,444.72 dated February 28, 2023
Payroll Vendor Warrants 165364-165650 in the amount of \$668,670.11 dated February 28, 2023
22/23 General Fund- \$212,589.08, warrants 165651-165743 dated February 28, 2023
22/23 Capital Projects Fund- \$102,084.86, warrants 165744-165745 dated February 28, 2023
22/23 ASB Fund- \$18,327.20 warrants 165746-165765 dated February 28, 2023
22/23 ACH General Fund- \$3,885.82 warrants 222300275-222300289 dated February 28, 2023
22/23 ACH- ASB Fund- \$549.22 warrants 222300290-222300293 dated February 28, 2023
22/23 General Fund- \$311.140.05, warrants 165766-165851 dated March 15, 2023
22/23 Capital Projects Fund- \$75,452.67, warrants 165852-165853 dated March 15, 2023
22/23 ASB Fund- \$7,414.25, warrants 165854-165866 dated March 15, 2023
22/23 ACH- General Fund- \$5,042.60, warrants 222300294-222300316 dated March 15, 2023
22/23 ACH- ASB Fund- \$1,915.44, warrants 222300317-222300321 dated March 15, 2023
Personnel Recommendations dated March 9, 2023
Personnel Recommendations dated March 23, 2023
Out of Endorsements dated March 23, 2023
Donations dated March 9, 2023
David Vis motioned to approve the consent agenda. Seconded by Ken Owsley.
Advisory Vote 2-0. Board Vote 4-0.

5. Reports

a. Superintendent

b. Teaching and Learning-

Staff members from Lynden Academy, Isom Elementary, Bernice Vossbeck Elementary, and Fisher Elementary, presented information related to their school improvement plans in accordance with Policy 2005.

Ellie Meenk, Wendy Neff, Lona Smit, and Marj Hendricks gave a presentation on Lynden Academy's areas of focus and a short presentation on the Home Connect program.

Tim Doering, Mandy Jessee, and Michelle Nilsen presented the elementary school improvement plan which is based on the district's strategic priorities. The group spoke about social-emotional support strategies, interventions, and MTSS. They continued their presentation speaking about college and career readiness through tier 1 instruction via CKLA curriculum. They also spoke about family & community partnerships through PTA events as well as a focus on communication- especially through our new ParentSquare platform. They spoke of their efforts regarding culturally responsive and inclusive learning environments through identifying different learning needs of our students. They also spoke of their focus in aligning all three elementary schools with regards to pacing and collaboration.

Assistant Superintendent Van Wijk then informed the board of changes that will be happening next year. Improvement goals will be very specific and aligned with strategic



priorities. Teams will present improvement plans to the board in October and November, and then present to the board again in the spring with data measurements on student performance and outcomes of their goals.

c. Finance and Operations

The Board reviewed an overview of all grants the district receives from local, state and federal sources.

The Board reviewed the February 2023 financial report as prepared by Director of Finance, Ben Thomas, which included an executive summary, enrollment analysis, budget status, revenue analysis, and expenditures by program.

6. Information from the Audience

A staff member addressed the board regarding the pep band during the state basketball tournament. She expressed her thanks to Mr. Galligan and the pep band members for stepping up and playing for Blaine High, who couldn't send their band. The sense of community and camaraderie was amazing.

7. Action Items

a. Northwest Career & Technology-

The Board revisited previous discussion regarding an Intent to Participate in the campus of Northwest Career & Technical Academy in Bellingham, WA. This document will help convey support to OSPI for a Whatcom County Skills Center.

*Tonya Hickman motioned to approve the Intent to Participate. Seconded by Ken Owsley
Advisory Vote: 2-0; Board Vote: 4-0.*

b. Dairy Bids-

The District had a continuing bid structure with Brink's Dairy, which was recently sold to Dairy Valley Distributing. The District issued a request for bids on February 1, 2023. Dairy Valley Distributing was the one bid received and is compliant with the bid specifications. David Vis motioned to approve the bid from Dairy Valley Distributing. Seconded by Ken Owsley.

Advisory Vote: 2-0; Board Vote: 3-0. Tonya Hickman abstained.

c. Resolution #01-23- General Fund & Capital Projects Transfer to Debt Service Fund

*Ken Owsley motioned to approve Resolution #01-23. Seconded by Tonya Hickman
Advisory Vote: 2-0; Board Vote: 4-0*

8. Policy

a. First Readings

b. Second Readings

Policy 2411- High School Equivalency Certificate

David Vis motioned to approve updated Policy 2411. Seconded by Tonya Hickman.



Advisory Vote: 2-0; Board Vote: 3-1

9. Board Workshop

Superintendent VanderYacht provided an update on facilities planning which included the status of the formation of a long range facilities planning group, as well as a Bond Planning Task Force.

A Bond Planning Task Force (BPTF) is being created. We sent out an invitation to the community for applicants, and currently have 19 applicants. The deadline to apply is tomorrow at which point the member roster will be finalized. The meeting schedule has been set with Ashley McClaran with OAC. Timeline is with a May 3rd recommendation to the board on whether to proceed with a bond on the ballot. Would like a student representative on the bond planning task force as well. We are currently working with Strategies 360 to finalize a community survey. We anticipate a that survey to go out the week of April 3rd.

A Long Range Facilities Planning (LRFP) group has been formed and held their first meeting on March 21, 2023. There are six members of this group, and their first meeting was a review of the history of our facilities.

The second meeting of the BPTF will be in conjunction with the LRFP. The groups will be working symbiotically.

10. Information from Board Members

Tonya Hickman has noticed more acceptance with students choosing Running Start, Home Connect, and other pathways to graduation.

David Vis expressed his appreciation of recent social media posts.

11. Adjourn Business Meeting

CJ Costanti motioned to adjourn the meeting at 9:15pm.

CJ Costanti, President

David VanderYacht, Superintendent