



# LYNDEN

## SCHOOL DISTRICT

*Tradition + Pride + Excellence*

June 13, 2019

School Board Meeting

**Minutes**

Lynden High School Library

**6:30 P.M.**

### **1. Call to Order, Welcome, Pledge of Allegiance and Roll Call**

*Meeting called to order at 6:32 P.M. Board members in attendance were Brian Johnson, Kelli Kettels, CJ Costanti and David Vis. Board member Steve Jilk was absent and excused. Student Director Cynthia Torres was present and Ruby VanderHaak was absent and excused.*

### **2. Good News**

- The Board of Directors would like to thank Student Director, Cynthia Torres for her year of service on the Board representing the Lynden School District Student Body. Cynthia is graduating and will attend Washington State University in the fall. Thanks for being a great leader and a voice for your fellow student body!
- Congratulations to Riley Anderson who will fulfill the vacancy as the next Student Board of Director. Riley will be a senior next fall and will join Ruby VanderHaak who will be returning to sit on the Board. We had some great applicants and are excited to give Oath of Office to Riley at our June 23rd meeting.
- Lynden High School AP Calculus classes has been visiting the middle school and developing problems to present to the middle school students, then the two groups are working together to investigate the problems.
- LHS FFA had the following placements at State:  
Hall of Chapters: Mia Berry, Jordan Simmons, Hunter Elenbaas & Ryan Erickson are State Champions and on to Nationals!!!  
Farm Business Management: Luke McKay, Logan McKay, Ryan Erickson, Alissa Jilk, & Holly Lenssen placed 3<sup>rd</sup> in State. Alissa Jilk placed 8<sup>th</sup> High Individual!  
Ag Communications: Ashlynn Rasmussen, Caylen Gobbato, Grant Heeringa & Cassie Abitia placed 4<sup>th</sup> in State. Ashlynn Rasmussen placed 8<sup>th</sup> High Individual, & Grant Heeringa placed 9<sup>th</sup> High Individual.  
F.A.R.M.: Natalya Barbina, Emeillia Bachelor, Hannah Munkres, Bree VanDalen, Nikki VanMersbergen, Logan McKay, Luke McKay, Jocelyn Davis, & Laura VanderWaal placed 5<sup>th</sup> in State.  
Conduct of Chapters: Sage Anderson, Mia Apps, Haley Biemold, Madison Munkres, Hunter Holman, & Aaron Valley placed 5<sup>th</sup> in State.  
Parliamentary Procedure Gold: Rafe Wolfisberg, Olivia Tellefsen, Cynthia Torres, Lauren Groen, Jenna Matthews, & Shayna Kuik placed 5<sup>th</sup> in State.  
Ag. Issues: Rafe Wolfisberg, Dillon DeJong, Brenna VanderYacht, Olivia Tellefsen, Shayna Kuik, Hannah Munkres & Jenna Matthews placed 6<sup>th</sup> in State.  
Dairy Evaluation: Taryn Abercrombie, Lacey Biemold, Lindsay Eldred, Luke Wolfisberg & Rafe Wolfisberg placed 7<sup>th</sup> in State.  
LHS FBLA:  
Journalism: Isaiah Walker is the State Champion and on to Nationals!!

- The high school Health Occupations Student Association Chapter cooperated with Bloodworks Northwest to host a blood drive. Thanks to the 55 donors, as well as Hannah Jennings and Christiaan VanRooyen, who organized the event. An estimated 141 patients will be helped.
- The highly capable night was well attended with over 40 adults and students. The NWESD spoke about Hi Cap laws and the change in legislation as well as the differences between a "bright" and a "highly capable" child. It was a great night of making connections with families and community building.
- MENTOR Washington has given Be the One (BTO) a Dedicated Partner Status for the work that has been done to aligning the BTO program with national standards and best practices. Lisa Reynolds and Brian Clemmer, BTO Coordinators, have done a lot of work to make this happen.
- Spring sports had a great season including Brenna VanderYacht participating in Tennis Districts, Fastpitch 5th in State, Boys Soccer to Districts, Boys Golf, Jordan Medcalf 1st in State, Baseball to Regionals, Track, Girls 4x400 Champions along with multiple 4th, 5th & 7th placings.
- Congratulations to our 2019 Graduates!! 34 graduates received the College Bound Scholarship, including our Student Director, Cynthia Torres!

### 3. Approval of Meeting Minutes

- May 23, 2019

CJ Costanti *motioned to approve the meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.*

### 4. Consent Agenda

- 2018-19 General Fund \$263,292.872 Warrants 51809 - 51927 dated May 31, 2019
- 2018-19 Capital Projects \$817.25 Warrants 51928 – 51929 dated May 31, 2019
- 2018-19 ASB Fund \$24,465.08 Warrants 51930 – 51957 dated May 31, 2019
- 2018-19 ACH General Fund \$1,780.11 Warrants 181900365 – 181900383 dated May 31, 2019
- 2018-19 ACH ASB Fund \$3,438.40 Warrants 181900384 – 181900405 dated May 31, 2019
- Personnel Action Items 6.13.19
- Donations 6.13.19
- Overnight Trip Request 6.13.19

*Kelli Kettels motioned to approve the consent agenda with the amended Personnel Action Items seconded by CJ Costanti. Motion carried by voice vote.*

### 5. Information from the Audience

*None at this meeting.*

### 6. Reports

#### Superintendent

#### Teaching and Learning

- **Mathematics Program Update**

*Elizabeth Hamming provided an update on the mathematics program and the evolving professional development with the Teachers Development Group. The system-wide focus on math instruction will include content knowledge, instructional strategies, evidence of student learning, curriculum materials, the design of continuing professional learning, essential standards and vertical alignment, and targeted support.*

#### Finance and Operations

- **Budget Update 2019-2020**

*Patti Fairbanks provided a projected 2019-2020 budget and explained the completion process to finalize a budget for the 2019-2020 school year. Patti shared the use of a multi-year tool to help project enrollment, revenues and expenditures. Currently the budget reflects a deficit between revenues and expenditures which will require that adjustments be made in order to reach a balanced budget. Patti will provide an update at the next meeting.*

## 7. Board Workshop

- **Early Learning**

*Tim Metz gave an overview on preschool programs in the district and the significant growth that continues to take place. Opportunities for early learning are: Early Support for Infants and Toddlers; Lynden School District Integrated Preschool; Early Childhood Education and Assistance Program; and Community Playgroup. Tim shared how each of these programs have a positive impact on the early age for learning.*

## 8. Action Items

- **Northwest Regional Data Center Agreement (NWRDC)**

*This agreement provides for fiscal and student information services. NWRDC is operated by Northwest Educational Services.*

*David Vis motioned to approve the NWRDC Agreement seconded by Kelli Kettels. Motion carried by voice vote.*

- **Instructional Material Committee List (IMC)**

*The Board reviewed the list of instructional material that was vetted and approved by the committee.*

*Kelli Kettels motioned to approve the IMC List seconded by CJ Costanti. Motion carried by voice vote.*

- **Resolution No. 06-19 – WIAA Membership**

*This resolution indicates membership with the WIAA and will follow the WIAA Rules and Regulations.*

*CJ Costanti motioned to approve Resolution No. 06-19 seconded by Kelli Kettels. Motion carried by voice vote.*

- **Resolution No. 07-19 – Sale of Real Property**

*This resolution provides authority for the sale of real property identified generally as the play fields north of the old middle school.*

*CJ Costanti motioned to approve Resolution No. 07-19 seconded by Kelli Kettels. Motion carried by voice vote.*

- **Resolution No. 08-19 – Bus Surplus**

*This resolution provides authority for the sale of 3 buses no longer needed for district purposes.*

*Student Director, Cynthia Torres requested a motion to approve Resolution No. 08-19.*

*David Vis motioned to approve Resolution No. 08-19 seconded by Brian Johnson. Motion carried by voice vote.*

## 9. Policy

- **First Reading**

*The Board reviewed the following policies as first reading:*

*#3120 – Enrollment*

*#3200 – Student Right and Responsibilities*

*#3205 – Sexual Harassment of Students Prohibited*

*#5281 – Disciplinary action and Discharge*

*#6020 – System of Funds and Accounts*

## 10. Adjourn Meeting

*Meeting adjourned at 8:00 P.M.*

## 11. Executive Session (30 minutes)

- **Superintendent Evaluation**

*The Board discussed and began the process of Superintendent Frey's evaluation.*

## 12. Adjourn Executive Session

*Executive Session adjourned at 8:20 P.M.*

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**Jim Frey**  
**Superintendent**

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**Steve Jilk**  
**President**

**LYNDEN SCHOOL DISTRICT**  
**Lynden, WA**  
**Personnel Recommendations**  
**June 13, 2019**

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
West, Michelle	BVE	Cook's Helper	2.50	19.20 SY	Replaces Roberts

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Boies, Kelly	Isom	OP2/Para 2	8.0	19.20 SY	6 hours OP2, 2 hours Para 2
Weeks, Marilyn	BVE	OP2	6.0	19.20 SY	Resignation of noon supv hours – 6 hrs continuing OP2
Roberts, Marge	Isom BVE	Head Cook Cook's Helper	4.50 2.25	19.20 SY 19.20 SY	Replaces Flue
Clemmer, Brian	LMS	Be The One Mentor Coordinator	7.0	19.20 SY	Resignation of student supervision time (1/2 hour)

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Caesar, Cheryl	Fisher	Teacher	1.0	8.26 – 11.27.19	Maternity Leave

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Lunde, Ruth	Transp	Trans Supv	8.0	8.16.19	Retirement
Custis, Nikkoline	Isom	Para Ed	6.0	6.14.19	Resignation
Kooistra, Annette	LMS	OP2	6.0	6.18.19	Resignation

**Supplemental Assignments**

Name	Location	Position	Effective	Comments
Mattox, Laura	Isom	Cook's Helper	6.20 – 7.25.19	Summer School
Roberts, Marge	Isom	Head Cook	6.20 – 7.25.19	Summer School
Vogel, Joyce	Isom	Bus Driver	6.24 – 7.25.19	Summer School
Weidenaar, Sonja	Isom	Bus Driver	6.24 – 7.25.19	Summer School
Smith, Carol	Isom	Bus Driver	6.24 – 7.25.19	Summer School
Kroontje, Grant	Isom	Bus Driver	6.24 – 7.25.19	Summer School
Bates, Andrea	LMS	Para Ed	7.29 – 8.22.19	Summer ESY
Croft, Janice	FES	Para Ed	7.29 – 8.22.19	Summer ESY
Landis, Laura	FES	Teacher	7.29 – 8.22.19	Summer ESY
McDonald, Pamela	LMS	Para Ed	7.29 – 8.22.19	Summer ESY
Prink, Benjamin	LMS	Teacher	7.29 – 8.22.19	Summer ESY
Smith, Bethany	FES	Brailist	7.29 – 8.22.19	Summer ESY

**Supplemental Resignations**

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)