



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

August 11, 2016

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:31 P.M. Board members in attendance were Brian Johnson, Steve Jilk, Mike Haveman, Kevin Burke, and Dominic Shiu. Student Directors Katelyn Fullner and Devin Gartner were absent and excused.

2. Good News

None at this meeting.

3. Approval of Meeting Minutes

- July 12, 2016

Steve Jilk motioned to approve the meeting minutes seconded by Mike Haveman. Motion carried by voice vote.

- July 14, 2016

Steve Jilk motioned to approve the meeting minutes seconded by Mike Haveman. Motion carried by voice vote.

- July 28, 2016

Steve Jilk motioned to approve the meeting minutes seconded by Mike Haveman. Motion carried by voice vote.

4. Consent Agenda

- 2016-17 General Fund \$91,818.96 Warrants 41606 – 41637 dated July 15, 2016
- 2015-16 General Fund \$103,196.64 Warrants 41638 – 41702 dated July 15, 2016
- 2015-16 Capital Projects \$424,521.95 Warrants 41703 – 41708 dated July 15, 2016
- 2015-16 ASB Fund \$4,248.58 Warrants 41709 – 41712 dated July 15, 2016
- 2015-16 GF ACH \$4,898.88 Warrants 151600405 – 151600435 dated July 15, 2016
- 2015-16 ASB ACH \$1,351.27 Warrants 151600436 – 151600442 dated July 15, 2016
- Transportation Fund – None
- Personnel Action Items 8.11.16

Steve Jilk motioned to approve the consent agenda seconded by Mike Haveman Motion carried by voice vote.

5. Information from the Audience

None at this meeting.

6. Reports

- **Superintendent
Annual Report**

Jim Frey provided a report addressing the activities of the school district and recommendations for improving student learning and district operations.

- **Teaching and Learning**
None at this meeting.

- **Finance and Operations
Budget Hearing**

School Board President, Brian Johnson called for a Budget Hearing for comments on the 2016-2017 Operating Budget.

Budget Hearing commenced at 6:35 P.M. and adjourned at 6:36 P.M.

2016-2017 Budget Report

Patti Fairbanks presented the 2016-2017 Operating Budget and explained how this budget is generated by analyzing available funds and current revenue estimates.

Budget Update - June

Patti Fairbanks provided a Summary of the June Budget.

7. Board Workshop

- **Constructability Review**

Brian Johnson explained the timeline of the constructability review and the process and completion of the constructability review approval. The board agreed that there be a special meeting to review constructability review recommendations. The board requested that King Architecture attend the special meeting.

8. Action Items

- **Resolution No. 09-16 – Adopt 2016-2017 Budget**

The board discussed the review of the 2016-2017

Steve Jilk motioned to approve the Resolution No. 09-16 seconded by Mike Haveman. Motion carried by voice vote.

The board thanked Patti Fairbanks, Mandi Lenaburg, and David VanderYacht for their work on the 2016-2017 Budget.

- **Resolution No. 10-16 – Vehicle Surplus**

The board reviewed the list of district vehicles for surplus.

Steve Jilk motioned to approve the Resolution No. 10-16 seconded by Kevin Burke. Motion carried by voice vote.

- **Teaching Assignments**

The board discussed items that need to be approved by the School Board as a result of the changes to No Child Left Behind. Assistant Superintendent, David VanderYacht provided a summary of why these changes are recommended.

Steve Jilk motioned to approve the Teaching Assignment for Blake VanderDalen seconded by Dominic Shiu.

Motion carried by voice vote.

Steve Jilk motioned to approve the Teaching Assignment for Ellie Mink seconded by Kevin Burke. Motion carried by voice vote.

- **Grant Approvals**

The board reviewed the requirements for grants pertaining to the State Transitional Bilingual Instructional Program, Learning Assistance Program, Readiness to Learn Program, Highly Capable Program, and Perkins grant.

Steve Jilk motioned to approve the Grants seconded by Mike Haveman. Motion carried by voice vote.

- **Fuel Bid Award**

Two fuel bids were received and the board needed to approve and award the bid to the lowest bidder. The board inquired about the details of the bids. The board requested clarification on the Letter of Agreement and asked that this be brought back at the August 18th, 2016 Special Meeting.

9. Policy

- **First Reading**

The board reviewed the first reading of policies 3210, 4217, 6210. There will be a second reading of these policies at a future board meeting.

10. Adjourn Meeting

Meeting adjourned at 7:30 P.M.

11. Executive Session/Adjourn Meeting

None at this meeting.

Jim Frey
Superintendent

Brian Johnson
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
August 11, 2016

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Conrad, Midori	LHS	Teacher – Math	.80	8.31.16	Replaces VanDalen
Clemmer, Erin	LMS	Teacher – ELA/SS	1.0	8.31.16	Replaces Valley
Kaptein, Cassandra	LMS	Teacher – Math/Science	1.0	8.31.16	New Position
Ohligschlagler, Amy	Isom	PE Teacher	.30	8.31.16	New position – Non Continuing. FTE TBD based on calendar.
Newhouse, Melissa	Isom	Teacher – 5 th	1.0	8.31.16	Replaces Keller
Hanenburg, Eric	Isom	Teacher – ELRC	1.0	8.31.16	Replaces Bock
Thonney, Cheryl	Fisher	Teacher – 3 rd	1.0	8.31.16	Replaces Munkres
Granstrom, Jessica	Fisher	K Teacher	1.0	8.31.16	Replaces Leu
Velasquez, Alina	Isom	Teacher – 5 th	1.0	8.31.16	Replaces Cornelsen
Grambo, Gillian	Lynden Academy	Math/Science Teacher	1.0	8.31.16	Replaces Monga

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Leland, Mia	Lynden Academy	SPED/K-8 Teacher	1.0	16.17 SY	.10 FTE increase in FTE
Vandenberg, Scott	Lynden Academy	K-8 Teacher	1.0	16.17 SY	.50 Teacher added to .50 Admin position

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Sacks, Michael	LHS	Custodian II	8.0	8.8.16	Replaces Shanahan
Hofford, Anneke	Maint	Secretary II	4.0	8.8.16	Replaces Ramerman

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Banks, Jo-Anne	Transp.	Bus Driver	6.25	10.17 – 10.25.16	Formerly requested LOA 8.31 – 10.30.16. Now revising leave to only 7 days.

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Coburn, Michelle	Isom	Teacher	1.0	7.11.16	Resignation
Nermo-Greene, Kimberly	Isom	Sped Teacher	1.0	7.20.16	Decided not to accept position that began on 8.31.16 for Bock
Leu, Emily	Isom	Teacher	1.0	8.3.16	Resignation

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Tews, Diana	Transp	Bus Driver	6.25	7.20.16	Decided not to accept position that began on 8.31.16 for Banks
Dahlgren, Brenda	Fisher	Noon Supv	2.67	7.28.16	Resignation
Kortus, Maranda	CT	Para Ed	6.0	8.4.16	Resignation

Supplemental Assignments

Name	Location	Position	Effective	Comments
Gallegos, Frankie	LHS	Head Coach Wrestling	11.14.16	Resigns from Asst Coach to accept Head Coach. Replaces Tackens.
Regis, Michael	LHS	Asst Coach Football	8.17.16	Leave from LMS position to accept 1 year position at LHS replacing Vandiest

Supplemental Resignations

Name	Location	Position	Effective	Comments
Vandiest, Ronald	LHS	Asst Coach Football	7.21.16	1 year leave of absence

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)