



LYNDEN

SCHOOL DISTRICT

Tradition + Pride + Excellence

May 14, 2020
School Board Meeting
Minutes
via Zoom/Phone Conference
6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:31 P.M. Board members in attendance were Steve Jilk, Brian Johnson, CJ Costanti, Kelli Kettels, and David Vis. Student Directors Ruby VanderHaak and Riley Anderson were absent and excused.

2. Good News

- *Jim Frey introduced new staff personnel: Michelle Nilsen, current LHS Assistant Principal as the new Principal at Bernice Vossbeck Elementary; Rex Frasier, current LMS Dean of Students as the new Assistant Principal at LHS; David Kish joining LHS as Assistant Principal; Rebecca Morgan joining the District as Special Education Director. The Board congratulated and welcomed them and looks forward to their work in the Lynden School District.*
- *The Board of Directors thanked the Information Technology team for their diligent work in the past months and for the recent addition of more "hot spots" to help connect families to on-line learning.*

3. Approval of Meeting Minutes

- April 9, 2020

Brian Johnson motioned to approve the meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.

4. Consent Agenda

- 2019-20 General Fund \$571,790.71 Warrants 157338 - 157413 dated April 15, 2020
- 2019-20 Capital Projects Fund \$3,089.20 Warrants 157414 – 157415 dated April 15, 2020
- 2019-20 ASB Fund \$1,832.92 Warrants 157416– 157420 dated April 15, 2020
- 2019-20 ACH General Fund \$256.61 Warrants 192000322 – 192000327 dated April 15, 2020
- 2019-20 General Fund \$586,681.80 Warrants 157437 - 157526 dated April 30, 2020
- 2019-20 Capital Projects Fund \$642,859.05 Warrants 157527 – 157528 dated April 30, 2020
- 2019-20 ASB Fund \$9,157.16 Warrants 157529– 157554 dated April 30, 2020
- 2019-20 ACH General Fund \$627.58 Warrants 192000328 – 192000332 dated April 30, 2020
- 2019-20 ACH ASB Fund \$73.62 Warrants 19200333 – 19200333 dated April 30, 2020
- Payroll Warrant \$1,624,687.11 dated April 30, 2020
- Payroll Taxes Transfers \$518,438.22 dated April 30, 2020
- Payroll Vendor DRS Transfer \$508,243.46 dated April 30, 2020
- Payroll Vendor \$566,167.21 Warrants 157421 – 157436 date April 30, 2020
- Personnel Action Items 5.14.20
- Donations 5.14.20

Brian Johnson motioned to approve the consent agenda seconded by Kelli Kettels. Motion carried by voice vote.

5. Information from the Audience

None at this meeting.

6. Reports

- **Superintendent**

- **COVID-19/Distance Learning Updates**

- Each of the building principals updated the Board on methods, both on-line and pick-up and delivery, utilized by their staff to connect with students to ensure continuous learning and shared the successes and tribulations, and how good it has been to check on their students' well-being. Principals shared information on food service and childcare service taking place in their buildings. The Board shared their appreciation to principals, teachers and other staff who are connecting with students and families.*

- **Teaching and Learning**

- None at this meeting.*

- **Finance and Operations**

- The Board reviewed information on the budget for March containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures.*

7. Board Workshop

- **Bond and Facility Planning**

- The Board discussed whether to postpone or continue with the planning of a proposed facility bond for high school improvements and a possible new elementary school to address student and staff needs. Due to the uncertainty of the current circumstances, it was determined that postponing plans for a capital facilities bond was the thing to do for now.*

8. Action Items

- **Resolution No. 05-20 - Emergency Waiver of High School Graduation Credits**

- The Board reviewed this resolution approving a waiver that assures that good faith efforts will be made to ensure students meet all graduation requirements set by the state and local school boards, while also acknowledging that certain circumstances beyond a students' control may necessitate the waiver of requirements.*

David Vis motioned to approve the Resolution No. 05-20 seconded by Brian Johnson. Motion carried by voice vote.

- **Resolution No. 06-20 – Emergency Waiver of School Days and Instructional Hours**

- The Board reviewed this resolution approving a waiver that outlines what is required for OSPI to waive the 1,027 hours and 180 days of instruction hours/days in an academic year in the event of unforeseen emergency events, including epidemics. Jim Frey shared the continuous learning plan that will be provided to OSPI along with the waiver.*

Brian Johnson motioned to approve the Resolution No. 06-20 seconded by David Vis. Motion carried by voice vote.

- **Continuous Learning Plan**

- The Board reviewed the learning plan that will be provided to OSPI for approval of the Emergency Waiver of School Days and Instructional Hours.*

Brian Johnson motioned to approve the Continuous Learning Plan seconded by David Vis. Motion carried by voice vote.

- **Purchase and Sale Agreement – 205 S. British Columbia Avenue – Unit F-1 and Unit F-2**

The Board reviewed the agreement with the Christian Hope Center. The closing date is estimated to be July 17, 2020.

Brian Johnson motioned to approve the Purchase and Sale Agreement seconded by Kelli Kettels. Motion carried by voice vote.

- **Whatcom County Behavioral Health Services Contract**

The Board reviewed the contract to partner with Whatcom County Behavioral Health Services to serve students.

Brian Johnson motioned to approve this Contract seconded by David Vis. Motion carried by voice vote.

- **Whatcom Discovery Cooperative Interlocal Agreement**

The Board reviewed this agreement with Northwest Educational Service District to provide services for students who have more structure and behavioral needs.

CJ Costanti motioned to approve the Agreement seconded by Kelli Kettels. Motion carried by voice vote.

- **Whatcom County Detention Center Interlocal Agreement**

The Board reviewed this agreement with Northwest Educational Service District to provide services to students who are in the Whatcom County juvenile detention center education program.

Brian Johnson motioned to approve the Agreement seconded by CJ Costanti. Motion carried by voice vote.

9. Policy

10. Adjourn Meeting

Meeting adjourned at 8:50 P.M.

Next Board Meeting Scheduled for June 11, 2020 at 6:30 P.M.

11. Executive Session

Jim Frey
Superintendent

Steve Jilk
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
May 14, 2020

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Kish, David	LHS	Asst Principal	1.0	20.21 SY	New Position
Morgan, Rebecca	District	Special Education Director	1.0	20.21 SY	New Position

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Nilsen, Michelle	BVE	Principal	1.0	20.21 SY	Replaces Barrett/Tolliver
Fraser, Rex	LHS	Asst Principal	1.0	20.21 SY	Replaces Nilsen

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Carrillo Alvarez, Marlen	LMS	Office Personnel 2	6.0	5.1.20	Replaces Baar

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Peterson, Marci	Fisher	K Teacher	1.0	6.3.20 through appx Jan 2021	Maternity Leave
Norman, Jarid	LMS	Music Teacher	1.0	20.21 SY	Personal Leave of Absence

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Rich, Roger	LHS	Dean	1.0	5.8.20	Resignation

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Supplemental Assignments

Name	Location	Position	Effective	Comments
Bogaard, Aaron	LHS	Head Coach Girls Basketball	20.21 SY	Replaces Adams
German, Jilanne	LMS	Asst coach Track	20.21 SY	

Supplemental Resignations

Name	Location	Position	Effective	Comments
Kettels, Jacob	LMS	7 th Grade Football Coach	4.22.20	Resignation
Price, Julie	LHS	Volleyball Asst Coach	4.22.20	Resignation

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)