



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

February 23, 2017

School Board Meeting

Minutes

Lynden School District Office

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:32 P.M. Board members in attendance were Brian Johnson, Steve Jilk, Kevin Burke, and Dominic Shiu. Student Director Devin Gartner was in attendance, Katelyn Fullner was absent and excused.

Jim Frey requested that the School Board Meeting Agenda be amended to include the Inter-local Agreement with Mt. Vernon School District and asked that the Closed Session on Negotiations be postponed until a future meeting.

Steve Jilk motioned to approve the amended Agenda seconded by Kevin Burke. Motion carried by voice vote.

2. Good News

- The Lynden Preschool staff at CBC has started a guided community playgroup for families with toddlers or preschool age children. This program is offered every Monday at 10 A.M. Twenty-eight and thirty-two children participated in the first two sessions.
- On January 28th, Coach Curt Kramme was inducted into the Washington State Coaches Association Football Hall of Fame. Congratulations Coach!
- Lynden Middle School students collected approximately 1600 lbs. of food for Project Hope!
- Lynden Middle School presented 225 3.5-3.99 honor roll certificates and 60 4.0 certificates! There were 98 perfect attendance awards also given.
- Our Teacher Leader participants celebrated their graduation from the UW Teacher Leadership program on January 18th.
- Lynden Middle School student, Kaylee Rohrback was recognized at the Boys & Girls Clubs Youth of the Year celebration dinner. Each year, students are recognized for their exceptional contribution in the Boys and Girls Clubs programs.
- Brody Weinheimer took 2nd at the boys Washington State Wrestling Tournament and Kali Spadey took 3rd at the girls Wrestling Tournament.
- The Boys & Girls basketball teams are heading to the Washington State Basketball Tournament.
- ELT Retreat was a success with our Administrators and Teacher Leaders participating in the meetings.

3. Approval of Meeting Minutes

- February 15, 2017

Steve Jilk motioned to approve the meeting minutes seconded by Kevin Burke. Motion carried by voice vote.

4. Consent Agenda

- 2016-17 General Fund \$146,962.57 Warrants 43493 – 43592 dated February 15, 2017
- 2016-17 Capital Projects \$2,083,886.48 Warrants 43593 – 45934 dated February 15, 2017
- 2016-17 ASB Fund \$10,869.19 Warrants 45935 – 43608 dated February 15, 2017
- 2016-17 GF ACH \$1,539.71 Warrants 161700197 - 161700208 dated February 15, 2017
- 2016-17 ASB ACH \$60.70 Warrants 1161700209 – 161700210 dated February 15, 2017
- 2016-17 Transportation Fund
- Personnel Action Items – February 23, 2017
- Donations – February 23, 2017

Steve Jilk motioned to approve the consent agenda seconded by Kevin Burke. Motion carried by voice vote.

5. Information from the Audience

None at this meeting.

6. Reports

- **Superintendent**

 - **District Planning Committee**

 - *Jim Frey updated the Board on the recent District Planning Committee meeting and the topics of discussion regarding student enrollment, trend growth and facility needs. Jim relayed the conversation interests among the committee and further discussions to be held.*

- **Teaching and Learning**

 - *None at this meeting.*

- **Finance and Operations**

 - **Budget Update - January**

 - *Patti Fairbanks informed the Board of the January budget review containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures. Patti provided information on the student enrollment budget and other expenditure*

 - **Budget Timeline 2017 - 2018**

 - *Patti Fairbanks shared the timeline to provide a 2017-2018 School District Budget. The Finance, Human Resources Departments and Administrators, along with student enrollment data will work together to provide the budget for school board review.*

7. Board Workshop

- **School Calendar 2017 - 2018**

- *The Board revisited the approved 2017-2018 school calendar and talked about staff professional learning time/non-student days, waiver days, and inclement weather day options.*

- **School Board Vacancy**

- *Jim Frey provided information on the timeline for the school board member interview process and the application for review.*

- **School Board Handbook**

- *Jim Frey introduced a draft version of a School Board Member Handbook for the Board to review. Recommendations from the Board will be added to the draft School Board Handbook and presented at a future board meeting.*

- **Construction Update**

- *The Board discussed options to manage change orders for construction at Fisher Elementary and Lynden Middle School, and addressed additional classrooms at both facilities. Jim will continue to inform the Board about construction changes.*

8. Action Items

- **Inter-local Agreement – Mt. Vernon S.D. Vision Assistance**

- *The Board reviewed the Vision, Orientation, Mobility, Braille, and Assistive Technology Services Agreement with Mt. Vernon High School.*

Kevin Burke motioned to approve the Inter-local Agreement seconded by Steve Jilk. Motion carried by voice vote.

- **Delegation of Authority**

The Board discussed the level of delegation and approved authority for Superintendent to approve change orders under \$200,000.

Steve Jilk motioned to approve the Delegation of Authority seconded by Kevin Burke. Motion carried by voice vote.

9. Policy

None at this meeting

10. Adjourn Meeting

Meeting adjourned at 7:50 P.M.

11. Closed Session/Adjourn Meeting

None at this meeting

Jim Frey
Superintendent

Brian Johnson
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
February 23, 2017

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Northrop, Erin	Isom	SLP	.50	2.13.17	Replaces Aarstol

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Kope, Lea	Lynden Academy	Para Educator	3.0	2.16.17	New Position
Creasey, Leah	Isom	Para Educator	6.0	2.16 – 6.23.17	Non Continuing

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Williamson, Shelly	LHS	Secretary 3	8.0	17.18 SY	2 nd Year Personal Leave
Hanson, Alida	LHS	Cook's Helper	2.75	17.18 SY	Personal Leave
Hanson, Alida	District	Mail Carrier	1.25	6.23.17	Resignation

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Supplemental Assignments

Name	Location	Position	Effective	Comments

Supplemental Resignations

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)