



# Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

March 17, 2016

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

## 1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

*Meeting called to order at 6:34PM P.M. Board members in attendance were Brian Johnson, Steve Jilk, Mike Haveman, Kevin Burke, and Dominic Shiu. Student Directors Carson Smith and Tore Olson were absent and excused.*

## 2. Good News

- The Lynden School District is excited to announce that Mr. VanderYacht, currently Isom Elementary Principal, will assume the roll as Assistant Superintendent beginning in the 2016-2017 school year. Congratulations Mr. VanderYacht!
- Lynden High School Assistant Principal, Lisa McKeen has announced her retirement after the 2015-2016 school year. We appreciate her work with the students and the district, her dedication and character is exceptional. With her departure, The Lynden School District welcomes Michelle Nilsen as the new Assistant Principal. Congratulations to Mrs. McKeen and welcome Mrs. Nilsen.
- The Lynden High School S.O.C.K Club (Servicing Our Community with Kindness) collected 500 lbs. of food and \$25 during their food bank fundraiser for local groups.
- Congratulations to the Boys and Girls Basketball teams for advancing to the WIAA State Basket Tournament. The girls brought home a 2<sup>nd</sup> place trophy and the boys brought home a 3<sup>rd</sup> place trophy.
- The Lynden High School Performing Arts students received rave reviews of their rendition of "The Little Mermaid". Congratulations on your successful performances!
- It's great to report that the Lynden High School Chess Team is alive and growing! They missed the State Tournament by a few points, but look forward to coming back bigger & better in years to come.
- Congratulations to the FBLA Team (Future Business Leaders of America) 9 students placed 1st-6th out of 11 categories (some multiple times) in the FBLA Regional Conference. The students; Abigail Mellama, Josiah Lyons, Tanner Johnson, Devin Gartner, Janet Lopez, Maggie Mussard, Ryan Kussman, Paisley Kaur, and Terry Robinson have all earned advancement to the state competition.
- The Lynden School District was pleased to welcome Jeff Utecht, Educator, Consultant, and Author, to provide professional development information, to transform student learning through instruction, with technology to accelerate the shift to deeper learning.
- Fisher has hosted 5 visits from the Whatcom Symphony Orchestra in conjunction with Lynden Christian, providing the 4th & 5th graders an opportunity to meet musicians and learn about different instruments.
- The Fisher PTA hosted a father-daughter dance. It was a lovely evening for fathers and daughters to share.
- On February 25th, 60 students, staff and community members donated blood in the high school library. The blood drive was coordinated by the Sports Medicine Club with Bloodworks Northwest.

### 3. Approval of Meeting Minutes

- February 25, 2016

*Steve Jilk motioned to approve the meeting minutes seconded by Mike Havemen. Motion carried by voice vote.*

### 4. Consent Agenda

- 2015-16 General Fund \$206,533.06 Warrants 40303 – 40422 dated February 29, 2016
- 2015-16 ASB Fund \$9,536.06 Warrants 40423 – 40453 dated February 29, 2016
- 2015-16 GF ACH \$1,804.44 Warrants 151600204 – 151600219 dated February 29, 2016
- 2015-16 ASB ACH \$99.85 Warrants 151600220 – 151600221 dated February 29, 2016
- Capital Projects – None
- Transportation Fund – None
- Personnel Action Items 3.10.16

*Steve Jilk motioned to approve the consent agenda seconded by Mike Havemen. Motion carried by voice vote.*

### 5. Information from the Audience

*None at this meeting.*

### 6. Student Recognition

- **FFA Rituals Team**

*The FFA Rituals Team presented to board members on March 10<sup>th</sup>, at an unofficial board meeting. They shared how they practice to participate at the FFA Rituals Contest. Freshmen students recited opening and closing ceremonies for an official FFA meeting and showed proper knowledge of parliamentary law in order to form a solution. The board asked questions about their practice sessions and how they prepare for the contest.*

### 7. Reports

- **Superintendent**

#### **School Improvement Plan (SIP)**

*Jim Frey explained the outline of the updated SIP and the direction of the plan to reflect the celebrations and areas of growth that our staff and schools are working to address. At the SIP presentations, principals and the board will have a dialogue on what is happening in the schools that supports learning for each student.*

#### **Strategic Communication**

*The board will be looking at opportunities to partner with an organization or individual to strengthen our community communication and establish a structure for consistent communication.*

#### **Construction & Design Update**

##### **Updated Draft Specifications**

*Jim Frey reviewed the draft specifications of the Lynden Middle School and provided information about specific areas within the building that will be addressing more detailed ideas. Jim also reviewed draft plan specifications for Fisher Elementary design and playground equipment placement.*

- **Teaching and Learning**

##### **21<sup>st</sup> Century Skills/Deeper Learning**

*Due to schedule conflict, this topic will be discussed at the March 24<sup>th</sup>, 2016 Board Meeting Work Session.*

- **Finance and Operations**  
**2016-2017 Budget Update**

*Patti Fairbanks provided information on projected enrollment for the coming years and provided historical information on trends that impacts funding from the state. The enrollment will continue to be monitored as registration continues up to the 2016-2017 school year.*

## **8. Board Workshop**

### **Student Fees**

*Patti Fairbanks provided information on the scope of fees that students pay as part of their education in the classroom and extra-curricular activities. The board addressed the budget reasons for requesting fees and what could be changed to provide supplies that are for general use rather than personal use.*

### **Athletics/Activities Eligibility**

*The board reviewed the changes to the Athletic Eligibility Code.*

### **WSSDA Topics**

*The board discussed interest of topics from the WSSDA Annual Conference and topics that will be included as a part of future board meetings.*

## **9. Action Items**

- **Resolution No. 01-16 Request for Apportionment Redirection**

*Patti Fairbanks explained the reasoning for transfer of funds from the General Fund to the Capital Projects Fund for the installation of additional portable classrooms.*

*Steve Jilk motioned to approve Resolution No. 01-16 Request for Apportionment Redirection seconded by Mike Haveman. Motion carried by voice vote.*

- **Payment for Portable Classroom Purchases**

*Patti Fairbanks provided information about the need of 3 additional portables at Bernice Vossbeck Elementary and the necessary approval action of the board.*

*Steve Jilk motioned to approve the purchase of 3 additional portables seconded by Mike Haveman. Motion carried by voice vote.*

- **2016-2017 School Year Calendar Changes**

*Jim Frey explained the reason for changes to the 2016-2017 school calendar which consisted of moving a waiver day from September 14, 2016 to September 23, 2016, changing the early release days of May 23 & 24 to K-8 students only, and the addition of 2 weather make up days at the end of the school year.*

*Mike Haveman motioned to approve the revised 2016-2017 school calendar seconded by Steve Jilk. Motion carried by voice vote.*

## **9. Policy**

- **Policies – Second Reading**

*After a second reading, the board approved policies 2020, 2107, 2410, 2418, 3141, 3245, 4040, 5201, 5215, 5240, 5251, 5252, 5253, 5260, 5270, 5271, 6101, 6106.*

*Kevin Burke motioned to approve the policies seconded by Mike Haveman. Motion carried by voice vote.*

## **10. Adjourn Meeting**

*Meeting adjourned at 8:27 P.M.*

**11. Executive Session/Adjourn Meeting**

*None at this meeting.*

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**Jim Frey**  
**Superintendent**

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**Brian Johnson**  
**President**

LYNDEN SCHOOL DISTRICT  
Lynden, WA  
Personnel Recommendations  
March 10, 2016

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Thorpe, Laura	Fisher	Teacher – 2 <sup>nd</sup>	1.0	6.16.16	Resignation

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Burris, Candi	CT	Para Educator		2.24.16	Formerly unpaid leave; Candi has now resigned.

Supplemental Assignments

Name	Location	Position	Effective	Comments
Medcalf, Nicole	LMS	Math Club Advisor	2.29.16	

Supplemental Resignations

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)