



## Lynden School District No. 504

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## Student Acceptable Use Policy and Parent Opt-Out Form

### Preface

Lynden School District is pleased to offer students access to the district wireless and wired network resources, electronic mail, and the Internet. Parents/Guardians, please review this document carefully with your student. Guardians have the right to restrict the use of Internet and e-mail by completing this form and returning it to your school. The request for restriction is recorded in the student information system, and the form is kept on file. Any questions or concerns about this permission form or any aspect of the computer network should be referred to your school's Principal or Technology Coach.

### **OPT-OUTS remain in effect for the current school year only.**

*If no documentation is on file, it will be assumed that permission  
for Internet and e-mail usage has been granted.*

### General Network Use

The wired and wireless network is provided for students to conduct research, complete assignments, and communicate with others. Access to network services is given to students who act in a considerate and responsible manner and in accordance with Digital Citizenship. Students are responsible for good behavior on school networks just as they are in a classroom or school hallway. Access is a privilege, not a right, and may be revoked if responsibility is not shown. Accordingly, general school rules for behavior and communications apply; and users must comply with district standards, policies, and published acceptable use policies.

Beyond clarification of such standards, the district is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the network. District technology staff may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should expect that files stored on district servers will **not** be private.

### Internet & E-mail Access

Access to the Internet and e-mail will enable students to use thousands of libraries and databases of information. Families should be warned that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. Filtering hardware and software is in use (in accordance with the Child Internet Protection Act), but no filtering system is capable of blocking 100% of the inappropriate material available on the Internet. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Lynden School District supports and respects each family's right to decide whether or not to restrict access (see included Opt-Out form).

### Publishing to the Internet

Guardians, your student's work may be considered for publication to the Internet, specifically on his/her school's website, district sports websites, or the main district website. This work will appear with a copyright notice prohibiting the copying of such work without express written permission. In the event that anyone requests such permission, those requests will be forwarded to the student's parent/guardian.

Photos of students may be published on school/district websites illustrating student projects and achievements. In addition, your student's full name may be considered for publication on his/her school's website. If published, his/her name will appear on pages with a clear school-related purpose and will be included to further instructional and/or co-curricular activities. Permission for such publishing does not grant permission to share any other information about your student, beyond that implied by the inclusion on the web page(s). **If you do not want your student's work, photo or name to be published on the web site**, please indicate this on the **Parent Opt-Out Form**, which is included with this packet and can be found on our district web site at:

<http://www.lynden.wednet.edu> .

## **Lynden School District Wireless Network Acceptable Use Policy (AUP)**

Applies to Lynden School District Customers, Users and Employees, plus Guests/Patrons using the Lynden School District Wireless Network.

**Please note:** Lynden School District offers its guest and student-portal wireless networks as a free, public service and does not guarantee non-interruption of service or specific rates of speed, and thus, does not provide personal technical support for its guest or student-portal public wireless network.

**Summary:** Lynden School District provides a public and student-portal wireless network for the purpose of accessing the Internet, for its customers, users, employees, and guests/patrons of the various access points wired by Lynden School District. Use of the Lynden School District wireless network is governed by all applicable local, state, and federal laws, this Wireless Network AUP and Lynden School District general Terms of Service. Lynden School District offers the network as a free service and does not provide technical support for such. For instructions on how to configure and login to the network, please refer to the document How to Use the Lynden School District Guest and Student-portal Wireless Networks.

**Authority:** By using the Lynden School District Guest or Student-portal wireless network, users are granting permission for authorized network administrators to monitor and/or intercept electronic and wireless communications. Access that is necessary to render services or to protect the property of the provider of the services (Lynden School District) is allowed under the Electronic Communications Privacy Act of 1986 (ECPA). Lynden School District does not monitor personal communications on a regular basis, but may do so on occasion to monitor network performance and to ensure adherence to this AUP.

**Privileges of Network Users:** The primary purpose of the Lynden School District Guest and student-portal wireless network is to provide a convenient wireless means of Internet access for our users. Users will be granted limited access to this wireless network in the designated hotspot areas, as technology and network capacities allow. Guest users will be granted usage limited to the discretion of Lynden School District Administrative and Information Technology Services personnel.

### **Responsibilities of Network Users:**

- 1.** Access to the Guest and Student-portal wireless networks is through individual accounts with password protection. All willful violations of this policy that can be traced to an individual account name will be treated as the sole responsibility of the owner of that account. Do NOT share your username and password with others.
- 2.** Users are responsible for ensuring they have the appropriate compliant wireless card (802.11a/b/g/n) and are running up-to-date antivirus software on their wireless device.
- 3.** Guest and Student-Portal wireless network users must respect all copyrights. The downloading or sharing of copyrighted materials is strictly prohibited excluding educational exception and allowances.
- 4.** The running of programs, services, systems, processes or servers by a single user, or group of users, that may substantially degrade network performance or accessibility will not be allowed. Electronic chain letters, mail bombs, and excessive recreational use of the network are prohibited. Any action which promotes or furthers pornographic or inappropriate usage is prohibited. Connecting to "Peer to Peer" file sharing networks or downloading large files, such as CD ISO images, is also not allowed.
- 5.** Please know that guest wireless internet access is inherently not secure, and users should adopt appropriate security measures when using the Lynden School District Guest or Student-Portal wireless network. Users must be aware that as they connect their devices through the wireless network that they expose their devices to worms, viruses, Trojan horses, denial-of-service attacks, intrusions, packet-sniffing and other abuses by third-parties. Lynden School District highly discourages the conducting of confidential transactions (such as online banking, credit card usage) over our Guest or Student-Portal wireless networks.
- 6.** Users are responsible for all devices they connect through Lynden School District's guest wireless network.
- 7.** Users are responsible for securing their own wireless equipped devices prior to making connections to the Lynden School District wireless network.
- 8.** Please know that wireless technology is a shared resource, therefore, speeds will be directly affected by the number of simultaneous users.

## **Limitations of Wireless Network Access**

1. Lynden School District is in no way liable for any damage, undesired resource usage or detrimental effects that may occur to the user's device and software while the user has his/her device attached to the wireless Guest or Student-Portal network.
2. The user is responsible for any actions taken from his/her device, whether intentional or unintentional, that causes damages or otherwise affects other devices or users of the network.
3. The user hereby releases Lynden School District from liability for any loss, damage, security infringement or injury which the user may sustain as a result of being allowed access to the wireless Guest or Student-Portal network. The user agrees to be solely responsible for any such loss, infringement, damage, or injury.

## **Violations and Sanctions**

**Reporting Violations:** Users should report any knowledge or evidence of violations of the Acceptable Use Policy to Lynden School District administrators or directly to the District Technology Coordinator.

**Penalties:** Users who violate the Acceptable Use Policy may be subject to the range of sanctions including, but not limited to, termination of network privileges. Lynden School District has the authority to temporarily revoke network access or take other appropriate action in order to maintain network security or health.

**Revisions:** Lynden School District reserves the right to make revisions to this AUP at any time. Continued usage of the wireless network indicates that you understand and agree to the terms and conditions listed herein.

*[The following warning message is displayed on both the Guest and Student-Portal wireless networks login pages]*

\*\*\*Lynden School District -- Guest Wireless Network\*\*\*

You are about to access Internet content that is not under the control of the Lynden School District. Lynden School District is therefore not responsible for any of these sites, their content or their privacy policies. Lynden School District and its staff do not endorse nor make any representations about these sites, or any information, software or other products or materials found there, or any results that may be obtained from using them. If you decide to access any Internet content, you do this entirely at your own risk and you are responsible for ensuring that any accessed material does not infringe the laws governing, but not exhaustively covering, copyright, trademarks, pornography, or any other material which is slanderous, defamatory or might cause offence in any other way.

\*\*\*\*WARNING WARNING WARNING\*\*\*\*

This is a Federally protected Public School District computer network system. Unauthorized access or use is prohibited and subject to prosecution and/or disciplinary action. All use of this system constitutes consent to monitoring at all times and users are not entitled to any expectation of privacy. If monitoring reveals possible evidence of violation of criminal statutes, this evidence and any other related information, including identification information about the user, may be provided to law enforcement officials. If monitoring reveals violations of acceptable use policy, security regulations, or unauthorized use, users who violate policy and/or regulations or make unauthorized use of this system are subject to appropriate disciplinary action and/or prosecution.

\*\*\*\*WARNING WARNING WARNING\*\*\*\*