



# Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

October 25, 2018

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

## 1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:31 P.M. Board members in attendance were Steve Jilk, Brian Johnson Kelli Kettels, CJ Costant and David Vis. Student Director Ruby VanderHaak was present. Student Director Cynthia Torres was absent and excused.

## 2. Approval of Meeting Minutes

- October 11, 2018

Brian Johnson motioned to approve the October 11, 2018 meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.

## 3. Consent Agenda

- 2017-18 General Fund \$118,492.70 Warrants 49225 – 49260 dated September 14, 2018
- 2017-18 Capital Projects \$317,690.37 Warrants 49261 – 49271 dated September 14, 2018
- 2017-18 ASB Fund \$286.31 Warrants 49272 – 49273 dated September 14, 2018
- 2018-19 General Fund \$441,231.54 Warrants 49274 – 49344 dated September 14, 2018
- 2018-19 Capital Projects \$2,533.75 Warrants 49345 – 49347 dated September 14, 2018
- 2018-19 ASB Fund \$468.76 Warrants 49348 – 49350 dated September 14, 2018
- 2018-19 ACH General Fund \$2,312.56 Warrants 18190002 – 181900019 dated September 14, 2018
- 2018-19 ACH ASB Fund \$90.59 Warrants 181900020 – 181900020 dated September 14, 2018
- Personnel Action Items 10.25.18
- Donations 10.25.18

CJ Costanti motioned to approve the Consent Agenda seconded by Kelli Kettels. Motion carried by voice vote.

## 4. Information from the Audience

None at this meeting.

## 5. Action Items

- **Career and Technical Education (CTE) Program/Grant Approval**

Kent Victor, CTE Coordinator provided information about the CTE grant requirements and the five-year areas of focus. Kent shared that the grant funds will provide support for CTE programs in Agriculture; Business and Marketing; Family and Consumer Science, Health Science; and Skilled and Technical Science. Kent shared the programs that the CTE Program would like to add in the future and coordination with community businesses and services.

Brian Johnson motioned to approve the CTE Program/Grant seconded by Kelli Kettels. Motion carried by voice vote.

## 6. Finance and Operations

- **Budget Update – September (preliminary)**

The Board reviewed information on the preliminary budget for September containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures.

## 7. Meeting Adjourned

*Meeting adjourned at 6:57 P.M.*

## 8. Board Work Session

- **Right at Schools Presentation**

*Cindy Lawson, Senior Director for Right at School presented about their after school programs and how the program continuity works to enhance student learning and the importance of integration with community entities. Cindy shared flexible schedules and affordability for families.*

- **Washington State Risk Management Pool (WSRMP) Update**

*David VanderYacht provided an update on the partnership with WSRMP and the Risk Assessment Survey (RAS) they provide for the Lynden School District. David spoke about policies and procedures around safety, HIB, and staff and student misconduct training.*

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**Jim Frey**  
**Superintendent**

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**Steve Jilk**  
**President**

LYNDEN SCHOOL DISTRICT  
 Lynden, WA  
 Personnel Recommendations  
 October 25, 2018

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Stewart, Raquel	LMS	Para Ed 2	6.0	10.8.18	Replaces Ortega
Lyddan, Carrie	Fisher	Para Ed 3	6.0	10.8.18	New Position

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Williams, Jamie	BVE	Para Ed 3	3.50	10.25 – 6.13.19	Add 30 minutes per day for remainder of 18/19 school year
Versteeg, Cindy	BVE	Para Ed 1	5.50	10.25 – 6.13.19	Add 30 minutes per day for remainder of 18/19 school year
Bates, Andrea	LMS	Para Ed 3	5.5	10.18 – 6.13.19	Add 30 minutes per day for remainder of 18/19 school year

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Flue, Janis	Isom	Head Cook	4.5	10.29 – appx 1.31.19	Medical Leave
Iaconetti, Barbara	CBC	Para Ed	6.0	11.20 – 12.7.18	Personal leave combined with unpaid leave
Strid, Janice	Isom	Para Ed	6.0	10.15 – 4.15.19	Medical Leave

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Torrey, April	LHS	Nurse Assistant	3.5	10.15.18	Resignation

**Supplemental Assignments**

Name	Location	Position	Effective	Comments
Vanderhaak, Jewel	Isom	Para Ed Ext Day	10.18 – 4.10.19	1 hour per day
Oostra, Erica	Isom	Para Ed Ext Day	10.18 – 4.10.19	1 hour per day
Allen, Jennifer	Isom	Para Ed Ext Day	10.18 – 4.10.19	1 hour per day
Sandland, Michelle	Isom	Para Ed Ext Day	10.18 – 4.10.19	1 hour per day
Rothwell, Tiffany	Isom	Para Ed Ext Day	10.18 – 4.10.19	1 hour per day
Powell, Robin	Isom	Para Ed Ext Day	10.18 – 4.10.19	1 hour per day
Prink, Benjamin	LMS	C Boys Basketball Coach	10.29.18	Replaces Marcus McKee

**Supplemental Resignations**

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)