



LYNDEN SCHOOL DISTRICT

Tradition + Pride + Excellence

August 16, 2018

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:31 P.M. Board members in attendance were Kevin Burke, Steve Jilk, CJ Costanti, and Kelli Kettels. Board member Brian Johnson was absent and excused. Student Directors Ruby VanderHaak and Cynthia Torres were absent and excused.

2. Good News

3. Approval of Meeting Minutes

- July 12, 2018

Steve Jilk motioned to approve the meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.

4. Consent Agenda

- 2017-18 General Fund \$147,621.07 Warrants 48764 – 48822 dated July 16, 2018
- 2017-18 Capital Projects \$691.94 Warrants 4871248823 – 48823 dated July 16, 2018
- 2017-18 ASB Fund \$333.05 Warrants 48824 – 48826 dated July 16, 2018
- 2017-18 ACH General Fund \$2,744.58 Warrants 171800499 – 171800511 dated July 16, 2018
- 2017-18 ACH ASB Fund \$910.73 Warrants 171800512 – 171800513 dated July 16, 2018
- Personnel Action Items 8.9.18
- Donations 8.9.18

Steve Jilk motioned to approve the consent agenda seconded by CJ Costanti. Motion carried by voice vote.

5. Information from the Audience

None at this time.

6. Reports

Superintendent

- **District Annual Report**

Jim Frey provided information on the District Annual Report addressing the activities of the school district and recommendations for improving student learning, district operations and compliance requirements.

Teaching and Learning

- **Highly Capable Program (Hi-Cap)**

Elizabeth Hamming updated the Board on the Highly Capable Program and the planning and adjustments that are being made for the 2018-2019 school year. Elizabeth explained the Hi-Cap nomination process and the multi services that are provided for students.

Finance and Operations

- **Budget Update - June**

The Board reviewed on the budget for July containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures. Patti explained that there will be some fluctuation in funds due to closing the 2017-2018 school year and transitioning into the 2018-2019 school year budget.

- **Budget Report 2018-2019**

Patti Fairbanks presented the proposed budget for 2018-2019 school year. Patti shared Enrollment Trends and Projections, District Funds, Revenue Sources, Expenditures and Expenditures by Program, and a look at a Four-Year Budget Summary.

Jim Frey thanked Patti for her tremendous attention to the 2018-2019 budget and to Mandi Lenaburg in providing resources for the Human Resources side of the budget.

7. Budget Hearing

Budget Hearing Opened at 7:30 P.M.

No comments from the public regarding the proposed 2018-2019 budget.

8. Budget Hearing Adjourned

Budget Hearing adjourned at 7:30 P.M.

9. Board Workshop

- **School Board Meeting Calendar**

The Board discussed meeting topics, conferences, and linkage activities during the 2018-2019 school year.

- **Strategic Planning**

Jim Frey provided a draft of the 2018-2019 strategic plan and the focus on College and Career Ready Graduates, Parent and Community Partnership, Safe and Supportive Learning Environment, and Citizenship.

10. Action Items

- **Learning Assistance Program (LAP) Grant**

Tim Metz provided information about the importance of the grant in order to support the Family Community Services program to help students who are at risk of not being successful in school, to reduce learning barriers, and increase student engagement.

Steve Jilk motioned to approve the LAP Grant seconded by CJ Costanti. Motion carried by voice vote.

- **State Transitional Bilingual Instructional Program (STBIP) Grant**

David VanderYacht explained how this program helps English Language Learners to become proficient in English and meet the state learning standards. Grant funds are used for staffing, support materials and professional development.

Steve Jilk motioned to approve the STBIP Grant seconded by Kelli Kettels. Motion carried by voice vote.

- **English Language Learners (ELL) Agreement with ESD**

The Board reviewed the Agreement with the Educational Service District.

CJ Costanti motioned to approve the ELL Agreement seconded by Steve Jilk. Motion carried by voice vote.

- **Free and Reduced Meal Increase**

Jim Frey provided information for the need to increase Free and Reduced Lunch prices

Steve Jilk motioned to approve the Free and Reduced Lunch increase seconded by CJ Costanti. Motion carried by voice vote.

- **Out of Endorsement**

The Board reviewed and discussed positions that are Out of Endorsement.

CJ Costanti motioned to approve the Out of Endorsement positions seconded by Kelli Kettels. Motion carried by voice vote.

- **Resolution No. 10-18 – Budget Adoption**

After review of the proposed budget and the budget hearing, the Board agreed to adopt.

Steve Jilk motioned to Adopt the 2018-2019 Budget seconded by Kelli Kettels. Motion carried by voice vote.

- **Resolution No. 11-18 – BioTech Building Completion**

The Board agreed that the biotech building has been completed.

Steve Jilk motioned to approve Resolution No. 11-18 seconded by CJ Costanti. Motion carried by voice vote.

11. Policy

Second Reading

- *Policy #3244 – Prohibition of Corporal Punishment*
- *Policy #4130 – Title I Parent and Family Engagement*

CJ Costanti motioned to approve the above Policies seconded by Kelli Kettels. Motion carried by voice vote.

Jim Frey announced the resignation of Lynden School District Board of Director, Kevin Burke. Kevin will resign from Position 3 on September 27, 2018.

12. Adjourn Meeting

Meeting adjourned at 8:01P.M.

13. Executive Session (30 minutes)

- **Negotiations**

Executive Session began at 8:10 P.M.

Jim Frey and David VanderYacht updated the Board on recent negotiations taking place with LEA.

Executive Session Adjourned at 8:35 P.M.

Jim Frey
Superintendent

Kevin Burke
President