



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

June 8, 2017

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:32 P.M. Board members in attendance were Steve Jilk, Kevin Burke, Dominic Shiu, and Kelli Kettels, Brian Johnson was absent and excused. Student Directors Leslie Strandgard and Rubia Orellana were present.

Steve Jilk requested to amend the Agenda to insert Item #13 to Open the Meeting to approve Superintendent Contract.

Kevin Burke motioned to amend the Agenda seconded by Dominic Shiu. Motion carried by voice vote.

2. Good News

- A group of Lynden Middle School students attended WE Day at the Key Arena. WE Day is a celebration of youth making a difference in their communities. After attending WE Day, the students were so inspired to make a difference at school that they began to plan their own event at school to help promote a positive and caring environment at LMS. They are calling it WE Care week. They will be facilitating all students to participate in acts of kindness and spreading the message that together we can make a difference.
- Lynden High School students who attend a class at the Technic Training Center assembled the last bookshelf, #250, that will be used in the new Fisher Elementary. There is talk of having the same project done for the new middle school.
- Congratulations to LMS Art Teacher, Cindy Bell! Cindy was awarded the Educator of the Year presented by Lynden International Lodge No. 56. She will receive a certificate and \$500 to use for her classroom.
- Our annual transportation efficiency review has been completed with the ESD and not only has our efficiency increased from 75.32% to 96.62%, but we are also fully funded for transportation. Congratulations to Ruth and the entire transportation department for running our buses efficiently and safely!!

Student Director Introductions

Jim Frey introduced our new Student Directors Leslie Strandgard and Rubia Orellana. Leslie and Rubia will be seniors at Lynden High School while serving on the Board. Jim administered the Oath of Office and welcomed the student directors.

Mane Event

Music Teacher, Ginger White introduced her students in the Mane Event Choir. The Choir sang 2 of their favorite songs "Feed the Birds" from Marry Poppins and "Sit Down, You're Rocking the Boat" from Guys and Dolls. The Board enjoyed the presentation and thanked them for taking the time to entertain.

Lynden Masonic Lodge – Educator of the Year Award

Art Teacher, Cindy Bell was presented with Educator of the Year award from the Lynden Masonic Lodge No. 56. Cindy was recognized for her participation in school activities and community organizations outside of normal classroom duties. Cindy was presented with a plaque, certificate, and \$500 to use in her classroom curriculum.

3. Approval of Meeting Minutes

- May 25, 2017

Kevin Burke *motioned to approve the meeting minutes seconded by Dominic Shiu. Motion carried by voice vote.*

4. Consent Agenda

- 2016-17 General Fund \$122,501.12 Warrants 44508 – 44600 dated May 31, 2017
- 2016-17 Capital Projects \$134,196.29 Warrants 44601 – 44608 dated May 31, 2017
- 2016-17 ASB Fund \$62,998.40 Warrants 44609 – 44643 dated May 31, 2017
- 2016-17 GF ACH \$4,213.32 Warrants 161700345 - 161700378 dated May 31, 2017
- Payroll \$22,036.90 Warrant 44475
- Payroll Direct Deposit \$1,570,038.72
- Payroll Vendor \$768,606.69 Warrants 44476 - 44507
- Personnel Action Items – June 8, 2017
- Donations – June 8, 2017
- Overnight Trip Requests

Dominic Shiu motioned to approve the consent agenda seconded by Kevin Burke. Motion carried by voice vote.

5. Information from the Audience

None at this meeting.

6. Reports

- **Superintendent**

District Planning Committee Recommendation

Jim Frey introduced Dave Timmer, George Plucinski, and Laura Lupo who served on the District Planning Committee. Steve Jilk thanked them for their participation on the committee. Dave provided information on how the committee went about collecting data and the process of prioritizing facility needs. Dave reviewed the priority list with the Board and explained the reasoning for their decisions. George provided information on the enrollment growth in the past years and the impact on secondary facilities in the future. George spoke of the monetary conflicts for Judson Hall renovations. Laura shared what she has experienced with school facilities and expressed her interest in improving education for the kids and the community, which includes future additions to current facilities and additional facilities.

The Board questioned the committee on how they came to these priorities and the considerations of future renovations and new building facilities.

Measures of Success

Jim shared the next draft of the student monitoring score card. The report included information on Academic Performance, College & Career Readiness, and Safe & Healthy Student Indicators.

- **Teaching and Learning**

None at this meeting.

- **Finance and Operations**

Food Service – Student Meal Accounts

Patti Fairbanks provided information on procedures related to student meal accounts such as how to charge for meals and how to apply for free and reduced meals. Patti informed the Board that the procedures will be provided to each family annually.

7. Board Workshop

8. Action Items

- **Construction Contract - Biotechnology**

The Board reviewed the construction contract for the lowest bidder, Strengholt Construction, for the new high school biotechnology building. David King of King Architecture was present to answer questions regarding the bid.

Kevin Burke motioned to approve the Biotechnology Construction Contract and Notice to Proceed seconded by Dominic Shiu. Motion carried by voice vote.

- **ASB Fees**

The Board reviewed the ASB Fee increase from \$30 to \$35. The increase keeps the district at the low end of similar district fees and allows us to maintain a positive fund balance.

Kevin Burke motioned to approve the increase in ASB Fees seconded by Dominic Shiu. Motion carried by voice vote.

9. Policy

None at this meeting.

10. Adjourn Meeting

Meeting adjourned at 7:55 P.M.

11. Closed Session (30 minutes)

- **Negotiations**

The Jim Frey & David VanderYacht provided an update on current negotiations.

Closed Session began 8:00 P.M.

Closed Session lasted 30 minutes

Closed Session adjourned 8:30 P.M.

12. Executive Session (30 minutes)

- **Superintendent Evaluation**

The board discussed the superintendent contract

Closed Session began at 8:30 P.M.

Closed Session lasted for 25 minutes

Closed Session adjourned at 8:55 P.M.

13. Open Board Meeting – Superintendent Contract

Meeting opened at 8:55 P.M. to approve the superintendent contract.

Dominic Shiu motioned to approve the superintendent contract seconded by Kevin Burke. Motion carried by voice vote.

Meeting adjourned at 8:56 P.M.

Jim Frey
Superintendent

Brian Johnson
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
June 8, 2017

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Hoch, Leilani	Fisher	Teacher – 1 st	1.0	17.18 SY	
Parkin, Veronica	Fisher	Teacher – 5 th	1.0	17.18 SY	
Balfour, Savanna	Isom	Teacher – 1 st	1.0	17.18 SY	
VandenBos, Katie	BVE	Teacher – 2 nd	1.0	17.18 SY	
Farlow, Sarah	BVE	Teacher – 5 th	1.0	17.18 SY	
Hutchins, Kristie	Fisher	Teacher – 3 rd	1.0	17.18 SY	

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Lee, Shirley	BVE	PE Teacher	.80	17.18 SY	.20 Resignation

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Roebuck, Mary	BVE	Teacher	1.0	5.10 – 6.23.17	Medical Leave

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Skaggs, Melissa	Isom	Para Ed	6.0	8.30 – 12.15.17	Personal Leave

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Crane, Vickie	Isom	Teacher	1.0	6.20.17	Retirement

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Ripollone, Ryan	LMS	Para Ed	6.0	6.23.17	Resignation

Supplemental Assignments

Name	Location	Position	Effective	Comments
Vandalen, Blake	LHS	Head Football Coach	17.18 SY	
Sahagian, Scott	LHS	Athletic Assistant	2.27 – 5.4.17	Girls Golf
Anker, Lynn	Isom	Summer School Teacher	6.22 – 7.27.17	
Boyd, Cindy	Isom	Summer School Teacher	6.22 – 7.27.17	
Dickson, Andrew	Isom	Summer School Teacher	6.22 – 7.27.17	
Doering, Timothy	Isom	Summer School Teacher	6.22 – 7.27.17	
Goodman, Julie	Isom	Summer School Teacher	6.22 – 7.27.17	
Helgath, Irene	Isom	Summer School Teacher	6.22 – 7.27.17	
Heppner, Brian	Isom	Summer School Teacher	6.22 – 7.27.17	
Olson, Kari	Isom	Summer School Teacher	6.22 – 7.27.17	
Smit, Lona	Isom	Summer School Teacher	6.22 – 7.27.17	
White, Cory	Isom	Summer School Teacher	6.22 – 7.27.17	
Webb, Louise	Isom	Summer School Speech Services	6.26 – 7.27.17	
Arneson, Tiffany	Isom	Teacher – ESY	6.26 – 7.27.17	
Skagg, Melissa	Isom	Para Ed – ESY	6.26 – 7.27.17	
Barrios, Lynne	Isom	Summer School Para Educator	6.22 – 7.27.17	
Lovik, Rochelle	Isom	Summer School Para Educator	6.22 – 7.27.17	
Richardson, Vicki	Isom	Summer School Para Educator	6.22 – 7.27.17	
Salazar, Annette	Isom	Summer School Para Educator	6.22 – 7.27.17	
Strid, Janice	Isom	Summer School Para Educator	6.22 – 7.27.17	
Tadeyeske, Patricia	Isom	Summer School Para Educator	6.22 – 7.27.17	
Vanderhaak, Jewel	Isom	Summer School Para Educator	6.22 – 7.27.17	
Warner, Shannon	Isom	Summer School Para Educator	6.22 – 7.27.17	
Vanbeek, Narlene	Isom	Summer School Head Cook	6.23 – 7.27.17	
Mattox, Laura	Isom	Summer School Cook's Helper	6.26 – 7.27.17	
Kramme, Wendy	Isom	Summer School Computer Tech	6.22 – 7.27.17	
McClure, Patrick	Isom	Summer School Principal	6.22 – 7.28.17	
Wauda, Amy	Isom	Summer School Secretary	6.22 – 7.28.17	
Mehlhoff, Lois	Isom	Summer School Custodian	6.22 – 7.27.17	
Weidenaar, Sonja	Isom	Summer School Bus Driver	6.26 – 7.27.17	
Tiesinga, Monica	Isom	Summer School Bus Driver	6.26 – 7.27.17	
Smith, Carol	Isom	Summer School Bus Driver	6.26 – 7.27.17	
Petersen, Steven	District	Summer Grounds Help	6.28 – 8.30.17	
Lenssen, Travis	District	Summer Help	6.21 – 8.30.17	
Minckler, Cole	District	Summer Help	6.21 – 8.30.17	
Clemmer, Erin	LMS	Head Coach Volleyball	17.18 SY	From Asst
Elsner, Chris	LHS	Head Coach Volleyball	17.18 SY	
Herrera, Gabriella	LHS	Asst Coach Girls Wrestling	17.18 SY	.50 to 1.0 FTE
White, Cory	LMS	Head Coach Girls Basketball	17.18 SY	From boys to girls
McKee, Marcus	LMS	Asst Coach Boys Basketball	17.18 SY	From girls to boys

Supplemental Resignations

Name	Location	Position	Effective	Comments
Christianson, Luke	LMS	Asst Football Coach	3.28.17	
Elsner, Christine	LMS	Head Coach Volleyball	3.28.17	
Shagren, Trey	LMS	Asst Boys Basketball Coach	5.24.17	
Elias, Tami	LMS	Dance Team Coordinator	6.23.17	
Anderson, Jeannette	LHS	Asst Cheer Coach	6.23.17	
Shumway, Ladd	LHS	Asst Girls Basketball Coach	6.23.17	

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)