



# LYNDEN SCHOOL DISTRICT

*Tradition + Pride + Excellence*

July 12, 2018

School Board Meeting

**Minutes**

Lynden High School Library

**6:30 P.M.**

## **1. Call to Order, Welcome, Pledge of Allegiance and Roll Call**

*Meeting called to order at 6:32 P.M. Board members in attendance were Kevin Burke, Steve Jilk, Brian Johnson, Kelli Kettels and CJ Costanti. Student Directors Ruby VanderHaak and Cynthia Torres were absent and excused.*

## **2. Good News**

- The Maintenance, Grounds, Custodians and Summer Help crews did an outstanding job moving items from LMS Main St. to LMS Line Rd. schools!
- The Transportation Department has again received a superior inspection from the Washington State Patrol, they had exceptional results.
- An animal shelter was built by high school students Kevin Castaneda, Oscar de la Rosa Lopez and Francisco Lopez with the assistance of Mr. & Mrs. Toften, ensuring a nice area for animals during inclement weather.
- City of Lynden has started working on the Jim Kaemingk Sr. Trail near Fisher Elementary for access for the community and students, families and community.

## **3. Approval of Meeting Minutes**

- June 28, 2018

*Steve Jilk motioned to approve the meeting minutes seconded by CJ Costanti. Motion carried by voice vote.*

## **4. Consent Agenda**

- 2017-18 General Fund \$195,846.00 Warrants 48616 – 48711 dated June 29, 2018
- 2017-18 Capital Projects \$2,072,646.12 Warrants 48712 – 48731 dated June 29, 2018
- 2017-18 ASB Fund \$12,425.25 Warrants 48732 – 48757 dated June 29, 2018
- 2017-18 Transportation Fund \$137,215.36 Warrants 48758 – 48758 dated June 29, 2018
- 2017-18 ACH General Fund \$2,326.46 Warrants 171800471 – 171800490 dated June 29, 2018
- 2017-18 ACH ASB Fund \$836.96 Warrants 171800491 – 171800498 dated June 29, 2018
- Personnel Action Items 7.12.18
- Overnight Trip Requests 7.12.18

*CJ Costanti motioned to approve the consent agenda seconded by Brian Johnson. Motion carried by voice vote.*

## **5. Information from the Audience**

*None at this time.*

## 6. Reports

### Superintendent

*None at this time.*

### Teaching and Learning

*None at this time.*

### Finance and Operations

- **Budget Update 2018-2019**

*Patti Fairbanks informed the Board on the preliminary version of the 2018-2019 budget. Patti explained the next steps that will be taken to provide a final version to the Board for Budget approval at a future meeting. A decision was made to present the budget for approval at the August 16<sup>th</sup> meeting rather than the August 9<sup>th</sup> meeting.*

## 9. Board Workshop

*None at this time.*

## 10. Action Items

- **Resolution No. 09-18 – Bus Surplus**

*Patti Fairbanks provided information for the Board to surplus a bus.*

*Steve Jilk motioned to approve Resolution No. 09-18 seconded by Brian Johnson. Motion carried by voice vote.*

- **NWESD HiCap Agreement**

*The Board reviewed the Highly Capable (HiCap) Cooperative Program with the ESD.*

*Steve Jilk motioned to approve the Hi-Cap Agreement seconded by Brian Johnson. Motion carried by voice vote.*

- **Instructional Materials List**

*The Board reviewed the list of instructional materials approved by the Instructional Materials Committee. The Board gave consideration and expressed concern about the use of the “This Is America” video. The Board required this item to be further reviewed by the Instructional Material Committee and provide additional information.*

*Brian Johnson motioned to approve the Instructional Materials List with the exception of “This Is America” video seconded by Kellie Kettels. Motion carried by a 3 to 2 voice vote.*

- **Sale of Surplus Property Process – LMS Playfield**

*Jim Frey explained the process to surplus the Lynden Middle School Playfield area. The Board needs to approve a motion to notify the public of the proposed sale for public comments at a future meeting.*

*Steve Jilk motioned to approve a Notification to the Public seconded by Brian Johnson. Motion carried by voice vote*

- **Fisher Waterline Agreement**

*The Board reviewed the Bill of Sale and Easement Agreement with the City for the Fisher waterline.*

*Steve Jilk motioned to approve the Bill of Sale and Easement Agreement seconded by Brian Johnson. Motion carried by voice vote.*

## 11. Policy

First Reading

- *Policy #3244 – Prohibition of Corporal Punishment*
- *Policy #4130 – Title I Parent and Family Engagement*

**12. Adjourn Meeting**

*Meeting adjourned at 8:15 P.M.*

**13. Executive Session**

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**Jim Frey**  
**Superintendent**

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**Kevin Burke**  
**President**

**LYNDEN SCHOOL DISTRICT**  
**Lynden, WA**  
**Personnel Recommendations**  
**July 12, 2018**

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Matheis, Jamie	BVE	5 <sup>th</sup> Grade Teacher	1.0	18.19 SY	Replaces Wright

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Hubby, Ryan	LHS	Night Custodian	8.0	7.2.18	Replaces Sacks

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Wilson, Leah	BVE	Head Cook	6.0	18.19 SY	Replaces Crabtree
Hoggarth, Zoya	Fisher	Cook's Helper	2.25	18.19 SY	Replaces Tiesinga
Guffy, Monica	Fisher	Cook's Helper	1.75	18.19 SY	Position becomes continuing in 18.19
Holmquist, Lorraine	LHS	Cook's Helper	2.75	18.19 SY	Replaces Wilson
Ward, Cynthia	LMS	Secretary 3	8.0	18.19 SY	Replaces Mehlhoff
Antoniello, Cristina	LHS	Para Ed 1	6.0	18.19 SY	New Position continuing CTE

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments

**Supplemental Assignments**

Name	Location	Position	Effective	Comments
Heeringa, Grant	District	Summer Help	6.20 – 8.29.18	

**Supplemental Resignations**

Name	Location	Position	Effective	Comments
Sahagian, Scott	LHS	Class Advisor	6.12.18	Resignation

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)