



# Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

April 27, 2017

School Board Meeting – Work Session

**Minutes**

Lynden High School Library

**6:30 P.M.**

## 1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

*Meeting called to order at 6:33 P.M. Board members in attendance were Brian Johnson, Steve Jilk, Kevin Burke, and Dominic Shiu. Student Directors Devin Gartner and Katelyn Fullner were present.*

*Brian Johnson acknowledged Lauren Zwiers a Whatcom County College student and Meghan Skillman a student at Grand Canyon University in the audience. Both students were there to fulfill an assignment in "Introduction to Education" class.*

## 2. Approval of Meeting Minutes

- *Meeting Minutes April 13, 2017*

*Dominic Shiu motioned to approve the meeting minutes seconded by Kevin Burke. Motion carried by voice vote.*

## 3. Consent Agenda

- 2016-17 General Fund \$172,008.05 Warrants 44101 – 44187 dated March 31, 2017
- 2016-17 Capital Projects \$22,593,327.70 Warrants 44188 – 44195 dated March 31, 2017
- 2016-17 ASB Fund \$3,381.71 Warrants 44196 – 44203 dated March 31, 2017
- 2016-17 GF ACH \$2,721.34 Warrants 161700280 - 161700296 dated March 31, 2017
- 2016-17 ASB ACH \$344.02 Warrants 161700297 – 161700299 dated March 31, 2017  
Void and reissue check #43690 LaConner S.D. / #43998 Lynden Paint & Flooring
- Personnel Action Items – April 27, 2017
- Donations – April 27, 2017

*Kevin Burke motioned to approve the consent agenda seconded by Dominic Shiu. Motion carried by voice vote.*

## 4. Information from the Audience

*Mr. VanderGiessen thanked the Board for the work they do for the School District. Mr. VanderGiessen introduced Mr. Westbrook and they presented 2 books they recommend the School District utilize in helping to make schools a safer place for kids.*

## 5. Finance and Operations

- **Budget Update - March**

*Jim Frey provided information on the March budget review, containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures.*

## 6. Board Member Interviews

- **Open Board Member Applicant Interviews**

*The Board interviewed individuals that applied for the open Board Member Position 5.*

- *Don McQuarrie*
- *Gary Vis*
- *Jim Stitt*
- *Kelli Kettles*
- *Sarah Stewart*
- *Wendy Barrett*

**7. Executive Session (15 minutes)**

- **Board Applicant Discussion**

*The Board discussed the qualifications of each applicant and considered the person who will best serve the Lynden School District in setting and maintaining the District's goals and priorities.*

*Executive Session opened at 7:40 P.M. and lasted 30 minutes.*

*Executive Session was extended 15 minutes and closed at 8:10 P.M.*

**8. Open Meeting**

*Meeting reconvened at 8:11 P.M.*

- **Nomination and Roll Call Vote**

*The Board nominated Kelli Kettels to serve on the Lynden School Board of Director until the position expires December 2017.*

*Steve Jilk motioned to approve the nomination seconded by Kevin Burke. Motion carried by voice vote.*

- **Nomination and Roll Call Vote**

*Jim Frey swore in Kelli Kettels as the new Lynden School Board Member.*

**10. Adjourn Meeting to go into Board Work Session**

**11. Board Work Session**

- **Construction Update**

*Jim Frey and the Board reviewed financial tracking for Fisher Elementary and Lynden Middle School construction. The information included information on change orders, project and program contingencies, and overall financial status.*

**11. Executive Session (15 minutes)**

*Jim Frey updated the Board on litigation.*

*Executive Session opened at 8:25 P.M. and lasted 15 minutes*

*Executive Session closed at 8:40 P.M.*

**12. Closed Session (30 minutes)**

*The Board discussed current negotiations.*

*Closed Session lasted 30 minutes*

*Closed Session closed at 9:10 P.M.*

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**Jim Frey**  
Superintendent

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**Brian Johnson**  
President

LYNDEN SCHOOL DISTRICT  
 Lynden, WA  
 Personnel Recommendations  
 April 27, 2017

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Northrop, Erin	Isom	SLP	.40	17.18 SY	Resignation of .10 FTE

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Dykstra, Peggy	BVE	Cook's Helper	5.0	3.31.17	Unpaid leave of absence
Clark, Kerin	Isom	Secretary	8.00	5.22 – 6.1.17	Unpaid leave of absence

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Cichowski, Laura	Spec Prog	Secretary 2	2.4	6.30.17	Resignation

**Supplemental Assignments**

Name	Location	Position	Effective	Comments

**Supplemental Resignations**

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)