



# LYNDEN

## SCHOOL DISTRICT

*Tradition + Pride + Excellence*

October 10, 2019

School Board Meeting

**Minutes**

Main Street Campus Library

**6:30 P.M.**

### **1. Call to Order, Welcome, Pledge of Allegiance and Roll Call**

*Meeting called to order at 6:32 P.M. Board members in attendance were Steve Jilk, Brian Johnson, Kelli Kettels, and David Vis. Director CJ Costanti was absent and excused. Student Directors Ruby VanderHaak and Riley Anderson were absent and excused.*

### **2. Good News**

- Washington State Patrol has reported that our transportation department has completed their annual inspection with exceptional results. Congratulations to all of our transportation staff!
- Fisher Elementary teacher, Leilani Hoch was nominated and awarded for being an outstanding teacher through a Bellingham Automotive recognition. She was awarded \$500 towards classroom needs.
- Woods Coffee has generously donated cinnamon rolls and monster cookies once a month for Fisher Elementary Friday Lion Ticket Drawings. Students earn Lion Tickets all week for being safe, respectful and responsible. Once a month the Lion Ticket winners have a treat with Principal Ross and exchange jokes and weekend plans. Thanks Woods Coffee!
- As part of the CTE program, Lynden High School students had the opportunity to interact with virtual reality simulation of jumping out of an airplane, reading maps and navigating terrain with a sand table, and maneuvering a 100 pound and 25 pound robot that work with IED situations and different types of medical equipment.
- Congratulations to Coach VanDalen for being chosen as Seattle Seahawks Coach of the Week! Each week during the high school football season, the Seahawks and the Washington State Football Coaches Association select two high school football coaches as the Coach of the Week winners. It takes many to make a successful season, so congrats to all coaches, players, and volunteers!

### **3. Approval of Meeting Minutes**

- September 26, 2019

Brian Johnson *motioned to approve the meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.*

### **4. Consent Agenda**

- 2018-19 General Fund \$157,792.60 Warrants 52863 - 52914 dated September 30, 2019
- 2018-19 Capital Projects \$157,921.60 Warrants 52915 – 52915 dated September 30, 2019
- 2018-19 ASB Fund \$666.10 Warrants 52916 – 52921 dated September 30, 2019
- 2019-20 General Fund \$129,308.62 Warrants 52922 – 53004 dated September 30, 2019
- 2019-20 ASB Fund \$22,111.82 Warrants 53005 – 53026
- 2019-20 ACH General Fund \$2,302.68 Warrants 192000013 – 192000028 dated September 30, 2019

- 2019-20 ACH ASB Fund \$534.61 Warrants 192000029 – 192000033 dated September 30, 2019
- Payroll Direct Deposits \$1,521,054.15
- Payroll Taxes Transfer \$489,257.32
- Payroll Vender DRS Transfer \$493,315.13
- Payroll Vendor Warrants \$501,106.06 Warrants 52842 - 52862
- Personnel Action Items 10.10.19

*Brian Johnson motioned to approve the consent agenda seconded by Kelli Kettels. Motion carried by voice vote.*

## 5. Information from the Audience

*None at this meeting.*

## 6. Reports

### Superintendent

#### Teaching and Learning

- **Teaching and Learning Update**

*Elizabeth Hamming provided an update on the areas of focus in Teaching and Learning and professional development throughout the district.*

#### Finance and Operations

The Board amended the Agenda to move up Topic # 11 – Policy

## 11. Policy

- **First Reading**

*Legal consultant, Mike Rorick of Porter, Foster, Rorick, LLP, attended the meeting to answer questions on the below policies and procedures. Mike explained the Federal and State Legislation laws that are mandatory to provide guidance on gender-inclusive schools and why schools should adopt a policy and procedure recommended by Office of Superintendent of Instruction (OSPI) and Washington State School Director Association (WSSDA) by January 31<sup>st</sup>, 2020. The Board requested the Second Reading of these policy & procedures to include Policy & Procedure #3211 & 3211P, which will include an adaptation to Procedure #3210P.*

*#3210P – Non-Discrimination*

*#3211 – Gender – Inclusive Schools*

*#3211P – Gender – Inclusive Schools*

## 7. Board Workshop

- **Affirmative Action Plan 2019-2024**

*The purpose of the Affirmative Action Plan is to increase the diversity of the District's work force and the utilization of protected classes at all levels in the work force. The District considers all applicants and employee's based on job-related qualifications. The district has expanded its job position and recruitment with the intent to attract more qualified candidates.*

- **Levy Recommendation**

*The Board reviewed the current approved levy amount by the community and discussed the proposed levy amount that will be placed on the February 2020 ballot. The Board considered the proposed amount based on future property value increase, inflation, growth in the district, and budget considerations. A Resolution to approve a levy amount will be provided at the November 14<sup>th</sup> meeting.*

## 8. Action Items

- **iGrant Approval - Perkins**

*Kent Victor, Career and Technical Education (CTE) Coordinator provided the 5-year curriculum plan for the CTE program. Kent will attend the next meeting to provide more detail about the grant and the CTE program.*

*Brian Johnson motioned to approve the iGrant seconded by Kelli Kettels. Motion carried by voice vote.*

- **Teaching Assignments**

*Jim Frey provided the language in WAC 181-82-110 that identifies the process for approving teachers who are teaching out of their endorsed area. There are 2 teachers to consider for approval for the 2019-2020 school year.*

*Brian Johnson motioned to approve the Teaching Assignments seconded by David Vis. Motion carried by voice vote.*

## 12. Adjourn Meeting

*Meeting adjourned at 8:40 P.M.*

## 13. Executive Session

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**Jim Frey**  
**Superintendent**

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**Steve Jilk**  
**President**

LYNDEN SCHOOL DISTRICT  
Lynden, WA  
Personnel Recommendations  
October 10, 2019

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Nouwens, Nichole	BVE	Para Ed	6.00	10.3.19	Replaces Holzer

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Joss, Shelli	LMS	Office Personnel 2	8.0	9.30.19	Increase in hours
Postma, Jessica	Isom	Para Ed	6.0	10.1.19	Increase in hours

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Bell, Cindy	LMS	Art Teacher	1.0	1.6 – 6.10.20	Family Medical Leave

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
DeKing, Julie	Main ST	Family Community Services Coord	6.0	10.31.19	Resignation

**Supplemental Assignments**

Name	Location	Position	Effective	Comments
Minckler, Aimee	LHS	Chess Club Advisor	19.20 SY	
Newcomb, Helen	LMS	7 <sup>th</sup> Grade Girls BB Coach	10.28,19	Replaces McLendon

**Supplemental Resignations**

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)