



# LYNDEN

## SCHOOL DISTRICT

*Tradition + Pride + Excellence*

December 10, 2020

School Board Meeting

**Minutes**

via Zoom/Phone Conference

**7:00 P.M.**

### **1. Call to Order, Welcome, Pledge of Allegiance and Roll Call**

*Meeting called to order at 7:01 P.M. Board Directors in attendance were Steve Jilk, Brian Johnson, CJ Costanti, Kelli Kettels, and David Vis. Student Director, Riley Anderson was present.*

### **2. Good News**

*Family Community Services was able to distribute 65 Thanksgiving baskets to families thanks to Grace Baptist Church and Petrogas.*

- *Grace Baptist Church donated 35 Thanksgiving meals. Bill Cummins is our contact and the person who delivers the meals every year. This year they collected extra money and put food gift cards in a few of the meal boxes.*
- *Petrogas Corporation donated 30 Thanksgiving meals. Philip Mhyre is the contact person. This is the second year they have donated to FCS for Lynden families. Philip contacted Family Community Services last year asking if they could donate meals.*

*Steve and Jean Jilk donated \$2000 to the Family Community Services fund that is supported through the Lynden PTA.*

*Steve and Jean Jilk donated \$2,000 to BVE 4th grade classes to use for needed supplies and materials.*

*The International Association of Machinists and Aerospace Workers Local Lodge 2379 in Ferndale donated \$200 to the district Special Education Department.*

### **3. Approval of Meeting Minutes**

- November 19, 2020

*Brian Johnson motioned to approve the meeting minutes seconded by CJ Costanti. Motion carried by voice vote.*

#### **4. Consent Agenda**

- 2020-21 General Fund \$208,252.35 Warrants 158883 - 158978 dated November 30, 2020
- 2020-21 ASB Fund \$563.51 Warrants 158979 – 158983 dated November 30, 2020
- 2020-21 ACH General Fund \$519.89 Warrants 202100034 – 202100037 dated November 30, 2020
- 2020-21 General Fund \$1,840.00 Warrants 158984 - 158984 dated December 2, 2020

*Brian Johnson motioned to approve the consent agenda seconded by CJ Costanti. Motion carried by voice vote.*

#### **5. Information from the Audience**

*None at this meeting.*

#### **6. Reports**

##### **Superintendent**

- **Affirmative Action Report**

*Jim Frey shared that the purpose of the Affirmative Action Plan is to increase the diversity of the District's work force. The established goals and timetables of the Affirmative Action Plan was provided along with utilization analysis and comparison reports for females and minorities in the District's work force for all job categories.*

##### **Teaching and Learning**

- **K-12 Health Education Standards**

*Elizabeth Hamming provided a summary on the new requirements and the process used to engage with community and staff to plan and implement health education standards at elementary and secondary levels. Jim Frey and Elizabeth informed that we will continue the same level of local control and age appropriate content and curriculum that we have exercised in meeting K-12 health standards.*

##### **Finance**

*None at this meeting.*

#### **7. Board Workshop**

#### **8. Action Items**

- **Roofing Projects**

*Jim Frey and Kevin Burke, Maintenance Supervisor, identified essential roofing projects to be completed to protect district assets and facilities. Information was provided on the scope of work along with contractor bids for base and alternate bids. The lowest bidder was Axiom Construction and it was recommended to accept their base and alternate bids.*

*CJ Costanti motioned to approve the Axiom Construction roofing base and alternate bids seconded by David Vis. Motion carried by voice vote.*

- **Annual Organization Meeting**

*The Board discussed election of officers for School Board President and Vice President along with School Board Committee members for Finance Committee; Curriculum and PD Committee; Superintendent Evaluation Committee; Facilities and Planning Committee; School Calendar Committee; Communications Committee.*

*Brian Johnson motioned to approve the election of Steve Jilk as School Board President seconded by Kelli Kettels. Motion carried by voice vote.*

*David Vis motioned to approve the election of Brian Johnson as School Board Vice President seconded by Kelli Kettels. Motion carried by voice vote.*

*Kelli Kettels motioned to approve the election of David Vis as WIAA Representative seconded by Brian Johnson. Motion carried by voice vote.*

*The Board agreed on committee appointments as follows:*

*Finance Committee – David Vis and Brian Johnson*

*Curriculum Committee – Steve Jilk and Kelli Kettels*

*Superintendent Evaluation Committee – Brian Johnson and Steve Jilk*

*Facilities and Planning Committee – CJ Costanti and David Vis*

*School Calendar Committee – Brian Johnson and Kelli Kettels*

*Communications Committee – CJ Costanti and Kelli Kettels*

*The Board agreed to add the following committee and work with Administrators:*

*Equity – Steve Jilk and David Vis*

## **9. Policy**

## **10. Adjourn Meeting**

*Meeting adjourned at 8:10 P.M.*

## **11. Executive Session (30 minutes)**

- **Superintendent Mid-Year Evaluation**

*The Board shared their thoughts on the District's performance for meeting goals and adjusting to circumstances around COVID-19 related work.*

## **12. Adjourn Executive Session**

*Executive Session adjourned at 8:30 P.M.*

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**Jim Frey**  
**Superintendent**

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**Steve Jilk**  
**President**

**LYNDEN SCHOOL DISTRICT**  
**Lynden, WA**  
**Personnel Recommendations**  
**December 10, 2020**

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Wyatt, Julie	LA	Teacher	1.0	12.1.20 – 4.23.21	Leave replacement Leland
Riley, Sean	BVE	3 <sup>rd</sup> Grade Teacher	1.0	11.30.20 – 6.16.21	Non Continuing – Temporary COVID Staffing
Goodale, Brandon	Fisher	5 <sup>th</sup> Grade	1.0	11.23.20 – 03.26.21	Leave replacement Hoch, N

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Keizer, Jerry	Transp	Bus Driver	4.0	11.30.20	
Noteboom, Jamie	DO	Receptionist	8.0	12.7.20	Replaces Brossow

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Hobbs, Kyle	BVE	Teacher	1.0	11.2 – 1.4.21	Unpaid medical leave

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Garcia-Slagle, Ramona	BVE	Para Ed	5.0	10.26 – 11.27.20	Medical Leave
Cooper, Elizabeth	LMS	Para Ed	7.0	11.16.20 - 2.8.21	Unpaid Medical Leave
Lewis, Antonia	BVE	Noon Supv	3.17	11.30.20 – 6.16.21	Unpaid personal leave of absence
Watson, Sylvia	LHS	Para Ed	6.0	12.1.20 – 6.16.21	Medical Leave of Absence

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Shogren, Melissa	LMS	Para Ed	5.0	11.12.20	Resignation

**Supplemental Assignments**

Name	Location	Position	Effective	Comments

**Supplemental Resignations**

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)