



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

February 8, 2018

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:31 P.M. Board members in attendance were Kevin Burke, Steve Jilk, Brian Johnson, Kelli Kettels, and CJ Costanti. Student Directors Rubia Orellana and Leslie Strandgard were in attendance.

2. Good News

- Lynden High School received the results of the Avant Assessment for World Language Proficiency. We have 20 students who earned a total of 65 college credits for their achievement of the STAMP test! We now have a total of 4 students who will earn the Seal of Biliteracy at graduation. The STAMP test assesses reading, writing, listening and speaking in a student's native language.
- Lynden High School Teacher, Jody Bagues is doing some amazing things with her new entrepreneur class. She has developed her own product, opened an etsy store, and started marketing it to show her students how the process works and go through the process as she is teaching them. Her students have to come up with a product or service, develop a business plan, and figure out how to market. Two of her students have created small businesses that they will implement moving forward.
- Lynden High School is taking 60 students to the Whatcom Business Alliance Youth Engagement kick-off at BTC Students will participate in discussions with four local business leaders who will introduce the students to some career opportunities in Whatcom County. This is also a partnership with Junior Achievement who has developed a Job Shadow curriculum.
- Isom, in coordination with LHS Honor Society student Sanjna Bawa, ran a successful clothing drive over the last few weeks. They collected 3,865 articles of clothing to donate to those in need this winter!
- Coach Roper along with players from the boys and girls basketball teams and cheerleaders visited Bernice Vossbeck Elementary to present an Assembly on Teamwork and Sportsmanship to all 3rd-5th grade students.
- Bernice Vossbeck is excited to host trainer Shannon Sinclair for their 3rd Best Practices Professional Development.
- Lynden Academy is proud of one of their students who came back to school for one class to graduate! She has a graduation certificate and is ready to go.
- After doing a "No Late Homework Month", Lynden Academy is excited to report that over 60% of students 7th-12th grade were able to get their homework in on time. The students didn't realize that Dairy Queen donated free blizzards to the school for this incentive and 47 students received these certificates at the end of the semester!
- All winter sports teams and cheerleaders served lunch to the elementary kids. It was a big hit!
- Food service passed the federal audit with no findings!
- Be the One raised funds for their after school improv class by having students from the First Generation Club make tamales for the community to purchase. The goal was to sell 70 dozen and they exceeded that goal by selling 174 dozen tamales! An outstanding job!

3. Approval of Meeting Minutes

- January 25, 2018

Brian Johnson *motioned to approve the meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.*

4. Consent Agenda

- 2017-18 General Fund \$587,489.63 Warrants 46974 – 47125 dated January 31, 2018
- 2017-18 Capital Projects \$83,805.33 Warrants 47126 – 47138 dated January 31, 2018
- 2017-18 ASB Fund \$17,892.89 Warrants 47139 – 47171 dated January 31, 2018
- 2017-18 ACH General Fund \$1,730.36 Warrants 171800208 – 171800222 dated January 31, 2018
- 2017-18 ACH ASB Fund \$19.00 Warrants 171800223 – 171800223 dated January 31, 2018
Voids – ck#46047-WSSDA \$2,420.00, ck#46606-Kristen Brock \$121.43, ck#46718 Terry's Paint \$11.16
- Personnel Action Items 2.8.18
- Donations 2.8.18

Brian Johnson motioned to approve the consent agenda seconded by CJ Costanti. Motion carried by voice vote.

5. Information from the Audience

None at this meeting.

6. Open Public Hearing

Exchange of Property

Public Hearing Opened at 8:38 P.M

There were no questions or discussions from the public pertaining to the exchange of property with the City of Lynden.

7. Adjourn Public Hearing

Public Hearing adjourned at 8:38 P.M.

8. Reports

Superintendent

- **Legislative Update**

Jim Frey summarized the talking points that were shared with our legislators during the WASA/WSSDA Legislative Conference on January 28 and 29. Jim shared that during his meeting with Senator Erickson, Representative VanWerven and Representative Buys, the discussion was the important issues surrounding school funding and the implications of legislation passed last year that directly impacts school funding this year.

Teaching and Learning

- **ESSA Accountability**

Tim Metz and Elizabeth Hamming provided details about the new accountability system that is part of the Every Student Succeeds Act (ESSA). Tim presented clarification of past accountability and plans for the current accountability process and the next steps. The Board viewed a video from OSPI Superintendent Reykdahl, about the accountability framework and developing support to school districts.

Finance and Operations

- **Budget Update – 2018-2019**

Patty Fairbanks presented information about the preliminary calendar timeline for the 2018-2019 budget preparation process. Patty described the first steps in the budget process will be forecasting enrollment by looking at historical enrollment trends for headcount and FTE.

- **Enrollment and Demographic Trends**

Jim Frey provided the Board with a summary of data on enrollment and demographic trends for the district for the past 14 years. Jim explained how enrollment and demographics influence the Title I funding for the district.

9. Board Workshop

- **School Improvement Plan (SIP) Discussion**

The Board discussed the purpose, definitions and guiding questions that principals will utilize while reporting their SIP's to the Board at the March and April meetings.

- **Board Committees and School Visits**

Jim Frey provided an outline of Board Committees and the functions of the committees; Finance Committee, Curriculum and PD Committee, Superintendent Evaluation Committee, and Facilities and Planning Committee. The Board considered options for visiting schools and the best practice for engaging at schools.

10. Action Items

- **2018-2019 School Year Calendar**

The Board reviewed the 2018-2019 school year calendar options voted on by the LEA and discussed the different options given for approval by the Board. The Board offered their suggestions on the school year calendar and would like further discussion and options to take place between the LEA and Calendar Committee to bring back at a future meeting for approval.

- **Resolution No. 02-18 – Interlocal US Communities**

The Board reviewed the Interlocal Agreement for government purchasing alliances.

Steve Jilk motioned to approve Resolution No. 02-18 seconded by Brian Johnson. Motion carried by voice vote.

- **Resolution No. 03-18 Bank Accounts and Resolution**

Patty Fairbanks explained the reason for authorization to transfer local bank accounts.

Steve Jilk motioned to approve Resolution No. 03-18 seconded by Brian Johnson. Motion carried by voice vote.

- **Resolution No. 04-18 Imprest & Change Fund**

Patty Fairbanks explained the reason for authorization to transfer local bank accounts.

Steve Jilk motioned to approve Resolution No. 04-18 seconded by CJ Costanti. Motion carried by voice vote.

- **Fisher Trail Easements**

Jim Frey provided an Easement, Temporary Construction Easement, and Slope Easement for construction of the Fisher Trail by the City of Lynden. The Board discussed and requested further information from the City regarding development of the trail. The Fisher Trail Easements will be reviewed for approval at a future meeting.

11. Policy

None at this meeting.

12. Adjourn Meeting

Meeting adjourned at 8:05 P.M.

13. Executive Session

Jim Frey
Superintendent

Kevin Burke
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
February 8, 2018

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Neal, Asli	CT	C N A	7.5	3.7 – 6.12.18	Student Specific - Replaces Miner

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Maynard, Amy	Fisher	Para Ed 1	1.33	2.1 – 6.12.18	Non Continuing
Miedema, Danika	BVE	Para Ed 1	1.0	2.1 – 6.12.18	1 hour a day added to 5 hr leave replacement position. Non continuing
Tiesinga, Monica	Fisher	Cook's Helper	.50	2.1 – 5.31.18	Added time for serving pre – K students, non continuing

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Dodd, Joelle	BVE	Dean/Intervention	1.0	Appx 3.30 – 5.24.18	Maternity Leave

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Supplemental Assignments

Name	Location	Position	Effective	Comments
Valley, Melissa	LMS	Young Authors Club	2.5.18	

Supplemental Resignations

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)