



# LYNDEN

## SCHOOL DISTRICT

*Tradition + Pride + Excellence*

February 13, 2020

School Board Meeting

**Minutes**

Lynden High School Library

**6:30 P.M.**

### **1. Call to Order, Welcome, Pledge of Allegiance and Roll Call**

*Meeting called to order at 6:31 P.M. Board members in attendance were Steve Jilk,, CJ Costanti, Kelli Kettels, and David Vis. Director Brian Johnson was absent and excused. Student Directors Riley Anderson and Ruby VanderHaak were absent and excused.*

### **2. Good News**

- The District Office would like to recognize the leadership of Narlene VanBeek, Shane Stanfill and Reed Gillig, and the services of the 65 food service, maintenance & facility, and transportation department employees. The community of Lynden is served well by these high functioning departments.*
- The Main Street Campus renovation has begun! Tiger Construction is beginning work in anticipation of a new Lynden Pre-school location and the relocation of District Office Administration Offices from the over-crowded high school. High school programs will expand into the space currently occupied by District Office staff.*
- Thank you to the Whatcom County Health Department for teaming with our staff and schools to provide a variety of immunization vaccinations to our students and families at an Immunization Clinic held on December 18th at the Lynden Middle School.*

### **3. Approval of Meeting Minutes**

- January 23, 2020

*CJ Costanti motioned to approve the meeting minutes seconded by David Vis. Motion carried by voice vote.*

### **4. Consent Agenda**

- 2019-20 General Fund \$202,277.80 Warrants 156639 - 156742 dated January 31, 2020
- 2019-2020 Capital Projects Fund \$12,985.13 Warrants 156743 – 156745 dated January 31, 2020
- 2019-20 ASB Fund \$16,555.39 Warrants 156746– 156766 dated January 31, 2020
- 2019-20 ACH General Fund \$2,877.13 Warrants 192000196 – 192000213 dated January 31, 2020
- 2019-20 ACH ASB Fund \$1,345.05 Warrants 192000214 – 19200219 dated January 31, 2020
- Payroll Direct Deposit \$1,620,153.82 dated January 31, 2020
- Payroll Taxes Transfers \$513.682.10 dated January 31, 2020
- Payroll Vendor DRS Transfer \$498,151.90 dated January 31, 2020
- Payroll Vender Warrants \$576,164.03 Warrants 156623 – 156638 dated January 30, 2020

- Personnel Action Items 2.13.20
- Donations 2.13.20
- Overnight Trip Request 2.13.20

*David Vis motioned to approve the consent agenda seconded by CJ Costanti. Motion carried by voice vote.*

## **5. Information from the Audience**

*Danelle Alexander, Jamie Feller, and Trisha McPhail shared about the importance of providing curriculum and training support for students identified with dyslexia and students identified as having dyslexia tendencies.*

*School Board President, Steve Jilk recommended that the Agenda be amended to move up the topic “Dyslexia Update”  
The Board of Directors agreed to move this topic up in the Agenda.*

## **8 (A). Reports**

### **Teaching and Learning**

- **Dyslexia Update**

*Elizabeth Hamming provided the first of two updates on the plan to address the needs of students who have been identified with dyslexia and students who have been identified as having dyslexia tendencies. The second part of the update will be given at the February 27<sup>th</sup> Board Workshop meeting.*

## **6. Open Public Hearing**

*The Public Hearing opened at 7:26 P.M.*

*Jim Frey explained the reason for the Public Meeting pertaining to the requirements for the purpose of the surplus sale of 205 S. British Columbia Avenue, Unit F-1, Unit F-2.*

## **7. Close Public Hearing**

*The Public Hearing closed at 7:27 P.M.*

## **8 (B). Reports**

### **Superintendent**

- **Maintenance and Facility Update – APP Report**

*Reed Gillig, Facility and Maintenance Supervisor, provided an update on the facilities staff team and what is taking place on maintenance at each school campus. Reed also provide information on the Asset Preservation Program (APP), a systematic approach to ensure performance accountability to promote student health and safety by maintaining and operation building systems to their design capacity and extend the life of buildings.*

### **Finance and Operations**

- **Budget Update - December**

*The Board reviewed information on the budget for December containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures. Patti explained the adjustments for Grant revenues and the SEBB medical expenses and Capital Projects expenses.*

- **Budget Update – 2020-2021**

*Patti Fairbanks provided a preliminary calendar on the timeline for the 2020-2021 budget preparation process with the goal of having a first draft in April after review of enrollment, staffing needs and state revenue.*

### **Board Reports**

*None at this meeting.*

## 9. Action Items

- **Impact Program School Improvement Plan (SIP)**

*Jim Frey explained that the “Every Student Succeeds Act” (ESSA) requires accountability for programs such as our Impact Program at Bellingham Technical College. Our SIP plan focuses on three elements; Goals for students; Supports available for students; How the plan will be evaluated for needed changes and updates.*

*Kelli Kettels motioned to approve the Impact Program SIP seconded by CJ Costanti. Motion carried by voice vote.*

## 10. Policy

- **Second Reading**

*The Board reviewed the following policies for a second reading:*

*Policy #2100 – Educational Opportunities of Students with a Parent in the Military*

*David Vis motioned to approve Policy #2100 as amended seconded by CJ Costanti. Motion carried by voice vote.*

*Policy #2195 – Academic Acceleration*

*Kelli Kettels motioned to approve Policy #2195 seconded by CJ Costanti. Motion carried by voice vote.*

*Policy #2410 – High School Graduation Requirements*

*CJ Costanti motioned to approve Policy #2410 seconded by David Vis. Motion carried by voice vote.*

*Policy #2413 – Equivalency Credit for Career and Technical Education Courses*

*David Vis motioned to approve Policy #2413 seconded by CJ Costanti. Motion carried by voice vote.*

- **First Reading**

*The Board reviewed the following policies for a first reading:*

*Policy #3115 - Students Experiencing Homelessness, Enrollment Rights and Services*

*Kelli Kettels motioned to approve Policy #3115 seconded by CJ Costanti. Motion carried by voice vote.*

*Policy #3120 – Enrollment*

*Kelli Kettels motioned to approve Policy #3120 seconded by David Vis. Motion carried by voice vote.*

*Policy #3413 – Student Immunization and Life-Threatening Health Conditions*

*CJ Costanti motioned to approve Policy #3120 seconded by Kelli Kettels. Motion carried by voice vote.*

*Policy #4210 – Regulation of Dangerous Weapons*

*David Vis motioned to approve Policy #4210 seconded by CJ Costanti. Motion carried by voice vote.*

## 11. Adjourn Meeting

*Meeting adjourned at 8:55 P.M.*

## 12. Executive Session

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**Jim Frey**  
**Superintendent**

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**Steve Jilk**  
**President**

**LYNDEN SCHOOL DISTRICT**  
**Lynden, WA**  
**Personnel Recommendations**  
**February 13, 2020**

**New Hire, Certificated Personnel**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>FTE</b>	<b>Effective</b>	<b>Comments</b>
Fraser, Donald	Isom	SPED Teacher	1.0	1.21 – 6.10.2020	Added SPED Support – Non Continuing
Freeman, Justyn	Fisher	Teacher	1.0	12.2 – 3.27.2020	Leave replacement for Jones
Patterson, Olivia	Fisher	Teacher	1.0	1.27 – 6.15.20	Leave replacement for Zang

**Change in Assignment, Certificated Personnel**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>FTE</b>	<b>Effective</b>	<b>Comments</b>
Dodson, Kathy	Isom	District Nurse	1.0	2.3.20	Increase to 1.0 FTE

**New Hire, Classified Personnel**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Hrs.</b>	<b>Effective</b>	<b>Comments</b>
Burgin, Kimberly	BVE	Noon Supv	2.75	1.21.20	Replaces Olney
Perez, Cynthia	BVE	Computer Lab Specialist	7.00	2.06.20	Replaces Lafantasie
McKenzie, Judith	BVE	Noon Supv	2.0	2.4.20	Replaces Tolsma

**Change in Assignment, Classified Personnel**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Hrs.</b>	<b>Effective</b>	<b>Comments</b>

**Leave of Absence, Certificated Personnel**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>FTE</b>	<b>Effective</b>	<b>Comments</b>
Fraga, Hailey	Fisher	3 <sup>rd</sup> Grade Teacher	1.0	Appx 2.24 – 45.17.20	Maternity Leave

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Mata, Teresa	District	Para Ed – Migrant	6.0	1.27 – 2.5.2020	Unpaid Personal Leave
Segura, Benjamin	LMS	Para Ed	6.0	1.22 – 2.6.20	Unpaid Personal Leave
Gallegos, Gidget	Pre School	Para Ed	3.0	2.3 – 6.15.20	Partial L & I Leave

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Roorda, JoAnn	LHS	Teacher	1.0	6.15.20	Retirement

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Matheis, Karen	Fisher	Nurse	5.75	6.17.20	Retirement
Elias, Tami	BVE	Para Ed	6.0	2.14.20	Resignation

**Supplemental Assignments**

Name	Location	Position	Effective	Comments
Garcia-Slagle, Ramona	BVE	Para Ed	1.21 – 4.17.20	Extended Day Program
Hommes, Allyson	BVE	Para Ed	1.21 – 4.17.20	Extended Day Program
Bowen, Deanne	BVE	Teacher	1.21 – 4.17.20	Extended Day Program

**Supplemental Resignations**

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)