

Handwriting & Typing by Level

LEVEL 1 (Easiest)

Learn and practice functional tripod grasp
Use a writing utensil with a wide diameter
Use a writing utensil with a pencil grip to help with grasp
Begin practicing tracing shapes
Copy shapes
Trace/Imitate/Copy Pre-Writing Forms: |, \, /, +, X, O
Use multi-sensory approach (paint, foam soap, chalk, play-doh, etc.)

Make it a little harder:

Use a writing utensil with thinner diameter
Find a circle, square, and rectangle shaped object in your home and trace around object
Use manipulatives to make shapes (e.g. playdough, string, rocks, buttons)
Try drawing these shapes using sidewalk chalk

LEVEL 2

Start tracing letters in your name
Writing on 3 lined paper
Start tracing numbers 1-10
Trace/Imitate/Copy/Write letters of the alphabet
Copy/write words & 2-3 sentences

Make it a little harder:

Trace the letter in the air first using your finger
Determine what size letters you printed - 1, 2 or 3?
Use manipulatives to make numbers and letters in name (e.g. playdough, string, rocks, buttons)

LEVEL 3

Type the alphabet in order
Type a sentence with 4 or more words
Learn about home-row typing
Go to typingclub.com and begin with intro to typing
Start with lesson 1 and keep both hands on home row
Write 3-5 sentences

Make it a little harder:

Add in punctuation (!, ""?)
Take placement test and see if you can skip a few lessons
Use legibility rules to fix any writing errors

LEVEL 4

Start typing words in a word document
Start typing sentences
Begin timing your WPM
Write paragraphs with good legibility

Make it a little harder:

Use legibility rules to fix any writing errors

LEVEL 5 (Hardest)

Type up a writing assignment
Type a note to an imaginary or real pen pal via email
Insert a picture from the internet and write 3 sentences to describe it

Make it a little harder:

Every time you type an error, redo sentence.
Use Immersive reader tool on office 365 online to have letter read out loud/check for errors