



LYNDEN SCHOOL DISTRICT

Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready.

Board Meeting Minutes

12/08/2022

Lynden School District

Board Room

516 Main Street, Lynden, WA 98264

1. Call to Order, Welcome & Pledge of Allegiance, Roll Call

Meeting called to order by CJ Costanti at 7:01pm. Board of Directors in attendance were David Vis, Cindy Petersen, Tonya Hickman, and CJ Costanti. Board Director Ken Owsley was absent and excused. Also in attendance were Superintendent David VanderYacht and Student Director Aislinn Nilsen. Student Director Cooper Graddon was absent and excused.

2. Meeting Minutes

Cindy Petersen motioned to approve the November 10, 2022 board meeting minutes. David Vis seconded the motion. Motion carried by voice vote.

David Vis motioned to approve the November 18, 2022 board meeting minutes. Tonya Hickman seconded the motion. Motion carried by voice vote.

3. Consent Agenda

22/23 General Fund- \$353,961.22, warrants 164835-164944-dated November 15, 2022

22/23 Capital Projects Fund- \$13,598.91, warrants 164945-164945

22/23 ASB Fund- \$22,227.05- warrants 164946-164963 dated November 15, 2022

22/23 ACH- General Fund- \$4,512.46 warrants 222300098-222300118 dated November 15, 2022

22/23 ACH- ASB Fund- \$144.92 warrants 222300119-222300121 dated November 15, 2022

22/23 General Fund- \$175,161.01- warrants 164981-165080 dated November 30, 2022

22/23 Capital Projects Fund- \$7,852.22- warrants 165081-165082 dated November 30, 2022

22/23 ASB Fund- \$11,946.61- warrants 165083-165101 dated November 30, 2022

22/23 ACH- General Fund \$4,717.56- warrants 222300122-222300141 dated November 30, 2022

22/23 ACH-ASB Fund- \$3,818.91- warrants 222300142-222300150 dated November 30, 2022

Payroll Direct Deposits in the amount of \$2,016,756.86 dated November 30, 2022

Payroll Tax Transfers in the amount of \$672,427.19 dated November 30, 2022

Payroll Vendor DRS Transfer in the amount of \$617,571.60 dated November 30, 2022

Payroll Vendor Warrants 164964-164980 in the amount of \$633,978.66 dated November 30, 2022



Personnel Recommendations dated December 8, 2022.

Whatcom Community College- affiliation agreement to renew on January 2, 2023.

David Vis motioned to approve the consent agenda. Seconded by Cindy Petersen. Motion carried by voice vote.

4. Reports

a. Superintendent

- i. Student Directors- Superintendent's Advisory Committee- 1st Meeting Report
Student Director Aislinn Nilsen and Superintendent David VanderYacht reported on the first superintendent's student advisory committee meeting which took place on December 6th, 2022 at Lynden High School. Applications were submitted by students who were interested in serving, with priority placed on developing a group representing diverse experiences and perspectives.*

b. Teaching and Learning

- i. Amy Miller- Elementary Literacy
Assistant Superintendent of Teaching and Learning Dr. Julie Van Wijk and teacher Amy Miller gave an update on the new CKLA curriculum and how implementation is going at the elementary schools*

c. Finance and Operations

- i. Board Resolution #20-22- WASBO credit card-
Director of Finance, Ben Thomas, explained the need for and use of procurement cards for employees who need to make purchases from vendors that do not take purchase orders.*
- ii. November 2022 Financial Update-
Director of Finance, Ben Thomas, presented the board with a monthly board report which included an executive summary, enrollment analysis, budget status report, revenue analysis, expenditure analysis, and a supplemental finance report.*

5. Information from the Audience

None at this meeting

6. Board Workshop

None at this meeting

7. Action Items

- a. Resolution #20-22- Procurement Cards*



David Vis motioned to approve Resolution #20-22. Seconded by Cindy Petersen. Motion carried by voice vote.

- b. Resolution #21-22- City of Lynden

Cindy Petersen motioned to approve Resolution #21-22. Seconded by Tonya Hickman. Motion carried by voice vote.

8. Policy

- a. First Readings

- i. Policy 5001- Hiring of Retired School Employees and Policy 5610- Substitute Employment

No action taken on Policy 5001.

Tonya Hickman motioned to approve Policy 5610. Seconded by David Vis. Motion carried by voice vote.

- ii. Policy 4218- Language Access

No action taken on Policy 4218.

- iii. Policy 6112- Rental or Lease of District Property

Cindy Petersen motioned to approve Policy 6112. Seconded by David Vis. Motion carried by voice vote.

- iv. Policy 1610- Conflicts of Interest

Tonya Hickman motioned to approve Policy 1610. Seconded by Cindy Petersen. Motion carried by voice vote.

- b. Continued Readings

- i. Policy 3116- Students in Foster Care

Cindy Petersen motioned to approve Policy 3116. Seconded by David Vis. Motion carried by voice vote.

9. Information from Board Members

Tonya Hickman expressed an interest in refining the onboarding procedure for new board members.

Cindy Petersen shared about her experience at the WSSDA conference that the board attended in November. Highlights included the student directors and the collaborative learning that took place. She would like to see our board attend this conference every year, even when it requires travel. The cost is worth the benefits.

Discussion took place regarding whether the board should consider having student directors who are freshman and sophomores in addition to the juniors/seniors we have had serving.



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10. Adjourn

CJ Costanti motioned to adjourn the meeting at 8:46pm.

CJ Costanti, President

David VanderYacht, Superintendent