



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

May 25, 2017

School Board Meeting – Work Session

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:34 P.M. Board members in attendance were Steve Jilk, Kevin Burke, and Dominic Shiu. Director, Brian Johnson was absent and excused. Student Director Katelyn Fullner was present and Devin Gartner was absent and excused.

Vice President, Steve Jilk requested to amend the Agenda to move Construction Financial Tracking to Item #5, Finance and Operations.

Kevin Burke motioned to approve the amended agenda seconded by Dominic Shiu. Motion carried by voice vote.

Jim Frey thanked our Student Board of Directors for their service on the Board and the value of their input at the meetings.

2. Approval of Meeting Minutes

- Meeting Minutes May 11, 2017

Kevin Burke motioned to approve the meeting minutes seconded by Dominic Shiu. Motion carried by voice vote.

3. Consent Agenda

- 2016-17 General Fund \$341,712.99 Warrants 44343 – 44452 dated May 15, 2017
- 2016-17 Capital Projects \$3,242,466.37 Warrants 44453 – 44455 dated May 15, 2017
- 2016-17 ASB Fund \$5,894.07 Warrants 44456 – 44474 dated May 15, 2017
- 2016-17 GF ACH \$2,811.77 Warrants 161700323 - 161700338 dated May 15, 2017
- 2016-17 ASB ACH \$530.08 Warrants 161700339 – 161700344 dated May 15, 2017
- Personnel Action Items – May 25, 2017

Dominic Shiu motioned to approve the consent agenda seconded by Kevin Burke. Motion carried by voice vote.

4. Information from the Audience

Nancy McHarness of "Be the One" mentoring program spoke to the Board about the progression of the mentoring program in both the high school and middle school. Nancy shared the goals of the program and the amount of mentor to mentee retention rate of success. Nancy provided information on possible future activities to provide to students.

5. Finance and Operations

- **Budget Update - March**

Jim Frey provided information on the April budget review containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures.

- **Construction Financial Tracking**

Jim Frey provided a copy of the financial tracking dashboard for both Fisher Elementary and Lynden Middle School. Jim explained that this is used to monitor our contingency for each project and keep track of change order expenditures and additional scope. Jim explained the program contingency that includes additional resources beyond the amount available for each project.

6. Adjourn Meeting to go into Board Work Session

7. Board Work Session

- **School Improvement Plan (SIP)**

Secondary Principals, Ian Freeman, Michelle Nilsen, Molly Mitchell-Mumma, Cyndi Selcho, along with Dean of Students, Newt Klushmire and Teacher Leader, Ellie Mink presented their joint statements on closing the achievement gap along with their individual SIP. They shared the data that they are using to track the achievement gap, teacher collaboration, interventions being put in place, as well as outside services that are involved in engaging students to support them. The Board inquired how they go about interacting with students in alternative learning methods and the challenges they face.

Elementary Principals, Becky Midboe, Patrick McClure and Courtney Ross and Teacher Leader, Ellie Mink presented their joint statements on closing the achievement gap along with their individual SIP. They shared the similar projects they are doing amongst the schools to collaborate teaching and professional development and alignment of their work, the interventions taking place with activities involving students and families, the importance of PLC's and resources, and the importance of the data they are able to evaluate. The Board asked about their practices to interact with students to help close the achievement gap.

8. Executive Session (30 minutes)

Board Meeting adjourned at 9:35 P.M.

The Board discussed the Superintendent Evaluation.

Executive Session opened at 9:40 P.M. and lasted 30 minutes

Executive Session adjourned at 10:10 P.M.

Jim Frey
Superintendent

Brian Johnson
President

LYNDEN SCHOOL DISTRICT
 Lynden, WA
 Personnel Recommendations
 May 25, 2017

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Clift, Julie	LHS	PE Teacher	1.0	17.18 SY	Increase in FTE
Conrad, Midori	LHS	Math Teacher	1.0	17.18 SY	Increase in FTE
Sahagian, Tiffany	LHS	Teacher	1.0	17.18 SY	JAG position ends. Increase in FTE
Anderson, Stacy	LHS	Teacher	1.0	17.18 SY	Increase in FTE

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Kaemingk, Elaine	CT	Para Ed	6.0	17.18 SY	Resign .50 hours
Lenssen, Heather	DO	Receptionist	8.00	17.18 SY	Increase 1 hour per day

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Lynch, Christina	LHS	Counselor	.80	17.18 SY	.20 Personal Leave
Webb, Louise	Isom	SLP	1.0	10.9 – 10.19.17	Unpaid Personal Leave
Haugen, Jennifer	Fisher	Teacher	1.0	5.15 – 6.20.17	Medical Leave

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Macy, June	Fisher	Noon Supv	3.40	9.6 - 9.18.17	Unpaid Personal Leave

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Fosket, Naomi	Isom	Music Teacher	1.0	6.23.17	Resignation

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Verburg, Cathleen	Isom	Para	6.0	6.23.17	Resignation

Supplemental Assignments

Name	Location	Position	Effective	Comments

Supplemental Resignations

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)