



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

May 10, 2018

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:32 P.M. Board members in attendance were Kevin Burke, Steve Jilk, Brian Johnson, and CJ Costanti via teleconference. Board member Kelli Kettels was absent and excused. Student Director's Rubia Orellana and Leslie Strandgard were absent and excused.

2. Good News

- Lynden High School students attended "Mini-Med School" at the Washington State Convention Center sponsored by an international group of endoscopic surgeons. They learned how surgical procedures are changing and were given hands-on experience in using surgical instruments as well as tying sutures using video monitors in the same way surgeons do. Attendees were Hannah Jennings, Ellie Meyer, Sanjna Bawa, Jeetika Pawar, and Taylor Reams.
- Lynden Middle School successfully completed another Strengthening Families Program dual-language in Spanish and English. Twelve families participated along with amazing support staff. Lynden is the only school district in Whatcom County and the Northwest who has (1) two programs running in conjunction with each other dual-language. The goal of the Strengthening Families Program is to help support parents, caregivers and youth throughout the teenage years with communication, combating peer pressure and encouraging youth in pursuing their dreams and goals.
- Lynden Academy had a "Share Fair" and over 30 students volunteered to participate. Students shared examples of Science experiments, research projects, art pieces, music, sports displays, or other topics of interest. Lynden Academy music and choir classes performed during the event.
- It was a grand celebration at Bernice Vossbeck Elementary for Mrs. Mary Roebuck's retirement party. We celebrated over 40 years of her dedicated service to her students and the Lynden School District!
- Bernice Vossbeck 4th graders were excited to welcome in presenters to learn about a scientific presentation on watersheds. After time in the classroom they were able to adventure outside to a mobile watershed to see how one works!
- Fisher's generous PTA has funded a grant for Fisher Extended Day students to attend a field trip to Woodland Park Zoo. The Extended Day students come to school each morning at 7:30 for an additional hour of English Language support. This activity will culminate with an animal presentation that will encompass each student's speaking, reading and writing growth!
- Lynden School District recognized NCCTK at the WASA 108 Awards Luncheon for their service and partnership over the years.
- Superintendent read Teacher Appreciation Week Proclamation from Governor Jay Inslee.
- The Board recognized the long tenure of announced retirements: Mary Roebuck, Nadine Hoekstra, Bev Voss-Cyr, Cindy Ross, Sue Murray, and Steve Herrick.

3. Approval of Meeting Minutes

- April 26, 2018

Steve Jilk *motioned to approve the meeting minutes seconded by Brian Johnson. Motion carried by voice vote.*

4. Consent Agenda

- 2017-18 General Fund \$286,110.95 Warrants 47968 – 48083 dated April 30, 2018
- 2017-18 Capital Projects \$1,417,522.19 Warrants 48084 – 48090 dated April 30, 2018
- 2017-18 ASB Fund \$12,785.51 Warrants 48091 – 48111 dated April 30, 2018
- 2017-18 ACH General Fund \$3,877.20 Warrants 171800326 – 171800343 dated April 30, 2018

- 2017-18 ACH ASB Fund \$1,401.19 Warrants 171800344 – 171800351 dated April 30, 2018
- Personnel Action Items 5.10.18
- Donations 5.10.18

Steve Jilk motioned to approve the consent agenda seconded by Brian Johnson. Motion carried by voice vote.

5. Information from the Audience

Sean Withrow thanked the Board for their transparency and for meeting with him to discuss District matters.

6. Reports

Superintendent

- **IT Services**

Jim Frey updated the Board on the work being done to upgrade the network system by working with a third-party vendor and he also provided information about the possibility of partnering with an organization to help provide support for IT services.

Teaching and Learning

- **Middle School Math M2P Report**

Molly Mitchell-Mumma reported that middle school teachers have been part of a grant-funded professional learning partnership with Western Washington University. Molly presented summaries of their professional learning and the impact on student learning.

- **Health Committee Update**

Elizabeth Hamming provided information about the District Health Committee and their review of the K-5 Botvin Materials, the 9-12 Health binder, and the Social Emotional Learning supplement materials. Elizabeth shared the materials with the Instructional Materials Committee. The committee will also review HIV-AIDS videos in the near future.

Finance and Operations

None at this meeting.

7. Board Workshop

- **School Board Committee Updates**

The Board of Directors gave an update on the School Board committees: District Planning – Steve Jilk provided information on District Planning; Communications – CJ Costanti provided information on Communications; Finance – Brian Johnson provided information on Finance; Superintendent Evaluation – Brian Johnson provided information on Superintendent Evaluation; Curriculum and Professional Development - Steve Jilk provided information on Curriculum and Professional Development.

- **School Safety**

Jim Frey provided priorities for improving safety and security in schools. The Board agreed that safety and security was a common priority expressed at both student and staff Linkage Activities. Information was given about future upgrades to older schools with up-to-date safety feature infrastructures. Jim and David VanderYacht reported that work continues with local first responders to improve coordination and response to emergencies. The Board discussed the possibility of adding a School Resource Officer (SRO) or added security as is now in place at the high school.

8. Action Items

None at this meeting

9. Policy

- **First Reading**

The Board discussed the following policies:

Policy #2000 – Student Learning

Policy #2104 – Federal and or State Funded Special Instructional Programs

Policy #4200 – Safe and Orderly Learning Environment

Policy #5050 – Contracts

Policy #6535 – Student Insurance

The Board will review the second reading at a future board meeting.

10. Adjourn Meeting

Meeting adjourned at 7:40 P.M.

11. Executive Session (30 minutes)

Executive Session began at 7:45 P.M.

- **Superintendent Evaluation**

Board Directors, Kevin Burke and Brian Johnson explained the process of working through the Superintendent Evaluation Criteria and asked for input from other Board Directors to contribute to the evaluation of Superintendent, Jim Frey.

Executive Session adjourned at 8:15 P.M.

Jim Frey
Superintendent

Kevin Burke
President

LYNDEN SCHOOL DISTRICT
 Lynden, WA
 Personnel Recommendations
 May 10, 2018

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Bonsen, Karla	LMS	Secretary 3	8.0	18.19 SY	Replaces Regner who transferred to Isom

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
VanBeek, Shelli	Fisher	Teacher	.40 FTE	August – December 2018	Maternity Leave

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Marlowe, Jodi	LMS	Para Ed	6.0	5.25 – 6.6.18	Unpaid Leave

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Hoekstra, Nadine	Isom	K Teacher	1.0	6.12.18	Retirement
Voss-Cyr, Beverly	BVE/Isom	OT	.80	6.12.18	Retirement
Ross, Cynthia	Fisher	Teacher – 2 nd Grade	1.0	6.12.18	Retirement
Murry, Susan	Fisher	SPED Teacher	1.0	6.12.18	Retirement

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Olin, Kristin	Community Transitions	Para Ed	6.0	4.25.18	On maternity leave for 17/18, now resigning

Supplemental Assignments

Name	Location	Position	Effective	Comments

Supplemental Resignations

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)